

MINUTES

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SWATARA TOWNSHIP

MARCH MEETING

MARCH 13, 2024

STORMWATER AUTHORITY

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1. **Call to Order:** Vice Chair Zubeck called the meeting to order at 6:46pm.
  - A. Vice Chair Zubeck led the audience in the Pledge of Allegiance.
  - B. Roll Call: Director Tuckey, Director Steele, Director Ellis, Director Connolly and President Zubeck were all present.
  
2. **Board Reorganization:** Director Steele made a motion to reorganize, seconded by Director Ellis. Motion carried.
  - A. **Chairman:** Director Ellis made a motion to appoint Director Steele as Chairman, seconded by Director Connolly. Motion carried unanimously.
  - B. **Vice Chairman:** Director Connolly made a motion to appoint Director Ellis as Vice Chair, seconded by Chairman Steele. Motion carried unanimously.
  - C. **Secretary:** Chairman Steele made a motion to appoint Jen Yesavage as secretary, seconded by Director Connolly. Motion carried unanimously.
  - D. **Treasurer:** Chairman Steele made a motion to appoint Brittney Yarzinsky as treasurer, seconded by Vice Chair Ellis. Motion carried unanimously.
  
3. **Announce Executive Session:** No executive session was held prior to this meeting.
  
4. **Visitors Requests and Comments:** none at this time
  
5. **Rules of Order – Roberts Rules of Order 12<sup>th</sup> Edition:** Director Connolly made a motion to adopt Robert’s Rules of Order 12<sup>th</sup> Edition as the operating mechanism for the Authority, seconded by Vice Chair Ellis. Motion carried unanimously.
  
6. **Appointment of Professional Services:**
  - A. **Appointment of Authority Solicitor:** Vice Chair Ellis made a motion to appoint Scott Wyland as Solicitor, seconded by Director Connolly. Motion carried unanimously.
  
7. **Motion to Issue RFP for Engineering Services:** Chairman Steele made a motion to Issue an RFP for Engineering Services ending 4/10/24, seconded by Director Connolly. Motion carried unanimously.
  
8. **Motion to Approve Authority Manager’s Contract:** Director Connolly made a motion to approve the Authority Manager’s Contract, seconded by Vice Chair Ellis. Motion carried unanimously.
  
9. **Approval of Rates and Fees for 2024:** Director Connolly made a motion to approve the Rates and Fees for 2024, seconded by Vice Chair Ellis. Motion carried unanimously.

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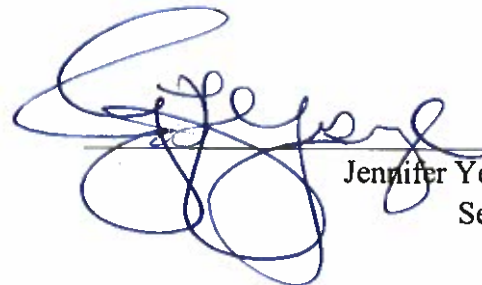
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10. **Stormwater Monthly Report:** Coordinator Trafka gave the February Monthly Report
11. **Manager's Report:** Nothing at this time.
12. **Treasurer's Report:** Treasurer Yarzinsky gave the February Treasurer's Report
13. **Solicitor's Report:** Expressed gratitude from his firm on being reappointed as Solicitor for the Authority
14. **Commissioners Requests and Comments:**
  - A. **Director Tuckey:** He thanked Coordinator Trafka and his staff for their work
  - B. **Director Zubeck:** She also thanked Coordinator Trafka and his staff for their work
  - C. **Director Connolly:** He thanked Coordinator Trafka and his staff for their work
  - D. **Vice Chair Ellis:** She also thanked Coordinator Trafka and his staff for their work
  - E. **Chairman Steele:** He also thanked Coordinator Trafka and his staff for their work
15. **Adjournment:** Director Connolly made a motion to adjourn the meeting at 7:01 pm, seconded by Vice Chair Ellis.



Jennifer Yesavage  
Secretary