

Swatara Township Authority

Agenda: Regular Meeting

March 20, 2024

1. Call To Order

- A. Pledge of Allegiance
- B. Roll Call

2. Consideration Of Minutes – February 21, 2024

3. Visitors' Requests and Comments/Part I

4. Executive Director

- A. See Ms. Castellano's submitted report for details.
- B. Ms. Castellano will briefly address highlights.
- C. Staff Comments/Mr. Varner.
- D. Staff Comments/Mr. Moppin.

5. Motions For Consideration

- I. Approval: Establishment of threshold of \$1,000.00 delinquency, which authorizes Authority Executive Director and Solicitor to file property liens when delinquency reaches that amount.
- II. Approval: Payment plan parameters for seriously delinquent accounts.
- III. Approval: Conflict waiver for *Salzmann Hughes* to assist with the resolution of pending matters between the Authority and Swatara Township.
- IV. Approval: Annual permit request from Lower Paxton Township regarding Beaver Creek.
- V. Approval: Assessment of RAW Pumps #1, #2, and 3# by *Kappe Associates, Inc.* **Kappe Associates, Inc.* is COSTARS.
- VI. Approval: Pending assessment listed in Item VI. ~ Re-build of RAW Pump #1 by *Kappe Associates, Inc.* at a cost not to exceed \$59,507.00. **Kappe Associates, Inc.* is COSTARS. **This item was budgeted in FY 2023, and the funds have been carried over to FY 2024.

ATTENDANCE:

- Steele (Chairman)*
- Belles*
- Cichy*
- Flynn (Vice Chairman)*
- Golob (Treasurer)*
- Lawson*
- Moyer (Secretary)*
- Roberts*
- Blackman (Exec. Coord.)
- Castellano (Exec. Dir.)
- Coccoresse (Solicitor)
- Moppin (Chief Operator)
- Schober (Engineer)
- Varner (Foreman)

- VII. Approval: Purchase of complete rotating assembly for RAS Pump #4 from *Kappe Associates, Inc.* in the amount of \$42,350.00. **Kappe Associates, Inc.* is COSTARS. **This item was budgeted in FY 2023, and the funds have been carried over to FY 2024.
- VIII. Approval: Purchase of the *Wilo* Mixer for Fine Bubble Tank #2 from *W₂O* in the amount of \$16,164.90. **W₂O* is a sole-source vendor. **This item was budgeted in FY 2023, and the funds have been carried over to FY 2024.
- IX. Approval: Purchase of flow meters for Pump Station #6, Pump Station #7, and the Borough of Hummelstown Metering Pit from *LRM, Inc.* at a total cost of \$18,800.00, so long as the COSTARS information has been corrected by COSTARS itself. **LRM, Inc.* is COSTARS. **These funds will be pulled from the *Teledyne Isco* Flow Meters line-item in the FY 2024 Budget.

6. Financial Update

- A. Financial Reports/Ms. Blackman
- B. Budget to Actual Reports/Ms. Blackman
- C. Miscellaneous
 - I. Status: Water shutoffs (reconsideration)
 - II. Status: Online payments

7. Solicitor's Report

8. Engineer's Report

- A. General Retainer Services.
- B. Other Specific Projects.
- C. Development Reviews.

9. Unfinished Business

10. New Business

11. Visitors' Requests and Comments/Part II

12. Executive Session – Personnel and/or Legal Issues

13. Board Members' Requests and Comments

14. Adjournment

15. Reminder: The next Authority Board Meeting is Wednesday, April 17th at 6:00pm.