

**Swatara Township Authority**  
**Agenda: Regular Meeting**  
**February 21, 2024**

**1. Call To Order**

- A. Pledge of Allegiance
- B. Roll Call

**2. Consideration Of Minutes – January 24, 2024; February 5, 2024**

**3. Visitors’ Requests and Comments/Part I**

**4. Chairman Steele/Opening Comments – Committee assignments**

**5. Executive Director**

- A. See Ms. Castellano’s submitted report for details.
- B. Ms. Castellano will briefly address highlights.
- C. Ms. Castellano will provide brief overviews of Motions.
- D. Staff Comments/Mr. Varner.
- E. Staff Comments/Mr. Moppin.

**6. Motions For Consideration**

- I. Approval: Reappointment of *Salzmann Hughes* as the Authority’s Solicitor, with Mr. Stephen T. Coccoresse as Lead Counsel.
- II. Approval: Reappointment of *ARRO Consulting* as the Authority’s Engineer, with Mr. Michael A. Schober as Lead Engineer and Mr. Alex J. Morrison as Special Project Engineer.
- III. Approval: Reappointment of *Doceo* as the Authority’s IT Management Company, with Mr. Robert Brooks III as IT Manager.
- IV. Approval: Establishing a policy for one-time bill adjustments due to documented water leakage - Executive Director to make initial determination; any appeal to go to Financial Review Committee, with recommendation to Board.
- V. Approval: One-time bill adjustment for resident with burst hot water heater. *Documentation was provided to the Authority.*
- VI. Approval: Letter from Authority to Township regarding adequate system capacity for the *St. John’s Properties* proposed redevelopment plan at the Harrisburg Mall.

**ATTENDANCE:**

- Steele (Chairman)**
- Belles**
- Castellano**
- Cichy**
- Flynn (Vice Chairman)**
- Golob (Treasurer)**
- Lawson**
- Moyer (Secretary)**
- Roberts**
- Blackman (Exec. Coord.)
- Coccoresse (Solicitor)
- Moppin (Chief Operator)
- Schober (Engineer)
- Varner (Foreman)

- VII. Approval: For Board Members to attend Board Member training, as offered by the Pennsylvania Municipal Authorities Association, if desired. *Mr. Coccorese will discuss this more.*
- VIII. Approval: *TRUGreen* contract reauthorization, which oversees the weed control around the Authority's Plant facilities.
- IX. Approval: *NRG* contract reauthorization, which addresses the Authority's role with the *OnDemand* power grid.
- X. Approval: Authorizing the Authority to issue a Request For Proposal (RFP) for auditing and accounting services.
- XI. Approval: Authorizing the Executive Director and Solicitor to negotiate payment to *Boyer & Ritter*, as response to the firm's request for an additional compensation for FY 2023.

**7. Financial Update**

- A. Financial Reports
- B. Budget to Actual Reports
- C. Miscellaneous
  - I. Status: Water shutoffs (reconsideration)
  - II. Status: Online payments

**8. Solicitor's Report**

**9. Engineer's Report**

- A. General Retainer Services.
- B. Other Specific Projects.
- C. Development Reviews.

**10. Unfinished Business**

**11. New Business**

**12. Visitors' Requests and Comments/Part II**

**13. Executive Session – Personnel and/or Legal Issues**

**14. Board Members' Requests and Comments**

**15. Adjournment**

**16. Reminder: The next Authority Board Meeting is Wednesday, March 20<sup>th</sup> at 6:00pm.**