

MINUTES

REGULAR MEETING I

SWATARA TOWNSHIP
BOARD OF COMMISSIONERS

OCTOBER 4, 2023

1. **Call to Order:** President Zubeck called the Regular Meeting I of the Swatara Township Board of Commissioners to order at 7:00 p.m. Wednesday, October 4, 2023, at the Swatara Township Municipal Building, 599 Eisenhower Boulevard, Harrisburg, PA 17111
2. **Pledge of Allegiance:** President Zubeck led the audience in the Pledge of Allegiance.
3. **Moment of Silence**
4. **Roll Call:** Commissioners Christine Zubeck, Jeff Varner, Shaela Ellis, Michael Tuckey and Richard Boudier were present. Also present: Manager Jim Fosselman, Assistant Manager Kim Kaufman, Solicitor Kevin Hall, Deputy Chief Tom Stauffer, Lieutenant David Milsteen, Director of Public Works Todd Webb, Director of Planning and Zoning Robert Ihlein, Fire Chief Michael Ibberson and Secretary Karen Alleman.
5. **Announce Executive Session:** No executive session was held this evening.
6. **Visitors Requests and Comments: Wendy Schaeffer, 1071 Third Avenue:** Submitted a letter to the Board on September 13 regarding the following issues: number of properties and revenue lost due to PennDOT taking of properties for the I-83 project, cost of hiring full-time firefighters, social media post regarding Lower Swatara Township Police, concerns regarding increase in speeding and running of stop signs, suggestions regarding township newsletter, suggestions regarding future intermunicipal agreements. Would like a response to her correspondence.
7. **Motion to Approve Agenda:** Commissioner Boudier made a motion to approve the agenda, seconded by Commissioner Varner. Motion carried unanimously.
8. **Motion to Approve Items on Consent Agenda:** Commissioner Tuckey made a motion to approve the consent agenda items, seconded by Commissioner Varner. President Zubeck noted the partial refund of real estate taxes to Wal-Mart Stores is \$36,122.53. Commissioner Ellis asked for an explanation of the way County Assessment figured the refund amount. Solicitor Hall said the parking lot is one parcel, and the store is another parcel. The judge combined the two parcels for one value. Motion carried unanimously.
 - A. Approval of meeting space for The Community Band
 - B. Approval of request for Rescue 91-5 to attend the Annual Dillsburg Farmers Fair on October 21
 - C. Approval of partial refund of 2021-2023 real estate taxes to Wal-Mart Stores
 - D. Approval of Neidig Memorial UMC request for barricades on October 7 for Church event

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- E. Approval of police ride alongs for Long, Brevan and Dobler
 - F. Approval of Minimum Municipal Obligation for Uniform and Non-Uniform pensions
9. **Consideration of Minutes: Regular Meeting II of September 13, 2023:**
Commissioner Boudier made a motion to approve the minutes from the Regular Meeting II of September 13, 2023, as presented. Commissioner Varner seconded the motion. Motion carried unanimously.
10. **Announce 2024 Budget Meeting Dates: October 12-16-23 and 25:** President Zubeck announced the 2024 Budget meeting dates as follows: October 12, October 16, October 23 and October 25 (if needed). Meetings will begin at 6:00 p.m. Commissioner Ellis asked that the budgets to be discussed at each meeting be announced. President Zubeck said the information would be released in a timely manner.
11. **Consideration of Resolution: Stop Sign at Plum Alley and Chambers Street:**
Commissioner Tuckey made a motion to place a stop sign at the intersection of Plum Alley and Chambers Street, north and southbound. Seconded by Commissioner Varner. Motion carried unanimously. This is Resolution R-2023-47
12. **Consideration of Resolution: Stop Sign at Paul Drive at Catherine Drive and Barbara Drive at Catherine Drive:** Commissioner Ellis asked if these streets were dedicated. Mr. Ihlein said parts of Catherine and Barbara have not been dedicated. President Zubeck asked if a stop sign could be placed on an undedicated street for the safety of residents. Deputy Chief Stauffer said it could. Commissioner Tuckey made a motion to post stop signs on Paul Drive at Catherine Drive and Barbara Drive at Catherine Drive. Commissioner Ellis seconded the motion. Motion carried unanimously. This is Resolution R-2023-48
13. **Consideration of Resolution: Special Purpose Parking at 553 Main Street:**
Commissioner Tuckey made a motion to approve a special purpose parking area at 553 Main Street, seconded by Commissioner Varner. Motion carried unanimously. This is Resolution R-2023-49.
14. **Visitors Requests and Comments:** Tom Connolly, 345 North Harrisburg Street: Asked for the amount of the minimum municipal obligations. Manager Fosselman said the uniform cost is \$1,032,188, non-uniform \$32,160 and non-uniform cash plan \$32,160.
15. **Possible Stormwater Violations for Investigation:** None

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16. **Commissioners Requests and Comments:**

- A. **Commissioner Ellis:** Announced the Halloween Walk Through will be held on Thursday, October 26 from 6:00 to 7:30 p.m. Trick or Treat night is Tuesday, October 31 from 6:00 to 8:00 p.m. She asked everyone to mark their calendars for the budget meeting dates.
- B. **Commissioner Boudier:** Nothing this evening
- C. **Commissioner Tuckey:** He let Ms. Schaeffer know that if she had traffic concerns regarding specific areas, she could report them directly to the police department. Commissioner Tuckey said he has had great success with the police department responding to traffic concerns in various areas.
- D. **Commissioner Varner:** Noted the trend to place things on social media. He reminded everyone that if you see something suspicious, or know something, please call the police directly rather than post it on social media.
- E. **President Zubeck:** Nothing this evening.

17. **Adjournment:** Commissioner Tuckey made a motion to adjourn the meeting at 7:31 p.m., seconded by Commissioner Varner. Motion carried unanimously.



Karen Alleman, Township Secretary