

**SWATARA TOWNSHIP AUTHORITY  
AGENDA - REGULAR MEETING  
June 21, 2023**

**1. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. CONSIDERATION OF MINUTES**

- A. 05/17/23
- B. 05/31/23

**3. VISITORS REQUESTS AND COMMENTS**

**4. EXECUTIVE DIRECTOR'S REPORT**

- A. Personnel Updates (See Submitted Written Report)
- B. Policy & Procedure Updates (See Submitted Written Report)
- C. Project Updates (See Submitted Written Report)
- D. Potential Motions for Consideration
  - I. Approval of updated *Synagro* contract (if received prior to the Board Meeting).
  - II. Approval of the updated *A&M Composting* contract (if received prior to the Board Meeting).
  - III. Approval of the formal contract with *Pioneer Crossing Landfill* (if received prior to the Board Meeting).
  - IV. Authorize Executive Director and Solicitor to establish delinquency payment plan application, per Financial Review Committee recommendation. (Tabled until July Board Meeting)
  - V. Authorize Executive Director and Solicitor to create a two-quarter delinquency process, per Financial Review Committee recommendation. (Tabled until July Board Meeting)
  - VI. Authorize Executive Director and Solicitor to create a letter, and staff to issue as needed, a violation notice with potential fines and penalties to be assessed for violations of the *RRRs*. (Tabled until July Board Meeting)
  - VII. Approval to move forward with the repair of the *Wilco* TR60 by *Keener Electric Motors* in the amount of \$8,182.30 plus freight.
  - VIII. Authorization to use budgeted funds to purchase Solenoid Valve's from *Burket Fluid Control Systems* in the amount of \$738.00.
  - IX. Authorization to use budgeted funds to purchase steel riser rings for the Maintenance Contract from *EJ* in the amount of \$12,508.50.

**ATTENDANCE:**

- Johnson (Chairman)*
- Werner (Vice Chairman)*
- Mancuso (Treasurer)*
- Cichy (Secretary)*
- Castellano*
- Lawson*
- Belles*
- Fleming*
- Roberts*
- Moppin (Chief Operator)
- Varner (Foreman & Maint. Manager)
- Blackman (Exec. Coordinator)
- Schober (Engineer)
- Coccoresse (Solicitor)

- X. Authorization to use budgeted funds to purchase manhole frames and lids for for the Maintenance Contract from *EJ* in the amount of \$7,723.75.
  - XI. Discussion & Potential Motion: Approval to amend details of the previous authorization for purchase of *Rotork* accessories.
  - XII. Authorization to use budgeted funds to purchase parts to repair the Polymer System from *Environmental Service & Equipment Company, Inc.* in the amount of \$1,313.68.
  - XIII. Approval per the Audit & Budget Committee recommendation, authorizing an account Lead change for the Authority in its *Boyer & Ritter LLC* contract.
- E. Operations, Maintenance & Collections Update (See Monthly Handouts)
- 5. FINANCIAL UPDATE**
- A. Financial Reports
  - B. Budget to Actual Reports
  - C. Miscellaneous
    - I. Status: Water shutoffs (reconsideration)
    - II. Status: Online payments
- 6. SOLICITOR'S REPORT**
- A. Motions for Consideration
    - I. Approval of Easement Agreement to relocate sewer main on *Faulkner Dealership Campus*.
- 7. ENGINEER'S REPORT**
- A. General Retainer Services.
  - B. Other Specific Projects.
  - C. Development Reviews.
- 8. UNFINISHED BUSINESS**
- 9. NEW BUSINESS**
- A. Motions for Consideration:
    - I. Personnel Committee Recommendation re: Employee Wages
- 10. EXECUTIVE SESSION**
- A. Personnel issues
  - B. Legal issues
- 11. BOARD MEMBERS REQUESTS AND COMMENTS**
- 12. ADJOURNMENT**