

SWATARA TOWNSHIP AUTHORITY
AGENDA - REGULAR MEETING
May 17, 2023

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. CONSIDERATION OF MINUTES

- A. 04/26/23

3. VISITORS REQUESTS AND COMMENTS

4. EXECUTIVE DIRECTOR'S REPORT

- A. Personnel Updates (See Submitted Written Report)
- B. Policy & Procedure Updates (See Submitted Written Report)
- C. Project Updates (See Submitted Written Report)
- D. Potential Motions for Consideration
 - I. Approval of the *WinCan* contract, pursuant to Executive Director and Solicitor review.
 - II. Authorize renegotiation of the *Synagro* contract.
 - III. Authorize renegotiation of the *A&M Composting* contract.
 - IV. Authorize Executive Director and Legal to negotiate and establish a contract with *Pioneer Crossing Landfill*.
 - V. Approval to move forward with the purchase of the SC 4500 Modbus TCP/IP Upgrade Kit from *HACH* in the amount of \$4,027.44, pursuant to contract negotiations with Executive Director/Solicitor and *HACH*.
 - VI. Authorize Executive Director and Solicitor to establish delinquency payment plan application, per Financial Review Committee recommendation.
 - VII. Authorize Executive Director and Solicitor to create a two-quarter delinquency process, per Financial Review Committee recommendation.
 - VIII. Authorize Executive Director and Solicitor to create a letter, and staff to issue as-needed, a violation notice with potential fines and penalties to be assessed for violations of the *RRRs*.
 - IX. Discussion: Whether to establish a pool filling bill credit request form and approval process.
 - X. To remove *MRS* account and balances + remove a municipal lien from a property, due to the property not being on the sewer system.

ATTENDANCE:

- Johnson (Chairman)*
- Werner (Vice Chairman)*
- Mancuso (Treasurer)*
- Cichy (Secretary)*
- Castellano*
- Murphy*
- Lawson*
- Belles*
- Fleming*
- Moppin (Chief Operator)
- Varner (Foreman & Maint. Manager)
- Blackman (Exec. Coordinator)
- Schober (Engineer)
- Coccoresse (Solicitor)

XI. Refund owner at a property in the amount of \$410.25, for payment of sewer services that the property does not have.

E. Operations, Maintenance & Collections Update (See Monthly Handouts)

5. FINANCIAL UPDATE

A. Financial Reports

B. Budget to Actual Reports

C. Miscellaneous

I. Status: Water shutoffs (reconsideration)

II. Status: Online payments

6. SOLICITOR'S REPORT

7. ENGINEER'S REPORT

A. General Retainer Services.

B. Other Specific Projects.

C. Development Reviews.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. EXECUTIVE SESSION

A. Personnel issues

B. Legal issues

11. BOARD MEMBERS REQUESTS AND COMMENTS

12. ADJOURNMENT