

**SWATARA TOWNSHIP AUTHORITY**  
**AGENDA - SPECIAL MEETING**  
**May 31, 2023**

**ATTENDANCE:**

- Johnson (Chairman)**
- Werner (Vice Chairman)**
- Mancuso (Treasurer)**
- Cichy (Secretary)**
- Castellano**
- Murphy**
- Lawson**
- Belles**
- Fleming**
- Blackman (Exec. Coordinator)
- Coccoresse (Solicitor)

**1. Call To Order**

- A. Pledge of Allegiance
- B. Roll Call
- C. Proof of Publication

**2. Visitor Requests and Comments**

- A. Introduction: Mr. Matthew S. Wildasin, CPA, Principal  
with *Boyer & Ritter, LLC*
- B. Introduction: Ms. Tina A. Gipe, Manager with *Boyer & Ritter, LLC*
- C. Additional *Boyer & Ritter, LLC* staff?

**3. Audit & Budget Committee's Overview**

- A. Ms. Melissa DiSanto Castellano, Executive Director
- B. Mr. Kenneth J. Belles, Committee Chair
- C. Ms. Allison R. Mancuso, Board Treasurer
- D. Mr. Paul R. Johnson, Board Chairman

**4. Question-and-Answer Session with *Boyer & Ritter, LLC***

- A. Discuss the Authority's finances.
- B. Discuss the Authority's past audits.
- C. Discuss the current audit process for the Authority.
- D. Discuss alterations or additions to the Authority's internal financial tracking.

**5. Potential Motions for Consideration**

- A. Approval of the Authority's Lead on its account with *Boyer & Ritter, LLC*.
- B. Approval of additional auditing procedures.
- C. Approval of FY2020 & FY2021 Reconciliation Letter and documentation to the Authority's Stakeholder, Lower Paxton Township.
- D. Approval of FY2020 & FY2021 Reconciliation Letter and documentation to the Authority's Stakeholder, The Borough of Hummelstown.

**6. Old Business**

- 7. New Business**
- 8. Executive Session**
  - A. Financial Issues
  - B. Legal issues
- 9. Board Members Requests and Comments**
- 10. Adjournment**