

**SWATARA TOWNSHIP AUTHORITY
AGENDA - REGULAR MEETING
MARCH 22, 2023**

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. CONSIDERATION OF MINUTES

- A. 02/22/23

3. VISITORS REQUESTS AND COMMENTS

4. EXECUTIVE DIRECTOR'S REPORT

- A. Personnel Updates (See Submitted Written Report)
- B. Policy & Procedure Updates (See Submitted Written Report)
- C. Project Updates (See Submitted Written Report)
- D. Potential Motions for Consideration
 - I. *Synagro* contract addendum update
 - II. *A&M Composting* contract update
 - III. Order and purchase of new letterhead and envelopes
 - IV. Purchase of necessary equipment to process credit card payments at the Township office location
 - V. Required *DEP* inspection of aboveground storage tank system
 - VI. Annual permit request from *Lower Paxton Township*
 - VII. Equipment purchases per Mr. Varner's report and update
 - VIII. Intent to pursue filament control at the treatment plant location per Mr. Moppin's report and update
 - IX. Letter to *Dauphin Highlands Golf Course* regarding account
 - X. Develop a pool verification form
 - XI. Staff to draft a pool adjustment section for inclusion in the *RRR's* update
 - XII. Make fee adjustments to the former *MRS* delinquent accounts, as outlined and discussed
 - XIII. Pursue delinquent accounts payment plans, as outlined and discussed, including development of the form/application
 - XIV. Bill split meters at the commercial overage rate
 - XV. Staff to draft a split meter overage payment inclusion in the *RRR's* update

ATTENDANCE:

- Johnson (Chairman)*
- Werner (Vice Chairman)*
- Mancuso (Treasurer)*
- Cichy (Secretary)*
- Castellano*
- Murphy*
- Lawson*
- Belles*
- Fleming*
- Moppin (Chief Operator)
- Varner (Foreman & Maint. Manager)
- Blackman (Exec. Coordinator)
- Schober (Engineer)
- Coccoresse (Solicitor)

E. Operations, Maintenance & Collections Update (See Monthly Handouts)

5. FINANCIAL UPDATE

A. Financial Reports

B. Budget to Actual Reports

C. Miscellaneous

I. Status: Water shutoffs (tabled)

II. Status: *LIHWAP* (Ending October 28, 2022) (tabled)

III. Status: Online payments

6. SOLICITOR'S REPORT

7. ENGINEER'S REPORT

A. General Retainer Services.

B. Other Specific Projects.

C. Development Reviews.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. EXECUTIVE SESSION

A. Personnel issues

B. Legal issues

11. BOARD MEMBERS REQUESTS AND COMMENTS

12. ADJOURNMENT