

MINUTES

SWATARA TOWNSHIP

REGULAR MEETING I

MARCH 1, 2023

BOARD OF COMMISSIONERS

1. **Call to Order:** President Zubeck called the Regular Meeting I of the Swatara Township Board of Commissioners to order at 7:00 p.m. Wednesday, March 1, 2023, at the Swatara Township Municipal Building, 599 Eisenhower Boulevard, Harrisburg, PA 17111
2. **Pledge of Allegiance:** President Zubeck led the audience in the Pledge of Allegiance.
3. **Moment of Silence**
4. **Roll Call:** Commissioner Christine Zubeck, Jeff Varner, Shaela Ellis, Richard Boudier and Michael Tuckey were present. Also present: Manager Jim Fosselman, Assistant Manager Kim Kaufman, Solicitor Kevin Hall, Director of Public Safety and Sergeant-at-arms Darrell Reider, Public Works Director Todd Webb, Director of Building and Codes Robert Ihlein, and Secretary Karen Alleman.
5. **Announce Executive Session:** No executive session was held this evening.
6. **Visitors Requests and Comments:**
 - A. **Jay Snavelly, 560 North 67th Street:** Would like to know, over the last five years, how many requests have been received to reduce the real estate assessment on a property, how many have been approved, and how much revenue the township has lost due to the reassessment of properties. Solicitor Hall said a taxpayer can appeal the assessment of their property, then the taxpayer, the township, the county and the school district enter into an agreement as to the valuation of a property. There have only been a handful of requests for a reduction of assessed value in the last couple of years.
 - B. **Wendy Schaeffer, 1071 Third Avenue:** Asked if the stormwater bills were sent out. Mr. Fosselman said they have not been mailed yet. She asked if the compost facility would be opening earlier given the nice weather, and when would permits be available for purchase. Mr. Webb said permits are available now, the facility will not open any earlier than scheduled. She asked if the township would be prepared to handle a disaster such as happened in Ohio with Norfolk Southern. Director Reider said emergency services trains regularly for this type of scenario. We would also have mutual aid responses from a wide range of providers.
7. **Motion to Approve Agenda:** Commissioner Tuckey made a motion to approve the agenda, seconded by Commissioner Varner. Unanimously approved.
8. **Motion to Approve Consent Agenda Items:** Commissioner Tuckey made a motion to approve the Consent Agenda, seconded by Commissioner Varner. Director Reider asked if the police ride alongs could be approved pending completion of a successful background investigation. Commissioner Tuckey made a motion to approve the consent

MINUTES

REGULAR MEETING I

SWATARA TOWNSHIP
BOARD OF COMMISSIONERS

MARCH 1, 2023

agenda, pending the police ride alongs completion of a successful background investigation. Motion was seconded by Commissioner Varner. Motion carried unanimously.

- A. Approval of Summer Seasonal Rehire
- B. Approval of Crew Leader Position
- C. Approval of Recue 91-5 to Stand-by at Northern York County Dillsburg on March 5
- D. Approval of Real Estate Reassessment for Target Corporation
- E. Approval of Intermunicipal Compost Facility Agreements with Penbrook, Highspire and Steelton
- F. Approval of Police Ride Alongs: Angel Rivera Sanchez and Alasia Stevenson

9. **Consideration of Minutes**

- A. Regular Meeting I of February 1, 2023: Commissioner Tuckey made a motion to approve the Regular Meeting I minutes of February 1, 2023, seconded by Commissioner Varner. Commissioner Ellis will provide a timeline of events she created regarding the proposed municipal building which will become part of the February 1, 2023 minutes upon review by the Board. Motion carried unanimously.
- B. Regular Meeting II of February 8, 2023: Commissioner Tuckey made a motion to approve the Regular Meeting II minutes of February 8, 2023, seconded by Commissioner Ellis. Motion carried unanimously.

10. **Approval to Advertise Public Hearing for Transfer of Liquor License for Tri-State UPA, LLC:** The Township has received an Inter-Municipal Liquor License Transfer Application from Tri-State UPA, LLC of Middletown, PA. They are requesting transfer of an "E" Eating Place Retail Dispenser License to 891R Eisenhower Boulevard. The public hearing will take place on Wednesday, March 8 at 7:15 p.m. during the Board of Commissioners meeting.

11. **Consideration of Resolution: Stop Sign Installation on Council Drive at Gaynor Lane:** Commissioner Tuckey made a motion to install a stop sign on Council Drive at Gaynor Lane, seconded by Commissioner Ellis. Motion carried unanimously. This is Resolution R-2023-15

12. **Consideration of Resolution: Lease of Vehicle for Highway Department:** Commissioner Tuckey made a motion to lease a 2023 International truck with Henderson Body through M & T Bank. Commissioner Ellis seconded the motion. Motion carried unanimously. This is Resolution R-2023-16

MINUTES

SWATARA TOWNSHIP

REGULAR MEETING I

MARCH 1, 2023

BOARD OF COMMISSIONERS

13. Visitors Requests and Comments:

A. **Tom Garlic, 6050 Hocker Drive:** He just completed a tour of the municipal building and definitely sees a need for the new buildings. He received a cost estimate dated July 6, 2021 and wanted to know where it came from, the document was not on letterhead and did not indicate who put it together. Manager Fosselman said it was part of a sixty-page document from the former architect, Manns Woodward. Mr. Garlic said \$160,000 was paid for a plan, did the Township receive everything it paid for? Manager Fosselman said \$160,180.00 was paid to the former architect, the Township did not receive any administration building information. Mr. Garlic feels better that the current end product is better than the prior product. A brief discussion ensued regarding the comparative costs of design between Manns Woodward and Kimmel Bogrette. Mr. Garlic asked Solicitor Hall if he was able to research the change in the purchase price of a utility truck. Mr. Hall did not research the contract.

14. Possible Stormwater Violations for Investigation: None

15. Commissioners Requests and Comments:

A. **Commissioner Ellis:** She requested the original amount Kimmel Bogrette was paid the first time, for the proposed Bishop property, be provided to the Board. She requested the Power Point presentation presented this evening by Kimmel Bogrette be placed on the website and Facebook, and any future presentations be broadcast live. She will announce recreation dates for 2023 at next week's meeting.

B. **Commissioner Boudier:** Nothing at this time.

C. **Commissioner Tuckey:** Thanked staff for everything they are doing to save money. Asked anyone interested in touring the current municipal building to call and make arrangements, he would also be available to give tours.

D. **Vice President Varner:** Asked that the liquor license hearing be placed on Facebook and the website. Thanked staff for their availability this evening for the open house.

E. **President Zubeck:** She did not approve of the former rendering for a municipal building, the current rendering is more appropriate. Everything is being done to keep costs in a reasonable range for the taxpayers. The current architect is giving the Township a lot more, and the price is a lot more affordable.

16. Adjournment: Commissioner Tuckey made a motion to adjourn the meeting at 7:57 p.m., seconded by Commissioner Varner. Motion carried unanimously.


Karen Alleman, Township Secretary