

**SWATARA TOWNSHIP AUTHORITY
AGENDA - REGULAR MEETING
JUNE 15, 2022**

1. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. CONSIDERATION OF MINUTES

- A. 05/18/22

3. VISITORS REQUESTS AND COMMENTS

4. EXECUTIVE DIRECTOR'S REPORT

- A. Personnel Updates
 - I. Status: New hires and future hires for Operations Department
 - II. Update: Level Advancements Letters
 - III. Update: Future staffing needs
 - IV. *AFSCME* update
- B. Policy & Procedure Updates
 - I. Update: Potential Grant Funding
 - II. Update: *Fresh Express*
 - III. Status: Properties taken by eminent domain due to the I-83 Project
 - IV. Authority/Township Meeting
 - V. Discussion: Potential IMA amendment with Authority Stakeholders
 - VI. Vehicle insurance compliance
- C. Project Updates
 - I. Biosolids Hauling
 - II. Status of Dryer replacement project
 - (1) Stakeholders update
 - (2) *ARRO Consulting, Inc.* memo regarding project installation
 - III. *Fresh Express* permit compliance
 - IV. Signage & Security
 - V. IT services transfer to *DOCEO*
 - VI. Potential *McNaughton* project

ATTENDANCE:

- Johnson (Chairman)*
- Castellano (Vice Chairman)*
- Mancuso (Treasurer)*
- Cichy (Secretary)*
- Werner*
- Murphy*
- Lawson*
- Belles*
- Fleming*
- Moppin (Chief Operator)
- Varner (Coll. Sys. & Maint. Foreman)
- Miller (Business Manager)
- Marino (Admin. Assistant)
- Brenner (Engineer)
- Schober (Engineer)
- Coccoresse (Solicitor)

- D. Potential Motions for Consideration
 - I. Potential Motion: Authorize Executive Director and Solicitor to negotiate updated IMA amendment language
 - II. Potential Motion: Authorize Executive Director with staff to negotiate Nutrients Credits sales
 - III. Approval: Laboratory sampling for NPDES permit, and further authorizing staff to work with *DEP* re: sampling requirements
 - IV. Potential Motion: Authorizing Executive Director and Chairman Johnson to continue conversation with *Swatara Township* re: naming and dedicating of the street near the Authority plant
- E. Operations, Maintenance & Collections Update (See Monthly Handouts)

5. BUSINESS MANAGER'S REPORT

- A. Financial Reports
- B. Budget to Actual Reports
- C. Miscellaneous
 - I. Status: Water shut offs
 - II. Status: *LIHWAP*
 - III. Status: Website development; Update regarding proposal presentations
 - IV. Status: Online payments
 - V. Status: New invoicing system
 - VI. Update: Authority line of credit
- D. Potential Motions for Consideration

6. SOLICITOR'S REPORT

7. ENGINEER'S REPORT

- A. Consultant representation
- B. General Retainer Services
- C. Other Specific Projects
- D. Development Reviews

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. Payment of Project Requisitions, Invoices & Miscellaneous

10. EXECUTIVE SESSION

- A. Personnel Issue

11. BOARD MEMBERS REQUESTS AND COMMENTS

A. Chairman Johnson: National Night Out

12. ADJOURNMENT