

**SWATARA TOWNSHIP AUTHORITY  
AGENDA - REGULAR MEETING  
JUNE 15, 2022**

1. **CALL TO ORDER**
  - A. Pledge of Allegiance
  - B. Roll Call
2. **CONSIDERATION OF MINUTES**
  - A. 05/18/22
3. **VISITORS REQUESTS AND COMMENTS**
4. **EXECUTIVE DIRECTOR'S REPORT**
  - A. Personnel Updates
    - I. Status: New hires and future hires for Operations Department
    - II. Update: Level Advancements Letters
    - III. Update: Future staffing needs
    - IV. *AFSCME* update
  - B. Policy & Procedure Updates
    - I. Update: Potential Grant Funding
    - II. Update: *Fresh Express*
    - III. Status: Properties taken by eminent domain due to the I-83 Project
    - IV. Authority/Township Meeting
    - V. Discussion: Potential IMA amendment with Authority Stakeholders
    - VI. Vehicle insurance compliance
  - C. Project Updates
    - I. Biosolids Hauling
    - II. Status of Dryer replacement project
      - (1) Stakeholders update
      - (2) *ARRO Consulting, Inc.* memo regarding project installation
    - III. *Fresh Express* permit compliance
    - IV. Signage & Security
    - V. IT services transfer to *DOCEO*
    - VI. Potential *McNaughton* project

**ATTENDANCE:**

- Johnson (Chairman)*
- Castellano (Vice Chairman)*
- Mancuso (Treasurer)*
- Cichy (Secretary)*
- Werner*
- Murphy*
- Lawson*
- Belles*
- Fleming*
- Moppin (Chief Operator)
- Varner (Coll. Sys. & Maint. Foreman)
- Miller (Business Manager)
- Marino (Admin. Assistant)
- Brenner (Engineer)
- Schober (Engineer)
- Coccoresse (Solicitor)

- D. Potential Motions for Consideration
  - I. Potential Motion: Authorize Executive Director and Solicitor to negotiate updated IMA amendment language
  - II. Potential Motion: Authorize Executive Director with staff to negotiate Nutrients Credits sales
  - III. Approval: Laboratory sampling for NPDES permit, and further authorizing staff to work with *DEP* re: sampling requirements
  - IV. Potential Motion: Authorizing Executive Director and Chairman Johnson to continue conversation with *Swatara Township* re: naming and dedicating of the street near the Authority plant
  - V. Potential Motion: Amendment to *COSTARS* contract to include *COSTARS* installation of equipment for the Dryer project
  - VI. Potential Motion: Reorganization of Personnel Committee
- E. Operations, Maintenance & Collections Update (See Monthly Handouts)

**5. BUSINESS MANAGER'S REPORT**

- A. Financial Reports
- B. Budget to Actual Reports
- C. Miscellaneous
  - I. Status: Water shut offs
  - II. Status: *LIHWAP*
  - III. Status: Website development; Update regarding proposal presentations
  - IV. Status: Online payments
  - V. Status: New invoicing system
  - VI. Update: Authority line of credit
- D. Potential Motions for Consideration

**6. SOLICITOR'S REPORT**

**7. ENGINEER'S REPORT**

- A. Consultant representation
- B. General Retainer Services
- C. Other Specific Projects
- D. Development Reviews

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

- A. Payment of Project Requisitions, Invoices & Miscellaneous

**10. EXECUTIVE SESSION**

A. Personnel Issue

**11. BOARD MEMBERS REQUESTS AND COMMENTS**

A. Chairman Johnson: National Night Out

**12. ADJOURNMENT**