

## Swatara Township Parks and Recreation Facilities Permitted Use Application

**PLEASE PRINT CLEARLY**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person (If different from applicant): \_\_\_\_\_

Telephone of Contact Person (If different from applicant): \_\_\_\_\_

Park or Facility Requested: \_\_\_\_\_

Event Description: \_\_\_\_\_

Event Date: \_\_\_\_\_ Time From: \_\_\_\_\_ Time To: \_\_\_\_\_

### **IMPORTANT! READ CAREFULLY!**

A refundable restroom key deposit of \$75 will be charged for each private group or individual who wishes to reserve or rent a park facility, pavilion, or field. The \$75 fee will be refunded upon return of the restroom key if the key is returned within 48 hours of completion of reservation or rental period.

Swatara Township residents requesting use of a park, field, or facility will not be assessed a rental fee for that use unless that use involves a personal pecuniary gain. Proof of residency is required.

Non-residents of Swatara Township will be charged a NON-REFUNDABLE fee of \$100 for reservation or rental of any Swatara Township Park, pavilion, field, or other facility. This fee is in addition to the \$75 key deposit. Professional/business groups renting for pecuniary gain are assessed a minimum \$150 per field/per day.

Damage Fees will be assessed to the renter of record on the permit Application Form for actual costs, including staff time, for repair, replacement, or damage to Township property, facilities or equipment caused by attendees of the event.

A copy of the renter's valid driver's license or photo identification card is required at the time of the application for proof of residency.

I have read and fully understand the park rules that were provided along with this application.

Requestor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **OFFICE USE ONLY:**

Restroom Key Deposit Paid \$ \_\_\_\_\_ Rental Fee Paid \$ \_\_\_\_\_ Check # : \_\_\_\_\_ Cash: \_\_\_\_\_

Restrictions on Use: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Approved / Denied (circle one) Date: \_\_\_\_\_

Date Key Returned: \_\_\_\_\_ Date Deposit Refunded: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

**THIS FORM MUST BE PRESENTED UPON REQUEST IN ORDER TO USE ANY OF THE  
FACILITIES UNDER THE JURISDICTION OF SWATARA TOWNSHIP**

**SWATARA TOWNSHIP PARK AND FACILITY RULES OF USE**

The following rules and regulations are to be observed by all users of Swatara Township Parks and associated facilities. Observations of these rules and regulations will help preserve and maintain the longevity and usefulness of the parks, facilities, and associated equipment. Care of these items along with proper civil behavior will allow all users of these facilities to enjoy the setting and prevent nuisances.

- No vandalism or defacing of property
- No gambling
- No fighting
- No alcoholic beverages
- No littering
- No fireworks
- No bicycles on fields or playgrounds
- No profane language
- No disorderly or disruptive behavior
- No hanging on basketball hoops
- No weapons
- All animals must be kept on a 6-foot leash
- All animal waste must be cleaned up by the owner of the animal or person in control of the animal
- No merchandising, sales, or display of items for sale (unless they are concessions, fundraisers, etc. for organized sports organizations or otherwise approved by Board of Commissioners, Administrator, Assistant Administrator, or his/her designee)
- No posting, pasting, fastening, painting, writing, drawing, carving, tacking, or affixing any placard, bill, notice, sign, advertisement, or any inscription whatsoever upon any structure, tree, stone, fence, thing or enclosure within any recreation, park or conservation area, or on any public lands, highway or roads adjacent to any recreation, park, or conservation area, except that the Administrator or Assistant Administrator may place or direct to be placed any informational signs within such areas.
- No motor vehicles except on designated areas
- No smoking, carting, or holding a lighted cigar, cigarette, pipe, or other lighted smoking device
- No hunting
- No open fires without written permission of the township Fire Marshall

**VIOLATION OF ANY OF THESE RULES MAY RESULT IN EXPULSION FROM THE PARK OR FACILITY, CRIMINAL PROSECUTION, AND/OR POTENTIAL LOSS OF FUTURE PRIVILEGE TO USE SWATARA TOWNSHIP PARKS OR RECREATION FACILITIES.**