

**SWATARA TOWNSHIP AUTHORITY
AGENDA - REGULAR MEETING
MARCH 23, 2022**

1. **CALL TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call
2. **CONSIDERATION OF MINUTES**
 - A. 02/16/22
3. **VISITORS REQUESTS AND COMMENTS**
4. **EXECUTIVE DIRECTOR'S REPORT**
 - A. Personnel Updates
 - I. COVID update
 - II. Hiring in Maintenance Dept.
 - III. Hiring in Operations Dept.
 - IV. Job description formalization
 - V. Executive Session items
 - B. Policy Updates
 - C. Project Updates
 - I. Flushing notifier transition plan
 - II. IT merger
 - III. Dryer replacement
 - IV. Jet/flush truck replacement
 - V. Office reorganization
 - D. Potential Motions for Consideration
 - I. Discussion and Approval: *Amerigreen & Synagro* biosolids contracts
 - II. Discussion and Approval: *ARRO Engineering* / Dryer PSA
 - III. Discussion and Approval: *Huber* COSTARS equipment purchase documents
 - IV. Motion: *Synagro* contract extension
 - V. Motion: Award of maintenance contract to *EK Services*
 - VI. Discussion and Approval: *Lower Paxton Township* permits request (reviewed by Engineering and Authority Staff)

ATTENDANCE:

- Johnson (Chairman)*
- Castellano (Vice Chairman)*
- Mancuso (Treasurer)*
- Cichy (Secretary)*
- Werner*
- Murphy*
- Lawson*
- Belles*
- Fleming*
- Miller (Business Manager)
- Marino (Admin. Assistant)
- Brenner (Engineer)
- Morrison (Engineer)
- Coccorese (Solicitor)

- VII. Discussion and Approval: *Fresh Express* NOV letter and fine
 - VIII. Discussion and Approval: To authorize Executive Director and staff to negotiate a potential contract with an outside entity to pursue and secure grant funding
 - IX. Discussion and Approval: David R. Shearn – Transfer to Maintenance Dept.
 - X. Discussion and Approval: Business Manager job description (formalized)
 - XI. Discussion and Approval: Any AFSCME agreements or settlements
 - XII. Potential Discussion and Approval: Update to COVID policies
 - E. Operations, Maintenance & Collections Update (See Monthly Handouts)
- 5. BUSINESS MANAGER'S REPORT**
- A. Financial Reports
 - B. Budget to Actual Reports
 - C. Miscellaneous
 - D. Potential Motions for Consideration
- 6. SOLICITOR'S REPORT**
- 7. ENGINEER'S REPORT**
- A. General Retainer Services
 - B. Other Specific Projects
 - C. Development Reviews
- 8. UNFINISHED BUSINESS**
- 9. NEW BUSINESS**
- A. Payment of Project Requisitions, Invoices & Miscellaneous
- 10. EXECUTIVE SESSION (IF NECESSARY)**
- 11. BOARD MEMBERS REQUESTS AND COMMENTS**
- 12. ADJOURNMENT**