MINUTES

SWATARA TOWNSHIP

REGULAR MEETING II | DECEMBER 8, 2021

BOARD OF COMMISSIONERS

1. **Call to Order**: President Connolly called the Regular Meeting II of the Swatara Township Board of Commissioners to order at 7:03 p.m. Wednesday, December 8, 2021. The meeting was held at the Swatara Township Municipal Building, 599 Eisenhower Boulevard, Harrisburg, PA.
2. **Pledge of Allegiance**: President Connolly led the audience in the Pledge of Allegiance.
3. **Moment of Silence**
4. **Roll Call**: Commissioners Zubeck, Ellis, Varner, Vice President Bouder and President Connolly were present. Also present: Township Manager Jim Fosselman, Assistant Manager Kim Kaufman, Solicitor Scott Wyland, Director of Public Safety Darrell Reider, Director of Public Works Todd Webb, Director of Planning and Zoning Robert Ihlein, Fire Chief Mike Ibberson and Assistant Secretary Karen Alleman.
5. **Announce Executive Session:** An executive session was held prior to this evening's meeting to discuss potential claims against the township and various personnel matters.
6. **Presentation of Awards:**
   A. **Distinguished Honor Roll Designation – James Spare, Swatara Township Authority**: The Board recognized Mr. Spare's service to the Sewer Authority from 1985 through 2021.
   B. **Distinguished Honor Roll Designation – James Shreffler, Swatara Township Authority**: The Board recognized Mr. Shreffler's service to the Sewer Authority from 1995 through 2021.
   C. **Officer Anthony Glass – Proclamation from Veterans of Foreign Wars**: Mr. Pat Morrow of the Lawnton Legion was not able to attend to present the award.
   D. **Officer Anthony Glass – Proclamation from Board of Commissioners**: The Board recognized Officer Glass for his professionalism and kindness shown to a patron of The Capitol Diner on September 15.
   E. Thru N. The Police Department recognized the following officers:
   Medal of Heroism: Cpl. Tim Bloss and K-9 JT, Officer Anthony Glass, Officer Ryan Flenke,
   Police Team Achievement Award: Cpl. Tim Bloss and K-9 JT, Officer Anthony Glass, Officer Ryan Flenke, Officer Matthew Kieselowsky, Officer Patrick Walsh and Officer Cody Wilt

   A traffic stop was conducted along Interstate 83 South near the 17th Street exit. Officer Glass had the occupants exit the vehicle after detecting possible additional criminal activity occurring. The occupants were asked to exit so that Officer Glass could further his investigation. One of the passengers attempted to flee the scene with the vehicle, however he was extracted from the vehicle and then fled on foot. Officers were able to catch up to the subject in the northbound lanes of I-83 and neutralize the subject after a physical altercation.

   Medal of Valor: Detective Sergeant Ashley Baluh
   Police Award of Merit: Officer Anthony Glass, Officer Adam Leitzell, Officer Matt Kieselowsky, Officer Brett DeGroat, Officer Tyler Margeson, Cpl. Tim Bloss, Detective Ken Platt, Detective Patrick Corkle, Detective Chris Seiler, Detective Sergeant Isaac Levine, Sgt. Scott Neal, Lt. Tom Stauffer, Pennsylvania State Trooper Browning, Highspire Police Officer Casey McMillan

Proclamation of Heroism from the Swatara Township Board of Commissioners as well as a Commendatory Certificate from the Office of State Representative Thomas Mehaffie: Officer Anthony Glass, Officer Adam Leitzell, Officer Matt Kieselowsky, Officer Brett DeGroat, Officer Tyler Margeson, Cpl. Tim Bloss, Detective Ken Platt, Detective Patrick Corkle, Detective Chris Seiler, Detective Sergeant Isaac Levine, Sgt. Scott Neal, Lt. Tom Stauffer, Pennsylvania State Trooper Browning, Highspire Police Officer Casey McMillan

Swatara Police were dispatched to a domestic incident where a 21-year-old male father of an 8-month-old infant refused to return the infant to the mother. Additionally, the male fled the area in a vehicle and threatened to throw the infant into the river and stated that the infant would die along with the mother. Officers immediately attempted to locate the suspect and located him with the child which led to the suspect fleeing again, but not before he struck multiple unmarked police units. After the deployment of stop sticks, the suspect's vehicle was driven off of the road and tilted onto its side, finally coming to a stop. Several officers converged on the suspect's vehicle to secure the infant and take the suspect into custody. Det. Sgt. Baluh removed her ballistic vest and entered the vehicle through a back window in order to protect the infant while officers took the suspect into custody. Det. Sgt. Baluh entered the vehicle, placing her own life on the line to protect another, even though the male had made threats to kill the child.

Medal of Heroism: Officer Matthew Kieselowsky
Police Award of Merit: Sgt. Scott Neal, Cpl. Tim Bloss, Officer Matthew Kieselowsky and Officer Tyler Margeson

Swatara Police Officers assisted Harrisburg City Police with a fleeing suspect who was wanted in relation to several violent acts involving a gun. Officer Kieselowsky located the suspect's vehicle and utilized a legal intervention technique (PIT maneuver) in an attempt to disable the vehicle. While the PIT maneuver was being executed, the suspect exited the moving vehicle with a firearm in his hand and fled on foot. The suspect discarded the firearm while he fled on foot. Officer Kieselowsky was able to deploy his taser and with the assistance from other officers, the suspect was taken into custody.

Police Letter of Commendation: Officer Tim Kramer
Officer Kramer located a vehicle parked in the parking lot of Target, located at High Pointe Commons, which was linked to a male wanted for retail theft. During the course of his investigation, Officer Kramer located the male who was engaged in an active retail theft at Target and took him into custody.

Police Civilian Support Award: Tom Connolly, Mark Beatty and Wayne Scott
It has been recognized that without civilian support the effectiveness of law enforcement would be seriously impaired. The Swatara Township Police Department recognized

Commissioner Tom Connolly, Mr. Wayne Scott and Mr. Mark Beatty for their years of dedicated and honorable service as a member of the Swatara Township Board of Commissioners and members of the Swatara Township Police Citizens Advisory Council, respectively.

O. **Mr. Tom Hurst**: Outstanding Community Service

P. **Helping the Harrisburg Family** – Keith Flynn and Bruce Chapin received Outstanding Community Service Awards

Q. **Stop the Violence Ministry, Rev. Mim Harvey** – Outstanding Community Service Award

R. **Bhutanese Community of Harrisburg** – Outstanding Community Service Award

S. **Mr. Josh Campanaro** – Outstanding Community Service Award

7. **Visitors Requests and Comments**:

A. **Mary Klaus, 447 Pritchard Court**: She reminded the Board and guests that she has two collection boxes in the front lobby area. One for collection of glasses for the Christian medical doctors' group she participates with; the other for Michelle's Sunshine Bags for chemotherapy patients.

B. **Reverend Mim Roberts Harvey, 996 Monroe Street, Stop The Violence Ministries**: Thanked fire services for providing and installing smoke detectors in homes at no charge. Thanked the police department, and thanked President Connolly for what he has done for the community.

8. **Motion to Approve Agenda**: President Connolly noted Item20A has been removed from the agenda. Vice President Bouder made a motion to approve the agenda with the removal of Item 20A. Commissioner Ellis seconded the motion. Motion carried unanimously.

9. **Motion to Approve Items on Consent Agenda**: Commissioner Ellis made a motion to approve the consent agenda items, seconded by Commissioner Varner. Motion carried unanimously.

A. Monthly Departmental Reports

B. Committee Reports

C. Codes Report

D. Approval of Manager's Contract – James Fosselman

E. Approval of Educational Incentive Request – Officer Dominic Payne

F. Approval of Participation in Dauphin County Opioid Litigation Allocation Plan

G. Approval of Employee Separation Agreement

10. **Consideration of Minutes**:

A. **Regular Meeting I of December 1, 2021:** Commissioner Zubeck made a motion to approve the minutes of the December 1, 2021, Regular Meeting I, as presented. Commissioner Ellis seconded the motion. The motion carried unanimously.

B. **Public Hearing: 7200 Enterprises LLC – December 1, 2021:** Commissioner Ellis made a motion to approve the Public Hearing of 7200 Enterprises LLC on December 1, 2021, seconded by Vice President Bouder. Motion carried unanimously.

11. **Reports**: All reports are posted in the lobby of the municipal building.

A. **Manager's Report**: Appreciates the opportunity to serve the Board and residents over the last ten and one-half years.

B. **Treasurer's Report**: President Connolly made a motion to approve the November 2021 Treasurer's Report as presented, seconded by Vice President Bouder. Motion carried unanimously.

C. **Solicitor's Report**: The argument on the Mushroom Hill warehouse appeal will be held before the Commonwealth Court on Thursday, December 16 at 9:30 a.m. on the 5th floor of the Harrisburg Judicial Center.

D. **Swatara Rising Comp Plan**: Director Ihlein presented his report to the Board. He will ask for Board authorization to have the solicitor prepare an amendment to the zoning ordinance for development compatibility standards to help enhance and protect existing neighborhoods in the township. Mr. Ihlein will provide more information at a future meeting.

E. **Fire Services Report**: Fire Chief Ibberson presented his report to the Board. There will not be an EMS report this evening, Chief Hocking is in the hospital.

F. **Director of Public Safety Report**: Director of Public Safety Reider presented his report to the Board. Coffee With A Cop will be held on December 9th at 9:00 a.m. at the municipal building. Director Reider also reported the Annual Hero Run was a success. The Citizens Police Academy will begin on February 21, applications are being accepted.

12. **Consideration of Ordinance: 2022 Budget:** President Connolly made a motion to adopt the 2022 Budget as advertised. Vice President Bouder seconded the motion. President Connolly asked for a roll call vote

Commissioner Zubeck	Yes
Commissioner Varner	Yes
Commissioner Ellis	Yes
Vice President Bouder	Yes
President Connolly	Yes

The motion carried unanimously. **This is Ordinance O-2021-03**.

13. **Consideration of Resolution: 2022 Tax Rates:** Commissioner Ellis made a motion to approve the 2022 tax rates as follows:

For general purposes, the sum of 1.76933 mills, or the sum of 17.6933 cents on each one hundred dollars of assessed valuation.

For the purpose of purchasing, maintaining and operating fire apparatus the sum of 0.93580 mills on each dollar of assessed valuation, or the sum of 9.3580 cents on each one hundred dollars of assessed valuation.

For the purpose of payment of interest and principal on indebtedness the sum of 0.88960 mills on each dollar of assessed valuation, or the sum of 8.8960 cents on each one hundred dollars of assessed valuation.

For the purpose of supporting ambulance and rescue squads the sum of 0.05260 mills on each dollar of assessed valuation, or the sum of .526 cents on each one hundred dollars of assessed valuation

The total tax rate for 2022 is 3.64733 mills on each dollar of assessed valuation, or the sum of 36.4733 cents on each one hundred dollars of assessed valuation.

Vice President Bouder seconded the motion. President Connolly asked for a roll call vote

Commissioner Zubeck	Yes
Commissioner Varner	Yes
Commissioner Ellis	Yes
Vice President Bouder	Yes
President Connolly	Yes

The motion carried unanimously. **This is Resolution R-2021-40**.

14. **Consideration of Resolution: Tax Discounts and Penalties**: Commissioner Ellis made a motion to approve the 2022 tax discounts and penalties. Vice President Bouder seconded the motion. Motion carried unanimously. **This is Resolution R-2021-41**.
15. **Consideration of Ordinance: Vehicles and Traffic**: Commissioner Ellis made a motion to approve the amendments to the vehicles and traffic ordinance. Commissioner Zubeck seconded the motion, motion carried unanimously. **This is Ordinance O-2021-04**.
16. **Consideration of Resolution: Special Purpose Parking Space for 6721 Clearfield Street**: Commissioner Ellis made a motion to approve the special parking space request, seconded by Vice President Bouder. Motion carried unanimously. **This is Resolution R-2021-42**.
17. **Consideration of Resolution: Special Purpose Parking Space for 301 Mohn Street**: Commissioner Ellis made a motion to approve the special purpose parking request, seconded by President Connolly. Motion carried unanimously. **This is Resolution R-2021-43.**
18. **Consideration of No Parking Zone on Mohn Street**: Commissioner Ellis made a motion to approve a no parking zone on Mohn Street, seconded by Vice President Bouder. Motion carried unanimously. **This is Resolution R-2021-44**.
19. **Consideration of Letter of Support for Dauphin County Disparity Study**: President Connolly made a motion to send a letter of support for a disparity study to the Dauphin County Commissioners. Motion was seconded by Commissioner Ellis. Commissioner Zubeck asked for clarity of the request. Solicitor Wyland said a letter of support would state Swatara Township supports the disparity study and has no objections to it. It would be a letter of general support. The motion carried unanimously.
20. **Subdivision/Land Development Plans**: Director of Building and Codes Robert Ihlein, Zoning Officer notified the Board that a Zoning Hearing will be held on December 22, 2021, at 7:00 p.m. regarding Schaedler Yesco Distribution Company's request for a variance to allow the installation of a wall sign measuring 503 square feet on a new warehouse addition.
21. **Visitors Requests and Comments:** None at this time.
22. **Possible Stormwater Violations:** None at this time.
23. **Commissioners Requests and Comments**:
    A. **Commissioner Varner**: Thanked President Connolly for his service over the last several years. It is very difficult to put yourself out in the public eye and make decisions that not everyone in the public will agree with. He wished everyone a Merry Christmas and Happy Holiday season.

B. **Commissioner Zubeck**: She echoed Commissioner Varner's sentiments regarding President Connolly. She wished him well and thanked everyone for coming out this evening. She wished everyone a Merry Christmas and Happy Holidays.

C. **Commissioner Ellis**: Thanked President Connolly for his dedication and commitment to Swatara Township long before he was elected to the Board. She thanked him for bringing back the tree lighting ceremony and starting the annual township cleanups and expanding the Easter holiday and trunk or treat events. Thanked him for coming up with the idea for the Swatty Float, for his dedication to the food relief program. She is proud of everything he has done. She said it is not easy to do this job. It takes a lot of understanding and knowing that not everyone is going to agree with the decisions you make. She is proud to have served on the Board with him. She wished everyone a Merry Christmas, Happy Hannukah, Happy Kwanza, Happy New Year and thanked everyone who came out this evening.

D. **Vice President Bouder**: Thanked President Connolly for his many years of leadership to the township and for his personal friendship. He noted President Connolly is the most involved and dedicated person he knows regarding the welfare of the township. He has been involved or spear headed many activities during his tenure. He noted the meet and greet events for seniors, Hearts Across Swatara, and the flag display in front of the municipal building. He hopes President Connolly will stay involved with the township. Vice President Bouder then presented President Connolly with a proclamation for demonstrating outstanding leadership skills during times of crisis. He also presented President Connolly with a proclamation for perfect attendance at every Board of Commissioner meeting from January of 2014 through December of 2021. President Connolly was then presented with a plaque recognizing his years of service to the residents of the township. Vice President Bouder wished everyone a Merry Christmas and Happy New Year.

E. **President Connolly**: Congratulated Commissioner Zubeck on her re-election. Congratulated Commissioner-elect Mike Tuckey. He has always been concerned with moving Swatara Township forward. The Township has progressed rapidly in the last two years. He recognized staff as being professional. He is proud of the grants the Township has received over the years. He is proud that the Township provides many services to residents for such a low tax rate. He is proud of the diversity level achieved in the boards and commissions and hirings. He is proud of the K-9 program and the fact that crime rates are down in Swatara Township. He is proud of the public works department and the great job they do in clearing the streets of snow, the compost facility, and keeping the roadways safe. He borrowed a quote from Vice President Bouder, "local government is the closest government to the people." It is true. He is proud to have served on the Board with his daughter, Commissioner Ellis. He wished everyone a Happy Holiday Season. He felt blessed to be a part of the Board.

24. **Adjournment**: Vice President Bouder made a motion to adjourn the meeting at 9:28 p.m., seconded by Commissioner Ellis. Motion carried unanimously.

Karen Alleman, Assistant Secretary

SWATARA TOWNSHIP
COUNTY OF DAUPHIN
COMMONWEALTH OF PENNSYLVANIA

TREASURER'S REPORT

TREASURER : James R. Fosselman				November 2021	November 2020
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
GENERAL FUND	$242,574.73	$2,652,448.94	$1,484,312.07	$1,410,711.60	$2,524,701.03
GENERAL PAYROLL	$56,398.94	$713,940.75	$713,964.61	$56,375.08	$17,956.54
GENERAL FUND	**$298,973.67**	**$3,366,389.69**	**$2,198,276.68**	**$1,467,086.68**	**$2,542,657.57**
FIRE FUND	$428,447.76	$14,594.76	$46,320.81	$396,721.71	$236,885.88
FIRE RESERVE	$301,582.21	$8.74	$0.00	$301,590.95	$301,450.42
FIRE PROTECTION FUND	**$730,029.97**	**$14,603.50**	**$46,320.81**	**$698,312.66**	**$538,336.30**
DEBT SERVICE FUND	**$11,228.34**	**$3,633.87**	**$0.00**	**$14,862.21**	**$11,133.70**
SWATARA AMBULANCE EMS FUND	**$30,756.76**	**$341.11**	**$8,250.00**	**$22,847.87**	**$31,449.43**
LIQUID FUELS FUND	**$606,685.58**	**$18.98**	**$27,006.63**	**$579,697.93**	**$695,756.40**
CAPITAL RESERVE FUND	**$4,023,769.88**	**$127.87**	**$0.00**	**$4,023,897.75**	**$4,018,945.34**
CAPITAL PROJECTS FUND	**$19,557,519.19**	**$647.15**	**$3,470.50**	**$19,554,695.84**	**$21,699,712.27**
POLICE BOOKING	$4,260.02	$140.05	$0.00	$4,400.07	$8,549.74
POLICE DONATIONS	$8,573.18	$0.07	$298.54	$8,274.71	$10,619.19
POLICE 5K RUN	$23,990.01	$4,791.56	$9,727.87	$19,053.70	$12,420.60
POLICE FEDERAL FORFEITURE	$499.06	$0.01	$0.00	$499.07	$598.88
POLICE DA	$5,034.64	$0.04	$0.00	$5,034.68	$13,727.79
POLICE K-9	$30,538.61	$24,623.87	$233.95	$54,928.53	$28,956.24
FIRE DONATIONS	$2,099.68	$0.02	$0.00	$2,099.70	$4,872.16
SPECIAL FUNDS	**$74,995.20**	**$29,555.62**	**$10,260.36**	**$94,290.46**	**$79,744.60**
SIDEWALK ESCROW	**$48,023.94**	**$0.39**	**$0.00**	**$48,024.33**	**$43,926.00**
RECREATION	**$36,322.77**	**$0.30**	**$638.00**	**$35,685.07**	**$148,233.96**
OLDS RESERVE	**$38,103.39**	**$550.31**	**$3,012.25**	**$35,641.45**	**$41,052.37**
COVID-19 ARPA GRANT	**$1,312,690.20**	**$10.35**	**$1,270,013.83**	**$42,686.72**	**$0.00**
GROWING GREENER GRANT	**$430.47**	**$0.00**	**$0.00**	**$430.47**	**$2,708.98**
TOTAL FUNDS	**$26,769,529.36**	**$3,415,879.14**	**$3,567,249.06**	**$26,618,159.44**	**$29,853,656.92**

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF NOVEMBER 30, 2021 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER