

MINUTES

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SWATARA TOWNSHIP

REGULAR MEETING II

JULY 14, 2021

BOARD OF COMMISSIONERS

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1. **Call to Order:** President Connolly called the Regular Meeting II of the Swatara Township Board of Commissioners to order at 7:18 p.m. Wednesday, July 14, 2021. The meeting was held at the Swatara Township Municipal Building, 599 Eisenhower Boulevard, Harrisburg, PA.
2. **Pledge of Allegiance:** President Connolly led the audience in the Pledge of Allegiance.
3. **Moment of Silence**
4. **Roll Call:** Commissioners Zubeck, Varner, Ellis, Vice President Boudier and President Connolly were present. Also present: Township Manager Jim Fosselman, Assistant Manager Kim Kaufman, Solicitor Scott Wyland, Director of Public Safety Darrell Reider, Director of Planning and Zoning Robert Ihlein, Director of Public Works Todd Webb, Fire Chief Mike Ibberson and Assistant Secretary Karen Alleman.
5. **Stormwater Presentation:** Chelsea Gordon, Mapping Specialist, made a presentation to the Board and audience members regarding stormwater. The presentation will be posted to the website.
6. **Announce Executive Session:** No executive session was held.
7. **Visitors Requests and Comments:**
  - A. **Tom Garlic, 6050 Hocker Drive:** At the June meeting one of the Commissioners said the township had the highest credit rating among municipalities, a AA- which is fourth down; and that the township received the best rates. The rates are still coming down. The information given wasn't quite correct.
  - B. **David Farney, 687 Hoffman Drive (owns 4804 Franklin Street), Jennifer Roach, 4808 Franklin Street, and Tonya Zerbe, 4812 Franklin Street:** Thanked Mr. Webb for being so responsive to their recent telephone calls regarding recent heavy rains which caused flooding at their residences. Mr. Webb said the township is going to flush the line at the southeast corner of 48<sup>th</sup> and Franklin Streets to 46<sup>th</sup> Street. The run-off from Cumberland Street will also be reviewed. Mr. Farney asked that the township keep the residents apprised of the situation.
  - C. **Dave Scott, 1551 Braewood Drive:** Asked if there was a procedure to undo a driveway or rescind the permit. Solicitor Wyland said it is possible, but not without risk to the township. Mr. Scott asked if the township has errors and omissions insurance. Solicitor Wyland said he would guess the township does. Mr. Scott asked if the township could prevent or limit the use of a driveway. Solicitor Wyland said he did not have a definitive answer for that question.
8. **Motion to Approve Agenda:** A motion was made by Commissioner Varner to approve the agenda, seconded by Commissioner Zubeck. Solicitor Wyland added Agenda Item 11C, request for a motion to withdraw the township's consent for a tax assessment settlement. Commissioner Varner made a motion to approve the agenda as amended, seconded by Commissioner Zubeck. Motion carried unanimously.
9. **Motion to Approve Items on Consent Agenda:** Commissioner Zubeck made a motion to approve the consent agenda items, seconded by Commissioner Ellis. Motion carried unanimously.
  - A. Monthly Departmental Reports
  - B. Committee Reports
  - C. Codes Report
  - D. Approval of Police Ride Alongs – Alexandria Carter and Hamadou Souley
10. **Consideration of Minutes: Regular Meeting I – July 7, 2021:** Commissioner Zubeck made a motion to approve the minutes of the July 7, 2021, Regular Meeting I, as presented. Commissioner Ellis seconded the motion. The motion carried unanimously.
11. **Reports:** All reports are posted in the lobby of the municipal building.
  - A. **Manager's Report:** No report.
  - B. **Treasurer's Report:** President Connolly made a motion to approve the May 2021 Treasurer's Report as presented. Seconded by Vice President Boudier. Motion carried unanimously. President Connolly made a motion to approve the June 2021 Treasurer's Report as presented. Seconded by Vice President Boudier. Motion carried unanimously.

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- C. **Solicitor's Report:** Solicitor Wyland gave an update to the Mushroom Hill Road appeal. He has tried to contact Feeser's attorney to follow up on their offer to be of assistance during the appeal. Despite reaching out twice, he has not heard anything back.  
On May 5 the Board approved a tax assessment appeal settlement for CPLG. The Central Dauphin School District did not act on the appeal immediately and the property was sold for \$3.5 million. Because of the school district's actions there will not be a settlement. Commissioner Zubeck made a motion to withdraw from the consent of the settlement previously approved in May. Commissioner Ellis seconded the motion. Motion carried unanimously.
- D. **Swatara Rising Comp Plan:** Director Ihlein presented his report to the Board. He is working with the Planning Commission to possibly amend the zoning ordinance regarding development compatibility standards. Mr. Ihlein and Commissioner Varner met to discuss the International Property Management Code (IPMC). The township has adopted the 2015 Edition, and there is now a 2021 Edition. He would like the Commissioners to consider adopting the 2021 Edition. He has received many telephone calls in the past week regarding spotted lantern fly insects. He suggested residents contact the PennState Agriculture Service office at 888-422-3359 to report infestation.
- E. **Fire Services Report:** Fire Chief Ibberson presented his report to the Board. He thanked all first responders for coming together during the recent heavy rains. He thanked the police department and fire services for their recent response at a tragic event involving a child.
- F. **Director of Public Safety Report:** Director Reider presented his report to the Board. Coffee With A Cop will be held on July 15 at the municipal building at 9:00 a.m.
12. **Consideration of Ordinance: Abandoned Properties:** Solicitor Wyland presented Ordinance 2021-02, abandoned properties, for the Board's approval. Commissioner Varner made a motion to approve Ordinance 2021-02, the abandoned properties ordinance. Vice President Boudier seconded the motion. Motion carried unanimously.
13. **Consideration of Resolution: Removal of Special Purpose Parking at 4921 Lancaster Street:** President Connolly made a motion to eliminate the special purpose parking area at 4921 Lancaster Street. Commissioner Varner seconded the motion. Motion carried unanimously. Resolution R-2021-26
14. **Consideration of Resolution: Special Purpose Parking at 471 2<sup>nd</sup> Street:** Commissioner Ellis made a motion to approve a special purpose parking area at 471 2<sup>nd</sup> street, seconded by Commissioner Zubeck. Motion carried unanimously. Resolution R-2021-27
15. **Consideration of Resolution: Special Purpose Parking at 3913 Rutherford Street:** Vice President Boudier made a motion to approve a special purpose parking area at 3913 Rutherford Street, seconded by Commissioner Ellis. Motion carried unanimously. Resolution R-2021-28
16. **Subdivision/Land Development Plans** (Director of Planning and Zoning Robert Ihlein)
- A. **Consideration of Subdivision and Lot Add-On Plan for Patricia Macut:** Patricia A. Macut, and Patricia and Michael Macut and Catherine Wolf have submitted a preliminary/final minor subdivision and lot add-on plan for two properties that abut each other at the rear lot line. The applicants are requesting a waiver from the Subdivision and Land Development (SALDO) requirement for the submission of a preliminary plat. They are requesting a waiver from one of the requirements of the SALDO requiring separate drawings for the current conditions and the proposed conditions because the necessary information can be show on one sheet. They are requesting a waiver regarding the scale used to show the general location map. The Township Planning Commission has recommended approval of the waivers and the revised final plans. Engineering and zoning staff are satisfied with the revised plans, and also endorses the recommendation to approve the plans.

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Commissioner Varner made a motion to approve the waiver from Section 253.11 of the Township Subdivision and Land Development Ordinance that requires the submittal of a preliminary plat.

Commissioner Zubeck seconded the motion, motion carried unanimously.

Commissioner Zubeck made a motion to approve a waiver from Section 253.10.1.B.5 of the SALDO regarding separate plan sheets for the current and proposed conditions, seconded by Commissioner Ellis. Motion carried unanimously.

Vice President Boudier made a motion to approve the waiver from Section 253.10.B.6 of the SALDO, seconded by Commissioner Zubeck. Motion carried unanimously.

Commissioner Zubeck made a motion to approve Resolution R-2021-29 for conditional approval of the preliminary/final minor subdivision and lot add-on plan for Patricia A. Macut dated April 22, 2021. The conditions are making final revisions to the plans based on comments by the township engineer and county planning department. Vice President Boudier seconded the motion. Motion carried unanimously.

Mr. Ihlein announced two zoning hearings that were coming up on July 29. Melissa Colon, 212 North 46<sup>th</sup> Street is seeking relief from maximum building coverage requirements. The hearing begins at 7:00 p.m. PTV 1220 LLC, 7900 block of Derry Street is seeking relief from off street parking and loading requirements. The hearing begins at 7:30 p.m. Commissioner Varner wanted to make sure the current use and request of PTV 1220 will be viable in the future in case another tenant would move into that space. His concerns will be conveyed to the Zoning Hearing Board.

17. **Visitors Requests and Comments:**

- A. **Walter Schaffhauser, 1020 Orange Street:** Thanked the Board for approving his request for special purpose parking areas for himself and his wife.
- B. **Michael Tuckey, 5875 Gensemer Lane:** Stormwater has washed out part of his driveway and Shady Lane is eroding and washing away. These two areas will be added to the stormwater violation list.

18. **Possible Stormwater Violations:** Nothing at this time.

19. **Commissioners Requests and Comments**

- A. **Commissioner Varner:** Nothing at this time.
- B. **Commissioner Zubeck:** Thanked the police, fire, and highway departments for all of their hard work over the last few months.
- C. **Commissioner Ellis:** Thanked first responders. Thanked the public for coming out this evening.
- D. **Vice President Boudier:** He is sympathetic to the project on Braewood Drive. He feels this should never have happened and hope it never occurs again.
- E. **President Connolly:** National Night Out will be held on August 3 at Vanatta Park beginning at 6:00 p.m. Everyone is invited to celebrate the township. He asked residents to be patient regarding parking in their neighborhood. He thanked everyone for coming out and taking an interest in local government. He thanked the Board for everything they do and making a lot of things possible.

20. **Adjournment:** Commissioner Zubeck made a motion to adjourn the meeting at 9:25 p.m., seconded by Commissioner Ellis. Motion carried unanimously.

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Karen Alleman, Assistant Secretary

SWATARA TOWNSHIP  
COUNTY OF DAUPHIN  
COMMONWEALTH OF PENNSYLVANIA  
TREASURER'S REPORT

TREASURER : James R. Fosselman				May 2021	May 2020
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
GENERAL FUND	\$1,951,326.46	\$1,018,452.73	\$982,547.41	\$1,987,231.78	\$2,270,128.69
GENERAL PAYROLL	\$52,164.88	\$609,839.37	\$612,605.55	\$49,398.70	\$16,650.69
<b>GENERAL FUND</b>	<b>\$2,003,491.34</b>	<b>\$1,628,292.10</b>	<b>\$1,595,152.96</b>	<b>\$2,036,630.48</b>	<b>\$2,286,779.38</b>
FIRE FUND	\$1,139,598.27	\$3,195.91	\$44,366.56	\$1,098,427.62	\$945,846.45
FIRE RESERVE	\$301,530.51	\$6.73	\$0.00	\$301,537.24	\$300,802.77
<b>FIRE PROTECTION FUND</b>	<b>\$1,441,128.78</b>	<b>\$3,202.64</b>	<b>\$44,366.56</b>	<b>\$1,399,964.86</b>	<b>\$1,246,649.22</b>
DEBT SERVICE FUND	\$777,661.32	\$13,162.93	\$0.00	\$790,824.25	\$509,769.11
SWATARA AMBULANCE EMS FUND	\$66,188.70	\$211.34	\$7,514.82	\$58,885.22	\$74,252.58
LIQUID FUELS FUND	\$868,801.49	\$17.04	\$31,096.00	\$837,722.53	\$916,313.31
CAPITAL RESERVE FUND	\$4,020,013.19	\$97.47	\$0.00	\$4,020,110.66	\$4,020,922.97
CAPITAL PROJECTS FUND	\$21,050,643.35	\$511.97	\$28,000.00	\$21,023,155.32	\$2,060,131.61
POLICE BOOKING	\$8,501.53	\$657.29	\$1,166.47	\$7,992.35	\$26,378.36
POLICE DONATIONS	\$9,733.55	\$0.08	\$0.00	\$9,733.63	\$15,811.56
POLICE 5K RUN	\$12,923.90	\$0.10	\$0.00	\$12,924.00	\$10,896.04
POLICE FEDERAL FORFEITURE	\$599.03	\$0.01	\$0.00	\$599.04	\$597.68
POLICE DA	\$13,411.43	\$0.11	\$0.00	\$13,411.54	\$15,198.68
POLICE K-9	\$31,410.92	\$100.24	\$1,098.35	\$30,412.81	\$85,336.92
FIRE DONATIONS	\$2,599.19	\$0.02	\$0.00	\$2,599.21	\$3,325.10
<b>SPECIAL FUNDS</b>	<b>\$79,179.55</b>	<b>\$757.85</b>	<b>\$2,264.82</b>	<b>\$77,672.58</b>	<b>\$157,544.34</b>
SIDEWALK ESCROW	\$48,021.54	\$0.39	\$0.00	\$48,021.93	\$43,838.50
RECREATION	\$96,489.22	\$0.76	\$0.00	\$96,489.98	\$147,938.66
OLDS RESERVE	\$37,790.21	\$3,725.31	\$1,134.92	\$40,380.60	\$41,690.57
GROWING GREENER GRANT	\$430.45	\$0.00	\$0.00	\$430.45	\$2,703.59
<b>TOTAL FUNDS</b>	<b>\$30,489,839.14</b>	<b>\$1,649,979.80</b>	<b>\$1,709,530.08</b>	<b>\$30,430,288.86</b>	<b>\$11,508,533.84</b>

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF MAY 31, 2021 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER

SWATARA TOWNSHIP  
COUNTY OF DAUPHIN  
COMMONWEALTH OF PENNSYLVANIA  
TREASURER'S REPORT

TREASURER : James R. Fosselman				June 2021	June 2020
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
<b>GENERAL FUND</b>	\$1,987,231.78	\$911,586.82	\$1,996,357.50	\$902,461.10	\$2,042,017.24
GENERAL PAYROLL	\$49,398.70	\$627,522.34	\$626,551.34	\$50,369.70	\$15,409.45
<b>GENERAL FUND</b>	<b>\$2,036,630.48</b>	<b>\$1,539,109.16</b>	<b>\$2,622,908.84</b>	<b>\$952,830.80</b>	<b>\$2,057,426.69</b>
<b>FIRE FUND</b>	\$1,098,427.62	\$27,744.59	\$78,323.86	\$1,047,848.35	\$929,271.53
FIRE RESERVE	\$301,537.24	\$8.67	\$0.00	\$301,545.91	\$300,961.88
<b>FIRE PROTECTION FUND</b>	<b>\$1,399,964.86</b>	<b>\$27,753.26</b>	<b>\$78,323.86</b>	<b>\$1,349,394.26</b>	<b>\$1,230,233.41</b>
<b>DEBT SERVICE FUND</b>	<b>\$790,824.25</b>	<b>\$36,122.56</b>	<b>\$0.00</b>	<b>\$826,946.81</b>	<b>\$528,413.69</b>
<b>SWATARA AMBULANCE EMS FUND</b>	<b>\$58,885.22</b>	<b>\$2,342.90</b>	<b>\$0.00</b>	<b>\$61,228.12</b>	<b>\$67,116.58</b>
<b>LIQUID FUELS FUND</b>	<b>\$837,722.53</b>	<b>\$21.57</b>	<b>\$27,081.54</b>	<b>\$810,662.56</b>	<b>\$890,314.05</b>
<b>CAPITAL RESERVE FUND</b>	<b>\$4,020,110.66</b>	<b>\$126.99</b>	<b>\$0.00</b>	<b>\$4,020,237.65</b>	<b>\$4,023,054.11</b>
<b>CAPITAL PROJECTS FUND</b>	<b>\$21,023,155.32</b>	<b>\$666.86</b>	<b>\$87,454.98</b>	<b>\$20,936,367.20</b>	<b>\$2,043,220.08</b>
POLICE BOOKING	\$7,992.35	\$610.94	\$0.00	\$8,603.29	\$27,923.90
POLICE DONATIONS	\$9,733.63	\$0.08	\$31.85	\$9,701.86	\$13,983.67
POLICE 5K RUN	\$12,924.00	\$561.11	\$0.00	\$13,485.11	\$11,152.34
POLICE FEDERAL FORFEITURE	\$599.04	\$0.00	\$0.00	\$599.04	\$598.00
POLICE DA	\$13,411.54	\$0.09	\$8,377.16	\$5,034.47	\$15,206.73
POLICE K-9	\$30,412.81	\$310.25	\$1,542.75	\$29,180.31	\$47,214.33
FIRE DONATIONS	\$2,599.21	\$0.02	\$0.00	\$2,599.23	\$3,326.86
<b>SPECIAL FUNDS</b>	<b>\$77,672.58</b>	<b>\$1,482.49</b>	<b>\$9,951.76</b>	<b>\$69,203.31</b>	<b>\$119,405.83</b>
<b>SIDEWALK ESCROW</b>	<b>\$48,021.93</b>	<b>\$0.39</b>	<b>\$0.00</b>	<b>\$48,022.32</b>	<b>\$43,861.73</b>
<b>RECREATION</b>	<b>\$96,489.98</b>	<b>\$0.38</b>	<b>\$51,781.49</b>	<b>\$44,708.87</b>	<b>\$148,017.07</b>
<b>OLDS RESERVE</b>	<b>\$40,380.60</b>	<b>\$3,700.31</b>	<b>\$6,741.02</b>	<b>\$37,339.89</b>	<b>\$45,531.15</b>
<b>COVID-19 ARPA GRANT</b>	<b>\$0.00</b>	<b>\$1,312,604.25</b>	<b>\$0.00</b>	<b>\$1,312,604.25</b>	<b>\$0.00</b>
<b>GROWING GREENER GRANT</b>	<b>\$430.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$430.45</b>	<b>\$2,705.02</b>
<b>TOTAL FUNDS</b>	<b>\$30,430,288.86</b>	<b>\$2,923,931.12</b>	<b>\$2,884,243.49</b>	<b>\$30,469,976.49</b>	<b>\$11,199,299.41</b>

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF JUNE 30, 2021 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER

July 14

Tom Gralik	6050 Dudley D
David Farney	687 Hoffman
Tanja Zerbe	4812 Franklin St
Jennifer Roach	4808 Franklin St

Dave Scott 1551 Braewood

Walter Scheffhaus  
1020 Orange St.

Oberlin  
MICHAEL TURKEY 5875 GENSSEMER LANE