

MINUTES

SWATARA TOWNSHIP

REGULAR MEETING II

SEPTEMBER 9, 2020

BOARD OF COMMISSIONERS

1. **Call to Order**: President Connolly called the Regular Meeting II of the Swatara Township Board of Commissioners to order at 7:02 p.m. Wednesday, September 9, 2020 at the Swatara Township Municipal Building, 599 Eisenhower Boulevard, Swatara, PA 17111.
2. **Pledge of Allegiance**: President Connolly led the audience in the Pledge of Allegiance
3. **Moment of Silence**
4. **Roll Call**: Commissioners Varner, Ellis, Vice President Boudier and President Connolly were present. Commissioner Zubeck was absent. Also present: Township Manager Jim Fosselman, Assistant Manager Kim Kaufman, Solicitor Scott Wyland, Director of Public Safety and Sergeant-at-Arms Darrell Reider, Fire Chief Michael Ibberson, Director of Planning and Zoning Robert Ihlein, Highway Crew Leader Richard Tezak, and Assistant Secretary Karen Alleman.
5. **Announce Executive Session**: An Executive Session was held to discuss a legal matter. No action was taken.
6. **Presentation of Historic Township Minutes by Sandy Shuey**: Vice President Boudier graciously accepted historic records from the family of Sandy Peck Shuey. The records included minutes from the 1891-1898 Oberlin Council, the 1903-1904 Oberlin Council, the 1896-1909 Treasurer's Report, the 1903-1905 Swatara Township School Financial Receipts, the 1917 Township Assessment, and a 1955 Code Book. Her grandfather, J.J. Peck was a Commissioner, her mother's stepfather, William Hackman was a township secretary and her father, Glenn Peck was a Commissioner from 1962 through 1973. Her parents owned Peck's Dress Shop which was a prominent dress store located at 1082 Chambers Street in Oberlin.
7. **Visitors Requests and Comments**
 - A. **Debra Noles, 6080 Hocker Drive**: Wanted to know if the Solicitor had reviewed the rezoning request as presented at the Planning Commission meeting. President Connolly said the whole Township would have to be reviewed, not just that one area. He said the review would likely be conducted by Tri-County Regional Planning Commission. He said the review is underway, there is no timeline.
 - B. **Janis Hamm, 81 Lincoln Avenue**: Another resident on Lincoln Avenue is parking a tractor/trailer on the street, blocking sight distance. She would like "no tractor trailer parking" signs on the street.
 - C. **Sharon Colardo, 73 Lincoln Avenue**: The police did a traffic study in 2005, which reduced parking on the street due to sight distance, and now with the tractor trailer there are even less parking spaces. She would also like to see "no tractor trailer parking" signs.
 - D. **Russell Keim, 41 Lincoln Avenue**: Would like to see "no tractor trailer parking" signs on Lincoln Avenue.
 - E. **Maria Kerns, 455 2nd Street**: A business is located across the street from her home who is burning debris. He has multiple trucks that block the alleyway and employees who begin work early in the morning. This is a residential zoned area; the business should not be allowed. This has been going on for a long time. The police have been called. She would like to see code violations enforced.

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- F. **Dawn Raab, 471 2nd Street**: Also addressed the above situation. She also added there are refrigerators with doors on them on the front porch, riding mowers all over the property, trailers left on the street on blocks, unattached to vehicles, unattended fires burning through the night. She would like to see codes enforced in the neighborhood without neighbors having to tell on neighbors for violations.
Director of Planning and Zoning Ihlein said the property owner in question has been fined multiple times. The Codes office will work with Director Reider to get code compliance on that property.
- G. **Michael Tuckey, 5875 Gensemer Lane**: Questioned how a commercial business can operate in a residential neighborhood. President Connolly said there is a history at the property, and it has been turned over to the police and codes departments.
8. **Motion to Approve Agenda**: A motion was made by Vice President Boudier to approve the agenda, seconded by Commissioner Ellis. Motion carried unanimously.
9. **Motion to Approve Items on Consent Agenda**: Vice President Boudier made a motion to approve the consent agenda items, seconded by Commissioner Ellis. Motion carried unanimously.
- A. Monthly Departmental Reports
 - B. Committee Reports
 - C. Codes Report
 - D. Police Ride Along Request – Adrienne Salazar
10. **Consideration of Minutes – September 2, 2020**: Commissioner Ellis made a motion to approve the September 2, 2020 minutes as presented, seconded by Commissioner Varner. Motion carried unanimously.
11. **Reports**: All reports are posted in the lobby of the municipal building.
- A. **Manager’s Report**: Nothing at this time.
 - B. **Treasurer’s Report**: President Connolly made a motion to approve the August 2020 treasurer’s report, seconded by Commissioner Varner. Motion carried unanimously.
 - C. **Solicitor’s Report**: Nothing at this time.
 - D. **Stormwater Report**: Manager Fosselman gave a report on the stormwater discharge found at Taylor Park and the quick response to correct the problem through the water company.
 - E. **Swatara Rising Comp Plan**: An interactive zoning map can now be added to the website so residents can look up parcels on their own.
 - F. **Fire Services Report**: Fire Chief Ibberson presented his report to the Board. The Insurance Service Office (ISO) updates have been completed; they just need to go through a quality assurance update. President Connolly said the Township should get a better rating through the ISO. Property owners in the Township could get a better rate for their homeowners’ insurance due to the ISO.
 - G. **Director of Public Safety Report**: Director Reider presented his report to the Board. All calls are posted in the lobby and on the police department web portal. There were very few, to none COVID compliance issues. The police department completed two audits. One by the

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PA State Police for which they received a clean audit. The Attorney General's Office also conducted an audit of the department for CRRA (Criminal Records Retention Act). They also passed that audit. Coffee With A Cop will be held on September 10, 9:00 a.m. at the City Line Diner. We Support Our Police signs are now available for \$15.00 per sign, proceeds going to the K-9 program. Trick or Treat night is scheduled for Saturday, October 31 with any restrictions in place per the Governor.

12. **Consideration of Ordinance: Comcast Franchise Agreement**: President Connolly made a motion to approve the Comcast Franchise Agreement, seconded by Commissioner Varner. Motion carried unanimously. Ordinance 2020-04
13. **Consideration of Resolution: Pedestrian Crosswalk at High Pointe Boulevard**: President Connolly made a motion to approve the installation of a pedestrian crosswalk on High Pointe Boulevard, seconded by Commissioner Ellis. Motion carried unanimously. Resolution 2020-39
14. **Consideration of Traffic Survey: Lincoln Avenue**: Commissioner Varner made a motion to authorize an amendment to Chapter 271, Article IV, General Parking Regulations, Subsection 271.33. Parking of trucks, buses and certain other vehicles prohibited in certain locations to prohibit any vehicle other than a passenger car to include Lincoln Avenue. Each street to be added to this section of the ordinance will have to meet certain criteria. Motion seconded by Commissioner Ellis. Motion carried unanimously.
15. **Appointment to Citizens Police Advisory Board**: Commissioner Ellis made a motion to appoint Candace Mills to the Citizens Police Advisory Board. Vice President Boudier seconded the motion. Motion carried unanimously.
16. **Announce Budget Meeting Dates**: President Connolly announced the 2021 budget meeting dates, October 14, November 9, and November 10 beginning at 6:00 p.m. One additional day in October may be added if needed.
17. **Subdivision/Land Development Plans: Public Improvements Guarantee Release Request - Final Land Development Plan for 5561 Grayson Road – Feesers**: All public improvements have been completed. The Township Engineer, Steve Cordaro of Dawood Engineering recommended the remaining public improvements financial security in the amount of \$18,346.63 be released. Commissioner Ellis made a motion to release the improvement guarantee in the amount of \$18,346.63, seconded by Commissioner Varner. Motion carried unanimously.
18. **Visitors Requests and Comments**
 - A. **Tom Garlic, 6050 Hocker Drive**: Wanted to know who is tabling the re-zoning request. President Connolly said he asked the Solicitor to go to Tri-County Regional Planning and review the proposed re-zoning. President Connolly said the Board would not take any action without looking at other zones.
19. **Possible Stormwater Violations**: President Connolly asked the highway department to look at two storm drains on Highland Street. Landscape mulch is now going into the drains.

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20. **Commissioners Requests and Comments**

- A. **Commissioner Varner**: Nothing at this time.
- B. **Commissioner Ellis**: Is looking forward to the budget process and thanked everyone for coming to the meeting.
- C. **Vice President Boudier**: Nothing at this time.
- D. **President Connolly**: Reminded everyone about Coffee With A Cop tomorrow at City Line Diner. Announced a chicken BBQ will be held on Saturday, September 12 at noon to benefit the K-9 program. We Support Our Police signs will be available for purchase at the BBQ. He thanked township staff and volunteers for placing flags around the municipal building in honor of September 11. He appreciates everyone's involvement at the meetings.

21. **Adjournment**: Vice President Boudier made a motion to adjourn the meeting at 9:14 p.m., seconded by Commissioner Ellis. Motion carried unanimously.



Karen Alleman, Assistant Secretary

**SWATARA TOWNSHIP
COUNTY OF DAUPHIN
COMMONWEALTH OF PENNSYLVANIA
TREASURER'S REPORT**

TREASURER : James R. Fosselman				August 2020	August 2019
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
GENERAL FUND	\$1,923,113.76	\$1,106,572.57	\$1,032,870.29	\$1,996,816.04	\$3,045,846.23
GENERAL PAYROLL	\$15,063.36	\$588,587.63	\$588,517.54	\$15,133.45	\$55,177.12
GENERAL FUND	\$1,938,177.12	\$1,695,160.20	\$1,621,387.83	\$2,011,949.49	\$3,101,023.35
FIRE FUND	\$862,310.34	\$32,719.86	\$232,981.87	\$662,048.33	\$608,769.24
FIRE RESERVE	\$301,110.96	\$131.04	\$0.00	\$301,242.00	\$307,426.76
FIRE PROTECTION FUND	\$1,163,421.30	\$32,850.90	\$232,981.87	\$963,290.33	\$916,196.00
DEBT SERVICE FUND	\$529,443.84	\$12,092.99	\$0.00	\$541,536.83	\$577,133.68
SWATARA AMBULANCE EMS FUND	\$62,992.98	\$8,719.96	\$8,250.00	\$63,462.94	\$53,958.40
LIQUID FUELS FUND	\$826,051.99	\$287.82	\$5,759.04	\$820,580.77	\$733,317.91
CAPITAL RESERVE FUND	\$4,025,049.10	\$1,391.15	\$0.00	\$4,026,440.25	\$3,989,023.14
ROAD BUILDING FUND	\$2,001,814.94	\$690.46	\$10,284.50	\$1,992,220.90	\$2,274,418.56
POLICE BOOKING	\$28,601.07	\$635.83	\$21,700.00	\$7,536.90	\$24,458.99
POLICE DONATIONS	\$11,469.45	\$3.90	\$211.20	\$11,262.15	\$37,083.78
POLICE 5K RUN	\$12,158.77	\$4.20	\$0.00	\$12,162.97	\$32,938.59
POLICE FEDERAL FORFEITURE	\$598.30	\$0.20	\$0.00	\$598.50	\$1,737.95
POLICE DA	\$15,214.27	\$4.97	\$1,500.00	\$13,719.24	\$15,051.01
POLICE K-9	\$46,682.55	\$2,541.34	\$37,647.09	\$11,576.80	\$55,545.38
FIRE DONATIONS	\$2,942.61	\$2,201.33	\$0.00	\$5,143.94	\$3,422.82
SPECIAL FUNDS	\$117,667.02	\$5,391.77	\$61,058.29	\$62,000.50	\$170,238.52
SIDEWALK ESCROW	\$43,883.48	\$15.17	\$0.00	\$43,898.65	\$43,412.81
MCNAUGHTON RECREATION	\$148,090.48	\$51.18	\$0.00	\$148,141.66	\$146,501.28
OLDS RESERVE	\$46,163.75	\$1,769.88	\$1,033.77	\$46,899.86	\$49,164.06
GROWING GREENER GRANT	\$2,706.36	\$0.94	\$0.00	\$2,707.30	\$16,500.00
TOTAL FUNDS	\$10,905,462.36	\$1,758,422.42	\$1,940,755.30	\$10,723,129.48	\$12,070,887.71

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF AUGUST 31, 2020 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER

September 9, 2020

NAME ADDRESS

Debra Noles	6080 Hoeker Dr. Hwy Pa 17
James Hamon	81 Loperen Ave, Hwy
Edison Colandr	73 Loperen Ave
Russ Kaim	41 Loperen Ave
Marla Kerns	755 2nd Street
DAWN RAAB	471 2nd ST
MICHAEL TUCKER	5875 Loperen Ave
Tom Colke	6080 Hoeker