

BOARD OF COMMISSIONERS

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Connolly at 7:02 PM on Wednesday, December 12, 2018, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Connolly led the audience in the Pledge of Allegiance.
3. Invocation: Commissioner Troxell gave the invocation.
4. Roll Call: Commissioners Zubeck, Varner, Boudier, Troxell and Connolly were present. Also present: Township Manager Jim Fosselman, Assistant Manager Kaufman, Solicitor Wyland, Planning and Zoning Director Robert Ihlein, Director of Fire and Emergency Services Director Michael Ibberson, Highway Superintendent Todd Webb, and Sgt.-at-Arms and Police Chief Darrell Reider.
5. Announce Executive Session: President Connolly announced an Executive Session was held prior to tonight's meeting to discuss Personnel and Legal Matters.
6. Motion to Approve Agenda: Commissioner Boudier moved to approve tonight's agenda as presented, seconded by Commissioner Troxell and carried unanimously.
7. Motion to Approve Items on Consent Agenda:
The Board has reviewed the following Consent Agenda items and is ready to act on approving these routine requests and matters:
 - A. Monthly Departmental Reports
 - B. Committee Reports
 - C. Codes ReportCommissioner Troxell moved to approve the Consent Agenda items listed above.
Commissioner Boudier seconded the motion; carried unanimously.
8. Presentation of Police Accreditation Plaque: Richard Hammon of the PA Chiefs of Police Association presented a Plaque to the Police Department for the completion of Crediton Program. Chief Reider accepted the Plaque.
9. Consideration of Minutes:
 - A. Regular Meeting I – December 5, 2018: Commissioner Varner made a motion to approve the minutes. Commissioner Zubeck seconded the motion; carried unanimously.
 - B. Bid Opening – December 10, 2018: Commissioner Connolly made a motion to approve the Bid Opening. Commissioner Troxell seconded the motion; carried unanimously.
10. Visitors Requests and Comments: None at this time.

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11. Reports.

- A. Manager's Report: Nothing at this time.
- B. Treasurer's Report: Commissioner Boudier made a motion to accept the attached Treasurer's Report for November, seconded by Commissioner Troxell. motion carried unanimously.
- C. Solicitor's Report: Nothing at this time.
- D. Stormwater Report: Will be posted monthly on the bulletin board in the lobby.
- E. Fire Services Report: Director of Fire and Emergency Services Ibberson did have some numbers for November still changing over to the new software. Fire Services adopted a family for Christmas.
- F. Chief of Police Report: Chief Reider reported a total of 1,421 service calls for the month of November. The Police Department will be doing a monthly K-9 report since it is up and running. He reported on a number of public service and community services.

12. Consideration of Ordinance:2019 Budget: Commissioner Troxell made a motion to approve Ordinance O-2018-05, making appropriations for the year 2019. Seconded by Commissioner Boudier. Motion carried unanimously.

13. Consideration of Ordinance: 2019 Tax Rate: Commissioner Troxell made a motion to approve Ordinance O-2019-06, fixing tax rates for 2019. Commissioner Boudier seconded the motion; carried unanimously.

14. Consideration of Resolution: Tax Discounts and Penalties: Commissioner Zubeck made a motion to set tax discounts and penalties for 2019 (R-2018-50). Commissioner Varner seconded the motion; carried unanimously.

15. Consideration of Resolution: Police Pension Contribution Rate: Commissioner Troxell made a motion to accept the police pension contribution rate for 2019 (R-2018-51). Commissioner Boudier seconded the motion; carried unanimously.

16. Consideration of Ordinance: Vehicles and Traffic: Commissioner Troxell made a motion to amend the Vehicle Code of the Township of Swatara (O-2018-07), seconded by Commission Boudier. Motion carried unanimously.

17. Consideration of Resolution: Elimination of Special Parking, 671 N. 66th Street-Weiss: Commissioner Troxell made a motion to eliminate a special purpose parking zone at 671 North 66th Street (R-2018-52). Commissioner Boudier seconded the motion; carried unanimously.

18. Consideration of Resolution: Elimination of Special Parking 671 N. 66th Street-Knull: Commissioner Boudier made a motion to eliminate a special purpose parking zone at 671 North 66th Street (R-2018-53), seconded by Commissioner Troxell. Motion carried unanimously.

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19. School Choice Week Proclamation: Commissioner Troxell made a motion to approve the Proclamation as read by President Connolly. Commissioner Zubeck seconded the motion; carried unanimously.
20. Consideration of Joint Agreement With Taxing Authorities: Commissioner Troxell made a motion to authorize Solicitor Wyland to speak on behalf of the Township regarding a joint agreement with taxing authorities. Commissioner Boudier seconded the motion; carried unanimously.
21. Award of Bid for Surplus Property: President Connolly made a motion to accept a bid from Command Fire Apparatus bid in the amount of \$32,500 to purchase the 1996 Seagrave Pumper. Commissioner Troxell seconded the motion; carried unanimously.
22. Consideration of Land Donation from Salem Lutheran Church: President Connolly made a motion to accept a sale of land from Salem Lutheran Church. Commissioner Boudier seconded the motion; carried unanimously.
23. Subdivision/Land Development Plans (Director of Planning and Zoning Robert Ihlein)
- A. Approval of Green Light Go Grant Application to PennDOT for Harrisburg Street/Chambers Hill Road and Orchard Drive Intersection: Commissioner Zubeck made a motion to approve the submission of grant applications to PennDOT to fund improvements with an estimated project cost of \$152,000, and to have Dawood Engineers prepare and submit the grant application for the Township at a cost not to exceed \$2,000.00. Commissioner Troxell seconded the motion; carried unanimously.
- B. Consideration of Resolution: Green Light Go Application: Commissioner Zubeck made a motion to approve the Application. Commissioner Troxell seconded the motion; carried unanimously (R-201854).
- C. Improvement Guarantee Reduction for Hennick Construction: Commissioner Troxell made a motion to approve Reduction #1 in the amount of \$7,264.40 payable to Hennick Construction, Inc. that is being held as financial Security for the stormwater system improvements constructed at 467 Pritchard Court, leaving a balance of \$1,012.00. Commissioner Varner seconded the motion; carried unanimously.
24. Visitors Requests and Comments:
- A. Mr. Anthony Spagnolo, 291 North 50th Street: Asked when the stormwater bill will come out. The bill will be mailed out in January and due in March, \$60.00 a year. The Lawnton Lake is still full no rain in 8 days. Asked if the Lawnton Fire Company will remain closed. He was told the Company still existed, but it no longer an authorized provider of fire services. He remarked about the budget and said he was happy

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there was no tax increase. Those on a fixed budget will appreciate that. He wished everyone a Happy New Year.

B. Joe Donato, Harrisburg Street: Glad to hear there is still a building expansion project and that we could potentially lose our bond funds if they are not expended. With the improved economy, interest rates are slowly increasing. He asked the Board to work together.

25. Any Possible Stormwater Violations We Need to Investigate: None at this time.

26. Commissioners Requests and Comments:

- A. Commissioner Varner: Wished Merry Christmas and Happy New Year to everyone.
- B. Commissioner Zubeck: Wished Merry Christmas and Happy New Year to everyone. Looking forward to next year.
- C. Commissioner Boudier: Wished everyone a Merry Christmas and Happy New Year. Thanked the police, highway, fire departments and the staff for the success of the Tree Lighting.
- D. Commissioner Troxell: Have a Blessed Holiday season and look forward to Next year. Thanked the administrative staff for doing a super job.
- E. Commissioner Connolly: Made national news on Fox about Santa arriving At Bass Pro on the Township Fire Truck. 750 people at the Tree Lighting. Thanked the Commissioners for a Great year. Great Budget no tax increase. Would like to help Chief Ibberson with the adopted family.

27. Adjournment: Commissioner Varner moved to adjourn, seconded by Commissioner Troxell and carried unanimously. The Regular Meeting II adjourned at 8:57 PM.

Earline Bowser, Township Secretary

**SWATARA TOWNSHIP
COUNTY OF DAUPHIN
COMMONWEALTH OF PENNSYLVANIA
TREASURER'S REPORT**

TREASURER : James R. Fosselman				November 2018	November 2017
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
GENERAL FUND	\$2,419,066.01	\$1,035,497.21	\$1,441,883.48	\$2,012,679.74	\$2,058,477.09
GENERAL PAYROLL	\$311,712.10	\$650,400.05	\$912,600.07	\$49,512.08	\$392,630.14
GENERAL FUND	\$2,730,778.11	\$1,685,897.26	\$2,354,483.55	\$2,062,191.82	\$2,451,107.23
FIRE FUND	\$182,063.48	\$32,870.55	\$78,711.39	\$136,222.64	\$353,101.66
FIRE RESERVE	\$231,819.87	\$417.08	\$0.00	\$232,236.95	\$302,034.03
FIRE PROTECTION FUND	\$413,883.35	\$33,287.63	\$78,711.39	\$368,459.59	\$655,135.69
DEBT SERVICE FUND	\$57,518.71	\$6,615.59	\$0.00	\$64,134.30	\$42,487.99
SWATARA AMBULANCE EMS FUND	\$42,974.54	\$1,201.73	\$0.00	\$44,176.27	\$46,498.43
LIQUID FUELS FUND	\$667,606.62	\$1,261.38	\$28,761.84	\$640,106.16	\$583,712.53
CAPITAL RESERVE FUND	\$3,662,048.53	\$6,641.93	\$0.00	\$3,668,690.46	\$3,952,218.70
BOND BUILDING FUND	\$2,969,531.34	\$5,378.29	\$110,440.00	\$2,864,469.63	\$2,954,981.44
POLICE BOOKING	\$23,797.63	\$1,804.22	\$3,213.91	\$22,387.94	\$96,941.81
POLICE DONATIONS	\$40,724.02	\$60.69	\$0.00	\$40,784.71	\$38,126.96
POLICE 5K RUN	\$37,596.48	\$7,425.72	\$8,597.66	\$36,424.54	\$24,951.14
POLICE FEDERAL FORFEITURE	\$4,192.20	\$6.24	\$0.00	\$4,198.44	\$5,880.84
POLICE DA	\$19,701.66	\$25.63	\$2,697.90	\$17,029.39	\$28,723.46
POLICE K-9	\$66,142.42	\$1,026.42	\$23,507.92	\$43,660.92	\$20,971.78
POLICE FUNDS	\$192,154.41	\$10,348.92	\$38,017.39	\$164,485.94	\$215,595.99
SIDEWALK ESCROW	\$21,563.87	\$32.14	\$0.00	\$21,596.01	\$16,438.39
MCNAUGHTON RECREATION	\$144,429.61	\$215.26	\$0.00	\$144,644.87	\$0.00
OLDS RESERVE	\$46,676.61	\$584.71	\$2,765.74	\$44,495.58	\$45,035.46
TOTAL FUNDS	\$10,949,165.70	\$1,751,464.84	\$2,613,179.91	\$10,087,450.63	\$10,963,211.85

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF NOVEMBER 30, 2018 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER