

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Connolly at 7:08 PM on Wednesday, April 4, 2018, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Connolly led the audience in the Pledge of Allegiance.
3. Invocation: A moment of silence was observed.
4. Roll Call: Commissioners Varner, Connolly, Zubeck and Boudier were present. Commissioner Troxell was absent. Also present: Township Manager Fosselman, Assistant Manager Kaufman, Solicitor Stinnett, Acting Secretary Alleman, Fire Marshal Ibberson, Tax Collector Donato, Planning and Zoning Director Ihlein, and Sgt.-at-Arms and Police Chief Reider.
5. Announce Executive Session – Personnel Matter: President Connolly announced an Executive Session regarding personnel matters was held prior to this evening’s meeting. President Connolly made a motion to authorize the execution of an agreement with a uniformed officer regarding the officer’s performance. Commissioner Boudier seconded the motion. Motion carried unanimously.
6. Motion to Approve Agenda: The following changes were made to the agenda: Items 7B, Committee Reports and 9A, Regular Meeting II Minutes of March 14, 2018 were removed. Item 11F, Personnel Committee Report was added. Commissioner Boudier moved to approve tonight’s agenda as amended, seconded by Commissioner Varner. Motioned carried unanimously.
7. Motion to Approve Items on Consent Agenda: Commissioner Varner made a motion to approve the Consent Agenda, seconded by Commissioner Boudier. Motion carried unanimously.
 - A. Monthly Departmental Reports
 - B. Codes Report
 - C. Request for Use of Fire Police on June 3 for Tour De Belt
8. Presentation of Awards for Egg Hunt: President Connolly honored the following volunteers for participation in the Annual Egg Hunt: Assistant Manager Kim Kaufman, Terri and John Kaufman, Fire Services Director Mike Ibberson, Katie and Brenna Ibberson, Chief of Police Darrell Reider, Shelly and Evynn Reider, Alyssa Wolfe, Keith, Zoey and Ezekiel Flynn, Keith Shomper, Brenden Orth, K-9 Kix, Officer Scott Gibson, Megan and Sydney Gibson, Cpl. Brandon Pokrop, Officer Dominic Payne, Sgt. Brian Karcesky, Tom Hurst, Manager Jim Fosselman,

Commissioner Richard Boudier, Commissioner Tom Connolly, Shamica, Ja'nylia and Ja'hyra McIntyre, Brenda Pupo and Karen Alleman.

9. Consideration of Minutes - Regular Meeting I - April 4, 2018: Commissioner Varner made a motion to approve the April 4, 2018 minutes as presented, seconded by Commissioner Zubeck. Motion carried unanimously.
10. Visitors' Requests & Comments:
 - A. Jane Hand, 187 Kelker Street: Wanted to publicly thank the group that picked up trash on Kelker Street. She expressed her desire to volunteer to help pick up trash. President Connolly said the next clean-up would be on April 21 from 9:00 - 11:00 a.m. on the Greenbelt.
 - B. Nina Vicante, 5601 Chambers Hill Road: Wanted to thank Police Chief Reider and his staff for the great service they provide to the community. She is currently participating in the Citizens Police Academy. She thinks that Coffee with a Cop is a great idea.
11. Reports
 - A. Manager's Report: Manager Fosselman did not have a report at this time.
 - B. Treasurer's Report: Treasurer Fosselman presented the Treasurer's Report for the month of March (attached). Commissioner Boudier made a motion to accept the report as presented, seconded by Commissioner Varner. Motion carried unanimously.
 - C. Solicitor's Report: Nothing at this time.
 - D. Fire Services Report: Fire Services Director Ibberson read the fire services report for the month of March. A copy of the detailed report is posted on the bulletin board in the lobby. The new boat should be here next week. One new ladder truck has been placed in service and the other new truck will be placed in service shortly.
 - E. Chief of Police Report: Chief Reider reported on the police activities for the month of March. Officers handled a total of 1,467 calls for service. The breakdown of those calls is shown on the monthly report posted in the lobby along with a report on the community service activities. Chief Reider said the Township was awarded a \$59,896 grant from the District Attorney's Office for purchase of a second K-9 and vehicle.
President Connolly said we now have software that can track patrol cars and let residents know exactly when police vehicles have been patrolling their area. Chief Reider thanked the Board for providing funds to improve services to the residents of the Township.

F. Personnel Committee Report: Commissioner Boudier presented a Personnel Committee report which outlined the cost savings of \$50,000 by utilizing Mr. Fosselman as the finance director and township manager. The cost savings will be applied to the following projects: \$2,000 for signs/banners announcing township events, \$5,000 for promotional events/activity items for the police department, \$5,000 for promotional events/activity items for the recreation department, \$18,000 for township building(s) condition assessment and \$20,000 for recreation improvements to Plesic and Randolph Memorial Parks.

Commissioner Boudier said he was open for discussion regarding the proposed projects. If Commissioners had any other ideas or projects they would like to see on the list, please contact him by May 2. Commissioner Varner thanked Mr. Boudier for the report and the request for input.

12. Consideration of No Parking: Kempton Avenue: Commissioner Zubeck made a motion to approve no parking on a section of the west side of Kempton Avenue (R-2018-17), seconded by President Connolly. Motion carried unanimously.
13. Consideration of Proposals for Demolition of 440 North 48th Street: Director of Planning and Zoning Ihlein said he received three proposals for the demolition of the condemned property at 440 North 48th Street. The lowest proposal in the amount of \$6,946 was from Arney Brothers. Commissioner Connolly made a motion to accept the demolition proposal from Arney Brothers, seconded by Commissioner Varner. Motion carried unanimously.
14. Subdivision/Land Development Plans:
 - A. Improvement Guarantee Reduction & Release for McNaughton Company, Chambers Pointe Phase I: Commissioner Boudier made a motion to approve a reduction in the amount of \$10,150.00 of M & T Bank Letter of Credit No. SB-904693-0001 that was being held for the McNaughton Company, Land Development Plan #2003-09, leaving a balance of \$350.00. Commissioner Varner seconded them motion. Motion carried unanimously.
 - B. Improvement Guarantee Reduction & Release for McNaughton Company, Chatham Glenn Phases XIV and XV: Commissioner Zubeck made a motion to approve the final reduction and full release of \$1,694.00 on M & T Bank Letter of Credit No. SB-905242-001 as amended that was being held for The McNaughton Company for Land Development Plan #2003-01. Commissioner Varner seconded the motion. Motion carried unanimously.

C. Improvement Guarantee Reduction & Release for McNaughton Company, Summit View Phase III: President Connolly made a motion to approve the final reduction and full release of \$14,423.00 on M & T Bank Letter of Credit No. SB-997542-0001 as amended that was being held for The McNaughton Company for Land Development Plan #1996-27. Commissioner Varner seconded the motion. Motion carried unanimously.

D. Final Land Development Plan of Safelite Auto Glass: The applicant appeared before the Zoning Hearing Board in April of 2017 and was granted a variance to allow a narrower rear yard setback. This means the structure will be non-conforming as allowed by the Zoning Hearing Board. They were also granted a special exception to allow for a lower number of parking spaces required by the zoning ordinance. Otherwise, the lot and use will comply with current zoning ordinance regulations. The applicant has requested two waivers from the subdivision and land development ordinance.

a. Waiver from Section 253.11 of the Township Subdivision and Land Development Ordinance that requires the submittal of a preliminary plat: The Township Planning Commission recommended approval because no new lots are being created, and the proposal is on an existing street, with no new streets being proposed. Commissioner Boudier made the motion to approve the waiver, seconded by Commissioner Varner. Motion carried unanimously.

b. Waiver from Section 253.32 of the Township Subdivision and Land Development Ordinance that requires sidewalks: The Township Planning Commission recommended approval because there are no sidewalks in the vicinity of the location. The applicant has indicated a willingness to pay the prescribed fee in lieu of constructing the sidewalks. Commissioner Zubeck made a motion to approve the waiver, seconded by Commissioner Varner. Motion carried unanimously.

c. Approval of the Preliminary/Final Land Development Plan dated February 19, 2018: The Township Planning Commission voted on March 6 to recommend approval of the waivers and the final plans. Engineering and zoning staff also endorses the recommendation to approve the plans. President Connolly made a motion to approve Resolution R-2018-18, approving the preliminary/final land development plan of Safelite Auto Glass. Motion seconded by Commissioner Boudier. Motion carried unanimously.

E. Preliminary/Final Subdivision Plan for Patrick & Michela Rozman: The applicants are requesting a waiver from the Subdivision and Land Development Ordinance requirement for the submission of a preliminary plat. Since no land development is proposed at this time the Planning Commission has required that notes be added to the plans indicating curbs, sidewalks, highway occupancy

permit, recreation, and stormwater requirements must be met as part of obtaining a building permit. Proposed Lots 1 and 2 will comply with current zoning ordinance regulations.

a. Waiver from Section 253.11 of the Township Subdivision and Land Development Ordinance that requires the submittal of a preliminary plat: The Township Planning Commission has recommended approval because only one new lot is being created, the proposal is on an existing street and no new streets are being proposed. Commissioner Boudier made a motion to approve the waiver, seconded by Commissioner Varner. Motion carried unanimously.

b. Approval of the Preliminary/Final Subdivision Plan dated February 26, 2018: The Township Planning Commission has recommended approval of the revised final plan. Engineering and zoning staff also endorses the recommendation to approve the plans. President Connolly made a motion to approve Resolution R-2018-19, approving the preliminary/final subdivision plan of Patrick and Michela Rozman. Seconded by Commissioner Varner. Motion carried unanimously.

F. Update to Sidewalk Connections Study: Mr. Ihlein said the study originated to look at the need to connect areas of the township with sidewalks. Dawood Engineering has a draft study which will be presented at the next Planning Commission meeting in May. So far, the inventory, video and mapping of sidewalks has been completed. There will be a time for public input to identify areas where sidewalk traffic would be generated and destination of pedestrians, as well as needs of the public to make improvements. President Connolly would like to see at least two meetings held for public input. The meetings will be advertised on Facebook and the Website. Commissioner Varner will help with a press release.

20. Visitors' Requests & Comments:

A. Joe Donato, 701 South Harrisburg Street: In regard to the property to be demolished at 440 North 48th Street, he said the Township needs to speak with the County Tax Claims Bureau regarding sale of the property before filing a lien on the property for work the township is proposing.

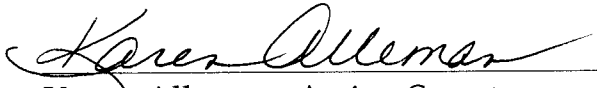
B. Nina Vicante, 5601 Chambers Hill Road: After hearing the treasurer's report, she asked what the OLDS Fund was used for. Manager Fosselman said funds in the account were used for the SEO inspector, the part time employee, and office supplies. She also asked if there was any update to the development along Route 322. Mr. Ihlein said the developer is still reviewing his options.

21. Investigation of Any Possible Stormwater Violations: None reported.

22. Commissioners Requests & Comments:

A. Commissioner Zubeck: Thanked the audience for attending the meeting.

- B. Commissioner Varner: Nothing at this time.
- C. Commissioner Boudier: Announced that Local Government Day will be held during the May 2 Board meeting.
- D. President Connolly: Announced that a clean-up will be held on Earth Day, April 21, at the Greenbelt. Thanked the volunteers who participated in the Egg Hunt. He attended two rounds of interviews for police department promotions and was impressed with the great group of people in the police department. He thanked the Chief for adding more good things to the police department. Noted that the stormwater fee in Lower Swatara Township is being proposed at \$8.50 to \$10.50 per month.
23. Adjournment: Commissioner Boudier moved to adjourn, seconded by President Connolly, and carried unanimously. The Regular Meeting II adjourned at 9:00 PM.


Karen Alleman, Acting Secretary