1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Troxell at 7 PM on Wednesday, February 8, 2017, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.

2. Pledge of Allegiance: President Troxell led the audience in the Pledge of Allegiance.

3. Invocation: President Troxell gave the invocation.

4. Roll Call: Commissioners Varner, Bouder, Chiavetta, Connolly, Milakovic, and Troxell were present. Commissioner Moyer was absent. Also present: Township Manager LeBlanc, Assistant Manager Kaufman, Acting Solicitor Lee Stinnett, Secretary Rubinic, Finance Director Fosselman, Zoning Director Hardman, Township Engineer Representative Kenworthy, Fire Marshal Ibberson, and Chief and Sgt.-at-Arms Umberger.

5. Motion to Approve Agenda: Commissioner Chiavetta moved to approve the Agenda as presented. Commissioner Connolly seconded the motion; carried unanimously.

6. Motion to Approve Consent Agenda:
Commissioner Bouder moved to approve the following Consent Agenda. Commissioner Connolly seconded the motion; carried unanimously.

7. Motion to Approve Consent Agenda Items as Listed Below:
Commissioner Connolly moved to approve the following items on the Consent Agenda. Commissioner Varner seconded the motion; carried unanimously.

   A. Monthly Departmental Reports
   B. Committee Reports
   C. Manager's Report
   D. Codes Report
   E. Police Department Promotions
      a. Lieutenant Darrell Reider promoted to Deputy Chief of Police
      b. Corporal Jeremy Barrick promoted to Sergeant
      c. Officer Timothy Bloss promoted to Corporal
   F. Resolutions for Lease of Equipment with PNC
      a. PNC Equipment Finance LLC $240,487.40 (R-2017-7)
      b. PNC Equipment Finance LLC $283,452.00 (R-2017-8)
      c. PNC Equipment Finance LLC $63,977.17 (R-2017-9)
   G. Resolution Designating Signator of Centric Bank Lease (R-2017-10)
   H. Request for OLDS Time Extension - 6111 Leon Avenue
   I. Letter of Retirement - Detective George E. Haney

8. Executive Session: President Troxell announced an Executive Session was held prior to tonight's meeting to discuss Personnel Matters.

9. Consideration of Minutes - Regular Meeting I - February 1, 2017:
Commissioner Milakovic corrected the comment on page 4 to read "as President of the Central Association of PSATC".
Commissioner Connolly noted misspelling of his name on several pages.
Commissioner Milakovic moved to approve these minutes as corrected.
Commissioner Connolly seconded the motion; carried unanimously.

10. Presentation of Building Concept II - Kimmel Bogrette Architects: Martin Kimmel and Jon Trump presented a new concept plan based on separating the Administration Building from the Police facility and some refinements to the Public Works/Highways complex. He reviewed the building placement on the site, interior layout, exterior views and possible exterior materials. There was discussion on the size of the proposed basement and they will present an alternative on that. They reviewed projected range of cost per square foot for both buildings plus other costs for furnishings, technology, security, and design and engineering. There will be a future presentation covering the parks and recreation proposals. Tonight's presentation will be electronically transmitted to the Township tomorrow and available to all for further review.

11. Presentation by Virtual Towns & Schools for Website Design: Sal Urbano of Virtual Towns & Schools gave a presentation on the various website designs available to the Township. VTS would work with the Township on the development, training, maintenance, and support. He has been working with Assistant Manager Kaufman and Manager LeBlanc. He answered questions from the Board and provided some feedback comments from other clients.

12. Visitor Requests & Comments: Richard Murphy, 5581 Fordham Avenue, asked the Board why they have not kept their campaign promise to return the Board to 9 Wards. He stated this is the wishes of the people and directly confronted Commissioner Varner on this matter.

13. Reports:

A. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for January 2017. Commissioner Chiavetta moved to approve the attached Treasurer's Report for January 2017 as presented. Commissioner Connolly seconded the motion and the motion carried unanimously.

B. Solicitor's Report: Acting Solicitor Stinnett touched on highlights of the report provided by Solicitor Wyland.

C. Chief of Police Report: Chief Umberger reported on the police activities for the month of January. Officers handled a total of 1,568 calls for service. A breakdown of calls is shown on the monthly report posted on the bulletin board.
He noted the retirement of Detective Edward Haney will be effective April 16 after 24 years of service. He also noted the three promotions of the Police officers as noted on the above Consent Agenda. They will be among those honored tomorrow at a Hearts Across Swatara event at LCBC on Chambers Hill Road.
The Youth Advisory Council recently held its second meeting at Milton Hershey focusing on Law Enforcement Use of Force and a simulation experience.
TEAM Teaching and mentoring continues at the various schools in the Township.
A Lebanon Valley College student will be completing a 675-hour internship with the Department at the end of April.
The Cedar Alley speeding complaint was followed up with the speed sentry sign which recorded data on 2,202 vehicles with an average speed of 12-13 mph in a 15 mph zone. The results were conveyed to the concerned residents. There really is not a significant speeding problem, but may be the result of seeing increased traffic in the alley.
The Citizens' Police Academy is continuing and included the Use of Force simulation training.
The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted.
Commissioner Connolly thanked Chief Umberger for attending the Steelton-Highspire School Board meeting and speaking in support of a youth after-school program and the possibility of a nutrition-based program for after school.

D. Fire Services Report: Fire Services Director Ibberson read the Fire Services report showing 99 total calls for service during the month of January (with average personnel turnout per incident):

Bressler	32 (5)
Lawnton	58 (5)
Rutherford	38 (7)
Swatara	60 (5)
Chambers Hill	26 (5)

A copy of the detailed report will be posted on the bulletin board in the lobby.
He also reported that he will be traveling to Wisconsin for review of the drawings for the two ladder trucks which we purchased.
The Rutherford engine is set for April delivery. This is a good thing since their engine is out of service permanently and they are running the reserve engine.
President Troxell brought up the recent legislation concerning a local income tax credit to be given to volunteers to encourage more participation in fire service. Fire

Marshal Ibberson said the Fire Commissioners Office will be working with municipalities and the firefighters associations on developing this.

14. Consideration of Agreement -Virtual Towns and Schools: Commissioner Chiavetta moved to approve the Agreement with Virtual Towns and Schools for website development as presented. Commissioner Connolly seconded the motion and the motion carried unanimously.

15. Consideration of Nepotism Policy: Commissioner Bouder moved to approve the proposed Nepotism Policy for Township staff. Commissioner Chiavetta seconded the motion.

16. Consideration of Evaluation Form: Commissioner Bouder moved to approve the proposed Employee Performance Evaluation for Swatara Township employees. Commissioner Connolly seconded the motion.

17. Appointments to Boards and Commissions:
Recreation Advisory Board: Commissioner Connolly moved to reappoint Gary W. Potteiger, Jr. and James McFarland to 2-year terms on the Recreation Advisory Board. Commissioner Bouder seconded the motion and the motion carried unanimously.
Authority Liaison: Commissioner Connolly moved to appoint Ed Troxell as Authority Liaison. Commissioner Bouder seconded the motion and the motion carried unanimously.

18. Subdivision/Land Development Plans:
A. Rescind Ninety Day Requirement - Harrisburg Mall Outparcel Development: Zoning Director Hardman received a request from the developers of the Harrisburg Mall Outparcels for a one year extension of the requirement to meet all conditions of the plan. Commissioner Connolly moved to rescind the ninety day requirement as requested by the developer. Commissioner Milakovic seconded the motion; carried unanimously.

19. Additional Public Comments: There were no additional public comments.

20. Investigation of Any Possible Stormwater Violations: None noted.

21. Commissioners Requests & Comments:
Commissioner Bouder-- had no further comments tonight.

Commissioner Varner-- had no further comments tonight.

Commissioner Chiavetta-- had no further comments tonight.

Commissioner Milakovic-- reported on the PSATC meetings with legislators at the Capitol last week.

He asked that the Board of Commissioners meeting dates be shown in the Newsletter. This information did not appear in the last Newsletter.
He also has been getting questions about the new trash contract and how the new trash container system will work. The new containers will be distributed between March 10 and 15. Manager LeBlanc said the next Newsletter will detail the changes to the new Penn Waste.

Commissioner Connolly-- reminded everyone there is a recognition and awards night we're calling "Hearts Across Swatara" at the LCBC Church on Chambers Hill Road. This is for Swatara Police, firefighters, and residents. All are invited and there is no admission charge. He is hoping the snow forecast for tomorrow will be gone by evening and doesn't deter anyone from attending.

President Troxell-- thanked the public for attending the Commissioners meeting and gave kudos to the administration for their professionalism and for moving us forward.

22. Adjournment: Commissioner Milakovic moved to adjourn, seconded by Commissioner Connolly and carried unanimously. The Regular Meeting II adjourned at 8:51 PM.

Dolores M. Rubinic, Township Secretary