

1. Call to Order: The Regular Meeting I of the Swatara Township Board of Commissioners was called to order by President Troxell at 7:00 PM on Wednesday, June 1, 2016, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Troxell led the audience in the Pledge of Allegiance.
3. Invocation: President Troxell gave the invocation.
4. Roll Call: Commissioners Boudier, Chiavetta, Connolly, Moyer, Troxell, and Varner were present. Commissioner Milakovic was absent. Also present: Township Manager LeBlanc, Solicitor Wyland, Secretary Rubinic, Finance Director Fosselman, Codes Director Everett, Fire Marshal Ibberson, Tax Collector Donato, and Chief and Sgt.-at-Arms Umberger.
5. Presentation by Terry Watts on Benefits of Implementing a Rental Ordinance: Codes Director Samantha Everett invited Terry Watts of Highspire Borough to speak on his experience implementing a Rental Ordinance. Most of the surrounding municipalities have such an Ordinance, and she feels the Township would benefit by having a similar Ordinance and would like the Board to let her know if she should pursue this for Swatara Township.
Mr. Watts explained the process used by Highspire which was based mainly on safety concerns and not to penalize any landlords. He has seen this effect a change in both tenants and landlords. This has not been a huge money-making proposition, but has greatly improved the standard of living for tenants. He answered questions about implementing the Ordinance in large complexes, about needing additional employees for inspections, and the start-up issues. There was also discussion about enforcement and compliance issues. Mr. Watts explained how he has dealt with these matters--up to condemning units as unsafe. Samantha explained that the work by turnKey Taxes would identify the apartments, saving a great deal of time. Jim Fosselman said it would also help to identify properties that should be paying BPT and could be a source of revenue. Samantha will work on putting together a short report for the Board on how she would go about implementing this and what kind of staff demands are expected
6. Motion to Approve Agenda: Commissioner Chiavetta moved to approve tonight's agenda as presented, seconded by Commissioner Connolly and carried unanimously.
7. Visitors' Requests & Comments:
Joe Donato, 701 S. Harrisburg Street--provided the Board with tax collection figures through the end of May. There will be some additional payments processed by the

end of the week, but basically the tax income payments will be down to a trickle. He estimates about 93% of the billed taxes are now paid.

He also announced that the Tax Office will be closed Wednesday, June 8, due to his eye surgery.

He thanked all for taking action on his complaint about missing street signs on the curve approaching his home where he has incurred driveway damage in the past. The signs are now in place and time will tell if they do the job.

8. Consideration of Minutes - Regular Meeting II - May 11, 2016:

Commissioner Moyer moved to approve the above listed minutes as presented. Commissioner Connolly seconded the motion; carried unanimously.

9. Discussion of Action of Strategic Plan: Manager LeBlanc presented the Board with the need for a Strategic Plan, detailing the problems with the present facilities. She briefly outlined a proposed course of action--establish a facilities committee, organize a design team, hire a financial management firm, obtain a property appraisal, and secure funding through a bond float.

There was discussion about several aspects of the presentation, but a major part was discussion about the use of the Bishop tract for recreation, and whether this could be accomplished along with a move of the municipal facilities to the location.

The Board requested some time to digest this information and Manager LeBlanc asked if it could be agendaed for action or direction at next week's meeting.

10. Consideration of Resolution- Designation of Agent for Mitigation: Commissioner Boudier moved to approve Resolution R-2016-21 (full text available in Township Resolution Book) authorizing Karen Alleman to execute forms for the purpose of obtaining financial assistance under the Disaster Relief Act. Commissioner Connolly seconded the motion and the motion carried unanimously.

11. Consideration of Resolution-Hero Run Banner: Commissioner Chiavetta moved to allow a banner be placed across Derry Street for advertisement of the 5K Hero Run on November 6, 2016, by adoption of Resolution R-2016-22 (full text available in Township Resolution Book). Commissioner Connolly seconded the motion and the motion carried unanimously.

12. Consideration of Paving Two Additional Streets in 2017:

A. South 80th Street from Chambers Hill Road to Township Line

B. Highspire Road from Highland Street to Township Line (alternate bid)

Manager LeBlanc reviewed the need for these paving projects and where funding should be available. She would like to have potential projects lined up to be able to go to bid early next year. Commissioner Chiavetta moved to prepare these two projects to go to bid at a later date. Commissioner Connolly seconded the motion; carried unanimously.

President Troxell asked if there is a start date for the 63rd Street Bridge project. Manager LeBlanc said it will not be until the end of June because of scheduling flaggers.

13. Consideration of Hiring- Finance Intern: Commissioner Boudier moved to hire Brittany Yarzinsky for an intern position with the Finance Department at \$9.00 per hour with no other benefits. Finance Director Fosselman explained his rationale behind supporting this internship. Commissioner Chiavetta seconded the motion; carried unanimously.
14. Consideration of Hiring-Summer Seasonal Help: Commissioner Boudier moved to hire Phillip Mosser for summer seasonal help at \$9.00 per hour with no other benefits. Commissioner Chiavetta seconded the motion; carried unanimously.
15. Consideration of Side Agreement-Brenden Orth: Commissioner Boudier moved to approve the Side Letter Agreement with AFSCME to make Brenden Orth's position equal to his counterparts in the Parks Department. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
16. Consideration of Position Transfer-Richie Miller from Highway to Parks: Commissioner Boudier said two individuals applied for, and were interviewed for the new Parks position. Commissioner Boudier moved to transfer Richie Miller from the Highway Department to the new Parks position. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
17. Investigation of Any Possible Stormwater Violations: There were none.
18. Commissioners Requests & Comments:
Commissioner Moyer - requested Manager LeBlanc check with PennDOT on the condition of Lindle Road, especially the left turn lane at the intersection with Eisenhower.

Commissioner Moyer asked for an update on the resident's complaint about The Messenger's delivery. Manager LeBlanc has sent her a letter with copies of the letter sent to The Merchandiser.

*Commissioner Boudier - asked if we have received any information from Lower Swatara on the bridge closure on Highland Street. Manager LeBlanc said their engineer has not yet given them a plan of action.

Commissioner Connolly -said he was very impressed watching the Highway Department do the roofing work. It looks like a very professional job. Commissioner Connolly attended the Memorial Day services at Midland Cemetery along with about 300 others. It was a very nice and historic occasion with many

