

1. Call to Order: A Budget Session was held at 6:00 PM on Wednesday, November 18, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111. Eight Commissioners were present; Commissioner Connolly was absent. President Troxell called the meeting to order and led the Pledge of Allegiance.
2. Motion to Approve Agenda: Commissioner Spandler moved to approve tonight's agenda, seconded by Commissioner Varner.
3. Visitors' Requests & Comments: Rudy Pavelic, 680 Monroe Street, commented on the vote to return the Bressler School building to the School District. He said the people of Bressler are looking for the property to come back to the community; the fire company would be happy to take charge of it. He asked that whatever the Commissioners can do to help this happen, it would be greatly appreciated.
4. Consideration of MOU-Dauphin County - Gibson Boulevard: Commissioner Milakovic moved to adopt the Memorandum of Understanding with the Dauphin County agreeing to the proposed Gibson Boulevard cul-de-sac expansion. Commissioner Spandler seconded the motion and the motion carried unanimously.
5. Budget Session: Finance Director Fosselman noted that the Budget sheets have been updated to show the YTD balance as of October 31. Commissioner Moyer had questions about the Capital Outlay figures in several accounts and the Health Care and Workers Compensation figures. Finance Director Fosselman answered the questions; ending with a recap of the forecast end-of-year balance and the budgeted revenue and expenses showing an \$884,470 deficit for 2016. Jim said \$900,000 to \$1 million is needed in the General Fund to start the year; the balance is put into the Capital Reserve, where it can be used as deemed necessary by the Board.

Chief Umberger was asked about the figure for purchase of sick and vacation time for the Paxtang Officers. This amount should be subtracted from the Paxtang Police Services and shown as a separate item totaling \$72,202.90.

Commissioner Moyer asked Jim to provide the figures on the total amount of unpaid leave. He will send an email on this.

Commissioner Chiavetta had questions about the Parks & Recreation budget and the new position looking to be established. If this position is filled, the Maintenance Laborer position would be unfunded. Assistant Administrator Zimmerman and Brenden answered questions about the Building Maintenance position and the Parks program positions. Commissioner Chiavetta does not want to budget for a Recreation Director if there is no job description. Commissioner Varner noted that many residents have asked for more in the Recreation area. Commissioner Spandler said that removing the Recreation Director would effectively end any summer playground program. Commissioner Moyer noted that a new position is being

created in Codes that has been funded, but does not yet have a job description.

Assistant Administrator Zimmerman will look at the job description for the former Recreation Director.

6. Visitors Requests & Comments Regarding General Matters:

Nakeesha Kenney, 210 N. Harrisburg Street--is currently serving on the Recreation Board. She offered to aid in developing a summer program and would have access to a student willing to intern for a summer program. She has some other ideas for a summer program, but we need to start somewhere.

Joe Donato, Tax Collector--would like the Board to readdress his budget. He would like to see salaries reinstated for an additional employee. Even though he is calling them full-time, they only work the hours the Tax Office is open; they get no benefits. The total cost would be \$25,000 plus a one-time expenditure of \$2,000 for the additional office equipment.

7. Commissioners Requests & Comments:

Commissioner Spandler - had no comments at this time.

Commissioner Chiavetta - made a motion to still say no to the tax office additional employee request. The motion died for lack of a second.

Commissioner Spandler - had no comments at this time.

Commissioner Moyer - said he is against spending more than 25% of whatever is returned back to the Capital Reserve to help this year's budget. He would rather see that money assigned to a Capital project such as paving. He also has concern about tapping into the Reserve before knowing what are the liabilities for employees that are not now shown in the budget. He wants to push to fund the Budget based on what we can afford in the future--that's the whole idea of 5-year planning.

Commissioner Varner - had no comments at this time

Commissioner Murphy - had no comments at this time

Commissioner Boudier - had no comments at this time

Commissioner Milakovic - asked for a recap of the balances which show a deficit of \$884,470.

8. Adjournment: Commissioner Murphy moved to adjourn, seconded by Commissioner Milakovic and carried unanimously. The Budget Meeting adjourned at 6:56 PM.



Dolores M. Rubinic, Township Secretary