

1. Budget Session: A Budget Session was held from 6 PM - 6:55 PM and will reconvene at the end of the Regular Meeting. Separate minutes of the Budget Meeting are attached.
2. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Troxell at 7:00 PM on Wednesday, November 11, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
3. Pledge of Allegiance: President Troxell led the audience in the Pledge of Allegiance.
4. Invocation: Reverend Neil Sullivan, Pastor of St. Catherine Laboure Church gave the invocation.
5. Roll Call: Commissioners Varner, Connolly, Spandler, Chiavetta, Troxell, Milakovic, Murphy, Moyer, and Boudier were present. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Zoning Director Hardman, Township Engineer Representative Kenworthy, Tax Collector Donato, and Police Chief and Sgt.-at-Arms Umberger.
6. Motion to Approve Agenda: Commissioner Boudier moved to approve tonight's agenda. Commissioner Milakovic seconded the motion; carried unanimously.
7. Presentation of Awards:
 - A. Officer Matthew Corby - Letter of Commendation: Officer Matthew Corby was presented with a Letter of Commendation for going above and beyond our community policing endeavors. After interacting with three youths and noticing the condition of their basketball, he went and purchased a new basketball and returned it to the boys and spent some good time with them. This is a testimony to the type of Police Officers we have in Swatara Township; he exemplifies the core values of "duty, honor, courage, and caring".
Commissioner Connolly added that Officer Corby spent time with the youth at Rainbow Hills on Trick-or-Treat night and thanked Chief Umberger and all the Officers for the time spent that night.
8. Consideration of Minutes:
 - A. Budget Meeting - November 4, 2015: Commissioner Spandler moved to approve the minutes as presented. Commissioner Boudier seconded the motion and the motion carried unanimously.
 - B. Regular Meeting I - November 4, 2015: Commissioner Milakovic moved to approve the minutes as presented. Commissioner Chiavetta seconded the motion and the motion carried unanimously.

9. Visitor Requests & Comments: Dottie Kipp, 640 Garden Drive--related her experience at the polls on Election Day. She was handing out flyers for Commissioner Varner and had an encounter with Commissioner Boudier, who she felt badgered her and made her feel most uncomfortable and unwelcome. She asked why it had to be this way and what is going on--everyone has a difference of opinion, but why name-call? She felt this treatment was totally uncalled-for.
10. Reports:
- A. Monthly Departmental Reports: The Monthly Departmental Reports are posted on the bulletin board in the lobby. Copies can also be obtained from the receptionist during working hours.
- B. Committee Reports: Commissioner Moyer read the Parks & Recreation report for October 2015. He highlighted the Public-Private Partnership with the Drew Comrey Foundation to install new dugouts at Randolph Park
A full report will be posted on the bulletin board.
- C. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for October 2015. Commissioner Murphy moved to approve the attached Treasurer's Report for October 2015 as presented. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
- D. Fire Services Report: Fire Marshal Ibberson provided his report at last week's meeting. A copy of the detailed report is posted on the bulletin board in the lobby.
- E. Administrator's Report: Administrator Cornell reported a letter has been sent to ATO, the low bidder for demolition of the last two FEMA houses. Once the necessary paperwork has been completed, notice to proceed will be given. Repairs to the Norfolk-Southern entrance have been completed and trucks will now use their own driveway to exit onto Penhar. The temporary construction entrance will remain open until remaining construction is completed later this year, but then will be closed except for emergency vehicles.
Ivy Ridge Soccer Field was dedicated on October 24 with a number of Commissioners present. The parking lot was very busy with families bringing their children to soccer.
- F. Codes Report: Zoning Officer Hardman reported briefly on the Codes Department activities for October:
- 15 building permit applications
 - 25 zoning permit applications
 - 67 inspections completed under permit
 - 49 complaints received and addressed

OLDS Report:

District 1 (June 2014-June 2015) - third pump cycle --There are 230 properties; 228 paid registration; 225 passed inspection; 1 failed inspection, and 3 citations pending.

District 2 (June 2015-June 2016) - third pump cycle -- There are 500 properties; 296 paid registration; 156 passed inspection; 0 failed; and 344 remaining to pump.

District 3 (June 2013-June 2014) - second pump cycle --There are 328 properties; 328 paid the registration fee; 325 passed inspection; 1 failed inspection; 1 remaining to pump, and 1 citation pending. There is no Enhanced OLDS Report this month.

Humane Society: 7 animals were surrendered: 4 dogs at cost of \$122 each, no pit bulls, 1 cat, and 2 guinea pigs.

Highlights: The Restaurant Depot on Chambers Hill Road opened today. It's a members-only wholesale for restaurant owners.

A more detailed report of Codes activities will be posted.

President Troxell asked about the lot clearing at Grayson and Rupp Hill.

Administrator Cornell replied that Feeser's obtained a permit to clear the lot, but no plans have been filed.

- G. Chief of Police Report: Chief Umberger reported on the police activities for the month of October. Officers handled a total of 1,709 calls for service with 422 crimes reported for the month. A breakdown of calls is shown on the monthly report posted on the bulletin board.

The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted.

An on-site Reaccreditation Assessment was done on October 15 and 16, and the Department will be recommended for Reaccreditation in March 2016.

The 3rd Annual 5K Hero Run was held on Sunday, November 1, at the Harrisburg Mall. There were 652 registered participants and it was very well received by the public.

President Troxell asked for a round of applause on achieving Reaccreditation and thanked Chief Umberger. The Chief gave credit to his staff.

Commissioner Spandler asked about Middletown contacting Swatara Township about regionalization of the Police force. Chief Umberger said he has been contacted by Middletown and has some meetings set up to discuss the possibilities.

11. First Reading of Proposed 2016 Budget: Commissioner Chiavetta moved to perform the first reading of the Proposed 2016 Budget. Commissioner Connolly seconded the motion. Commissioner Moyer expressed concern about this action being premature since some of these changes were just made tonight. Commissioner Spandler remarked that the paving program hasn't been discussed. Commissioner Varner said it seems irresponsible to vote to advertise something that we haven't seen until

just now. Finance Director Fosselman explained the process of putting into the Capital Reserve and then budgeting a line item out of the Capital Reserve. President Troxell said this reading is just to begin the parliamentary process; there are still meetings scheduled. After some discussion a roll call vote was taken and the motion carried 5-4 with Commissioners Varner, Spandler, Milakovic, and Moyer voting no.

12. Consideration of Payment #1: Old Derry Street Culvert: Commissioner Milakovic moved to authorize payment of \$14,819.50 to Handwerk Site Contractors of Hummelstown, for replacement of the Old Derry Street culvert. Commissioner Boudier seconded the motion; carried unanimously.
13. Traffic Surveys:
 - A. Cumbler Street & Webb Alley -Stop Intersection: Chief Umberger has reported that a traffic survey was conducted at the intersection of Cumbler Street and Webb Alley. Commissioner Spandler moved to approve Resolution R-2015-33 (full text available in Township Resolution Book) establishing the recommended stop intersection. Commissioner Connolly seconded the motion and the motion carried unanimously.
 - B. Spring Street -No Parking Zone: Chief Umberger has reported that a traffic survey was conducted on Spring Street for consideration of a No Parking zone on the northeast side of Spring Street between the southeastern corner of Poplar Alley and Spring Street for a distance of 53 feet. Commissioner Murphy moved to approve Resolution R-2015-34 (full text available in Township Resolution Book) adopting the recommended no parking zone. Commissioner Spandler seconded the motion and the motion carried unanimously.
14. Subdivision/Land Development Plans:
 - A. Reduction of Improvement Guarantee- 7701 Derry Street -Ward 6: A request was received for reduction of the improvement guarantee for 7701 Derry Street. The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to retain a balance of \$45,305.70 for remaining improvements. Commissioner Milakovic moved to approve a reduction to the improvement guarantee for 7701 Derry Street, retaining a balance of \$45,305.70. Commissioner Connolly seconded the motion and the motion carried unanimously.
 - B. Release of Maintenance Guarantee- Restaurant Depot-Ward 9: A request was received for release of the improvement guarantee for Restaurant Depot. The Township Engineer has conducted an inspection of the improvements and found them to be satisfactorily installed and completed. Commissioner Boudier moved to approve the release of the improvement guarantee for Restaurant Depot. Commissioner Connolly seconded the motion and the motion carried unanimously.

15. Appointments to Boards and Commissions: There were no appointments made. Commissioner Murphy had questions about appointing to the Sewer Authority; this cannot be done until next year.
16. Investigation of Any Possible Stormwater Violations:
Jim Schreffler, 6921 Somerset Street--observed at least three storm drains clogged on 62nd Street between Derry and Huntingdon Streets.
He asked if Highways is going to continue leaf pickup. Administrator Cornell replied they should resume pickup where they left off on your scheduled day. He thanked the Commissioners who attended the Veterans' Day Program at the Circle today.
17. Visitor Requests & Comments: There were no further visitor comments.
18. Commissioners Requests & Comments:
Commissioner Spandler-- had no comments at this time.
Commissioner Chiavetta-- said in the near future the Board will be looking to restore our Wards. The voters have made it clear they don't like the at-large system.
Commissioner Milakovic-- expressed appreciation to all Veterans for their service to the Country. President Troxell added that he wished his son who is in the Army a Happy Veterans' Day.
Commissioner Connolly--requested an Executive Session on a Real Estate Matter. He thanked everyone who worked on the Budget. He thinks the trend of increasing the Reserve the last few years is a credit to Jim and others. He looks forward to wrapping up the process.
Commissioner Moyer-- had a discussion with a member of the Planning Commission about looking at traffic signals on plans. He recalled several instances where this was missed in plan reviews. He urged the Board to reach out to the Planning Commission members about looking at this more closely in the future. President Troxell asked Ms. Hardman to look into this too.
Commissioner Moyer added his thanks to all Veterans.
He thinks the issue of putting leaves in the streets needs to be reinforced in any way possible.
He said he disagrees with the budget process tonight--he thinks there should have been a stronger finish line to look at.
President Troxell-- said he has heard about "Adopt a Storm Drain" efforts in other communities. This is something to be looked into.
Commissioner Varner-- had no comments at this time.

Commissioner Murphy-- thanked the Rutherford Fire Company and the Police for attending the ceremonies at Rutherford Circle this morning. He is very proud of these fine organizations.

Commissioner Boudier-- said the Personnel Committee met recently and recommended repeal of two resolutions from 2007 dealing with interactions between Township Commissioners and Township Personnel. Commissioner Boudier moved to repeal these two resolutions, seconded by Commissioner Chiavetta. Commissioner Moyer asked what was the reasoning behind these resolutions and Commissioner Boudier said that would be a Personnel Matter. The matter was tabled to discuss in Executive Session.

19. Recess: The Meeting was recessed at 8:23 PM to conduct an Executive Session on the following:
 - A. Real Estate Matter.
 - B. Personnel Matter.
20. Executive Session: Was held from 8:28-8:49 PM to discuss the above matters.
21. Reconvene: The Regular Meeting II was reconvened into public session at 8:51 PM.
22. Additional Business:
 - A. Bressler School Property: Commissioner Connolly gave some background on the Bressler School property and the request from Stop the Violence to lease the property. It was found the Township cannot lease the property; it would have to be returned to the Central Dauphin School District, who is agreeable to then leasing it to this organization.
 Commissioner Connolly moved to have Solicitor Wion take steps to arrange for the reconveyance of the Bressler School property to the Central Dauphin School District. Commissioner Boudier seconded the motion. Commissioner Varner said, having just heard about this tonight, he would like a little time to look into this and weight any future ramifications. He is not opposed to this, but would just like more time. Commissioner Spandler said there is no guarantee that the School Board do this; after the property is given back to them, they can do whatever they like. Commissioner Connolly said this has been discussed for years how to get rid of the property. The building needs repairs and we are paying utilities. Commissioner Moyer had questions about the Swatara Tigers using the building and parking concerns.
 A roll call vote was taken and the motion carried 8-1 with Commissioner Varner voting no.
 - B. Repeal of Resolutions: As discussed earlier, Commissioner Boudier said the Personnel Committee has recommended repeal of two resolutions from 2007 dealing with interactions between Township Commissioners and Township

Personnel. Commissioner Boudier so moved to repeal Resolutions R-2007-19 and R-2007-20 by adopting Resolution R-2015-35 (full text available in Township Resolution Book). Commissioner Chiavetta seconded the motion. Commissioner Moyer said he thinks it's improper to not have some kind of chain of command. He thinks there is some language that needs to be reworked, but to totally abolish them is the wrong way to go. Commissioner Milakovic said he agrees with Commissioner Moyer. Commissioner Moyer also asked how this will affect the police department chain of command. A roll call vote was taken and the motion carried 5-4 with Commissioners Varner, Spandler, Milakovic, and Moyer voting no.

23. Budget: The Regular Meeting II was recessed into a budget session at 9:10 PM.
24. Adjournment: Commissioner Murphy moved to adjourn, seconded by Commissioner Varner and carried unanimously. The Regular Meeting II adjourned at 10:10 PM.



Dolores M. Rubinic, Township Secretary

SWATARA TOWNSHIP
COUNTY OF DAUPHIN
COMMONWEALTH OF PENNSYLVANIA

TREASURER'S REPORT

TREASURER : James R. Fosselman				October 2015	October 2014
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
GENERAL FUND	\$2,072,938.23	\$1,039,552.36	\$1,184,920.16	\$1,927,570.43	\$2,043,634.05
GENERAL PAYROLL	\$54,924.65	\$464,097.90	\$460,640.97	\$58,381.58	\$20,956.19
GENERAL FUND	\$2,127,862.88	\$1,503,650.26	\$1,645,561.13	\$1,985,952.01	\$2,064,590.24
FIRE FUND	\$393,536.73	\$11,011.40	\$48,956.53	\$355,591.60	\$572,634.39
FIRE RESERVE	\$100,171.96	\$8.50	\$0.00	\$100,180.46	\$0.00
FIRE PROTECTION FUND	\$493,708.69	\$11,019.90	\$48,956.53	\$455,772.06	\$572,634.39
DEBT SERVICE FUND	\$76,927.30	\$4,162.04	\$0.00	\$81,089.34	\$139,395.79
SWATARA AMBULANCE EMS FUND	\$78,978.08	\$851.31	\$12,500.00	\$67,329.39	\$146,145.24
LIQUID FUELS FUND	\$475,354.39	\$743.72	\$43,896.09	\$432,202.02	\$468,690.31
CAPITAL RESERVE FUND	\$3,803,235.00	\$799.09	\$0.00	\$3,804,034.09	\$3,292,571.04
BOND CAPITAL PROJECTS	\$653,580.71	\$53.25	\$35,830.00	\$617,803.96	\$0.00
BOND BUILDING	\$3,541,799.19	\$29,711.45	\$40,975.75	\$3,530,534.89	\$3,490,681.27
BOND FUNDS	\$4,195,379.90	\$29,764.70	\$76,805.75	\$4,148,338.85	\$3,490,681.27
POLICE BOOKING	\$77,753.85	\$896.98	\$0.00	\$78,650.83	\$64,606.60
POLICE DONATIONS	\$24,809.39	\$5.26	\$0.00	\$24,814.65	\$22,994.55
POLICE 5K RUN	\$11,811.81	\$3,946.95	\$8,104.20	\$7,654.56	\$7,101.37
POLICE FEDERAL FORFEITURE	\$56,213.42	\$11.89	\$300.00	\$55,925.31	\$52,521.90
POLICE DA	\$4,531.95	\$0.97	\$0.00	\$4,532.92	\$4,523.08
POLICE FUNDS	\$175,120.42	\$4,862.05	\$8,404.20	\$171,578.27	\$151,747.50
OLDS RESERVE	\$57,110.65	\$512.01	\$1,232.16	\$56,390.50	\$53,414.37
HAZARD MITIGATION JOYCE LANE	\$14,211.04	\$0.00	\$0.00	\$14,211.04	\$14,211.04
HAZARD MITIGATION DERRY BRISBAN	\$5,133.92	\$0.00	\$0.00	\$5,133.92	\$5,133.92
HAZARD MITIGATION LENKER MANOR 2	\$7,006.04	\$0.00	\$0.00	\$7,006.04	\$7,421.89
IVY RIDGE RECREATION AREA	\$3,699.65	\$0.78	\$0.00	\$3,700.43	\$41,565.90
PETSMART GRANT	\$2,739.10	\$0.31	\$2,500.00	\$239.41	\$1.21
SPECIAL FUNDS	\$89,900.40	\$513.10	\$3,732.16	\$86,681.34	\$121,748.33
TOTAL FUNDS	\$11,516,467.06	\$1,556,366.17	\$1,839,855.86	\$11,232,977.37	\$10,448,204.11

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF October 31, 2015 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER