

1. Call to Order: The Public Budget Meeting of the Swatara Township Board of Commissioners was called to order by President Troxell at 6:00 PM on Tuesday, October 20, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Troxell led the audience in the Pledge of Allegiance.
3. Attendance: Commissioners Connolly, Varner, Spandler, Chiavetta, Troxell, Milakovic, Murphy, Moyer, and Boudier were present. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Treasurer Fosselman, Codes Officer Everett, Fire Marshal Ibberson, Secretary Rubinic, and Police Chief and Sgt.-at-Arms Umberger.
4. 2016 Budget Discussion: Finance Chair Chiavetta called on Finance Director Fosselman to review the proposed budget. Jim gave an overview of the budget and an explanation of the calculations used to arrive at estimates.
5. Administrative Budget: Administrator Cornell reviewed the Administrative Budget. Items highlighted for further review included: liability insurance, data expenses, legal services, publications, and redistricting GIS. Administrator Cornell will look into getting an estimate for per mile cost and what HRG has charged others to redistrict. Phone expenses will be coming down due to a new contract. The Building Maintenance Budget was reviewed with minor changes. Suggested to maintain an inventory of valves for the geothermal system to avoid lengthy outages as experienced this summer.
6. Codes & Zoning: Codes Director Everett was present to answer questions on her department's proposed budget. Several changes were suggested and figures were updated by Treasurer Fosselman. Items highlighted included contract service, animal control, and legal services. Ms. Everett will check on availability of the PetCo grant and will look into retirement payout figures. She also would like to start scanning of stored records and would like to put aside some funds to do this.
7. Tax Collector: Tax Collector Donato reviewed the Tax Office proposed budget. Discussion centered on clerical wages and number of employees.
8. Business Privilege Tax: Treasurer Fosselman reviewed the Business Privilege Tax Office proposed budget.

9. Police: Chief Umberger outlined his department's need for an additional officer and discussed the timing of the police academy attendance. Several items were highlighted including: chief's salary, patrolmen salaries, civilian clerical employee, crossing guard wages, various insurances, association dues, and vehicle maintenance and repair. #410.054 Accumulated Time Payout figures need adjusted. There was discussion on outstanding invoices from Steel-Hi School District; suggested to set up a meeting to outline what is due and when payment can be expected.
10. Public Comments: There were no comments as there were no visitors present.
11. Announcements: Commissioner Chiavetta announced the next Budget Meeting will be held tomorrow, October 21, at 7 PM, to discuss: Highways, Compost Facility, Recreation, Emergency Management, and Fire Services.
12. Adjournment: Commissioner Chiavetta moved to adjourn, seconded by Commissioner Spandler and carried unanimously. The Budget Meeting adjourned at 9:15 PM.



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Dolores M. Rubinic, Township Secretary