

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Troxell at 7:00 PM on Wednesday, September 9, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Troxell led the audience in the Pledge of Allegiance.
3. Invocation: Pastor Sheldon Ames of the Caring Community Church of God gave the invocation.
4. Roll Call: Commissioners Connolly, Spandler, Chiavetta, Troxell, Milakovic, Murphy, Moyer, and Boudier were present. Commissioner Varner was absent when the meeting started but did arrive later as noted. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Zoning Director Hardman, Township Engineer Representative Kenworthy, Fire Marshal Ibberson, Tax Collector Donato, and Police Chief and Sgt.-at-Arms Umberger.
5. Motion to Approve Agenda: Commissioner Spandler moved to approve tonight's agenda. Commissioner Connolly seconded the motion; carried unanimously.
6. Presentation of Awards:
  - A. Civilian Support Award: David Hummel - Chief Umberger outlined the assistance rendered by Mr. Hummel in reporting suspicious activity which led to apprehension of a bank robbery suspect. David Hummel was presented with the Police Department's Civilian Support Award and thanked for doing his civic duty.
  - B. Ten Year Service Award: Ptl. Heather Schlehr-Richmond - Officer Heather Schlehr-Richmond was honored for 10 years of service with the Swatara Township Police. She was thanked and presented with a certificate and a pin for her faithful and honorable service.
  - C. Ten Year Service Award: Det. Eric Morris - Det. Eric Morris will also be honored for 10 years of service with the Swatara Township Police. He was called away due to a death in his family, but is in our thoughts and prayers. He will receive his certificate and pin at a later date.
  - D. Letter of Commendation-Ptl. David Ritter - Chief Umberger presented Officer David Ritter with a Letter of Commendation for his actions in quickly reporting smoke from a closed car dealership. His efforts averted major fire with serious damage to the business. The owner of Turner KIA has also called and given his personal thanks for Officer Ritter's keen observation while on patrol.

7. Consideration of Minutes -Regular Meeting I - September 2, 2015:  
Commissioner Moyer moved to approve these minutes as presented. Commissioner Milakovic seconded the motion and the motion carried unanimously.
8. Visitor Requests & Comments: There were no comments from those visitors present.
9. Reports:
- A. Monthly Departmental Reports: Due to the construction in the lobby entrance area, the Monthly Departmental Reports will be posted on the temporary bulletin board on an easel by the Receptionist's desk. Copies can also be obtained from the receptionist during working hours.
- B. Committee Reports: Commissioner Milakovic presented the Highway Report for August. Routine maintenance continues with mowing, pothole repairs, street sweeping, inlet and storm sewer repairs, roadside spraying, grinding compost, and tree trimming. A night crew worked on line painting on the busier roadways. The Francis Cadden Parkway project should be completed by September 11. The Derry Street culvert project should begin in a few weeks, after delivery of culvert end walls. Fall brush collection is scheduled to begin September 21 and residents are urged to use paper compost bags. The brush collection and fall leaf collection schedules are in the Newsletter.
- C. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for August 2015. Commissioner Chiavetta moved to approve the attached Treasurer's Report for August 2015 as presented. Commissioner Spandler seconded the motion and the motion carried unanimously.  
President Troxell noted the budget process will begin soon and dates for the three public meetings will be announced as soon as scheduled.
- D. Fire Services Report: Fire Services Director Ibberson reported 77 total calls for service during the month of August (with average personnel turnout per incident):
- |               |        |
|---------------|--------|
| Bressler      | 29 (4) |
| Lawnton       | 37 (6) |
| Rutherford    | 23 (7) |
| Swatara       | 44 (6) |
| Chambers Hill | 34 (4) |
- A copy of the detailed report will be posted on the bulletin board in the hallway.
- E. Administrator's Report: Administrator Cornell added to his reports that the access control work on the front entrance is nearly completed. The transition of the receptionist's desk will begin later next week.  
Two air conditioning units have been ordered and work has begun on the basement unit. As soon as that is complete, the other unit will be installed to include the

meeting room. Administrator Cornell also detailed the problems with cross-over valves and water loops, and will be in contact with the manufacturer.

F. Codes Report: Zoning Director Hardman reported briefly on the Codes Department activities for August:

- 16 building permit applications
- 25 zoning permit applications
- 69 inspections completed under permit
- 49 complaints received and addressed
- 4 zoning complaints received and addressed

OLDS Report:

District 1 (June 2014-June 2015) - third pump cycle --There are 230 properties; 223 paid registration; 215 passed inspection; 1 failed inspection.

District 2 (June 2015-June 2016) - third pump cycle -- There are 500 properties; 278 paid registration; 105 passed inspection; 0 failed; and 393 remaining to pump.

District 3 (June 2013-June 2014) - second pump cycle --There are 328 properties; 328 paid the registration fee; 325 passed inspection; 2 failed inspection; 1 remaining to pump. There is an Enhanced OLDS Report also attached.

Humane Society: 3 dogs surrendered at cost of \$122 each and 2 pit bulls at \$265 each. The three dogs are being disputed because no authorization was given.

The Sheetz on Lindle Road is now open.

The Restaurant Depot on Chambers Hill Road is nearing completion.

Chick-fil-A started framing.

A more detailed report of Codes activities will be posted.

Commissioner Varner joined the meeting during the previous report, approximately 7:20 PM

G. Chief of Police Report: Chief Umberger reported on the police activities for the month of August. Officers handled a total of 1,845 calls for service. A breakdown of calls is shown on the monthly report posted on the bulletin board.

The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted.

The 3<sup>rd</sup> Annual 5K Hero Run is approaching on November 2. We already have about 236 registrations and are aiming to have 800 runners.

10. Certification of Minimum Municipal Obligation-Police Pension Plan: As required annually by State statute, Administrator Cornell certified to the Board the Minimum Municipal Obligation (MMO) for contributions to the Police pension plan for the year 2016. The MMO for the police pension plan will be \$702,512.00. The actual cost not covered by employees or State Aid is \$353,974.18. Commissioner Murphy moved to accept the Minimum Municipal Obligation of \$702,512.00 for the Police

Pension Plan as certified. Commissioner Spandler seconded the motion and the motion carried unanimously.

11. Certification of Minimum Municipal Obligation - Non-Uniformed (PMRS) Pension Plan: As required annually by State statute, Administrator Cornell certified to the Board the Minimum Municipal Obligation (MMO) for contributions to the Non-Uniformed pension plan for the year 2016. The MMO for the PMRS plan will be \$186,459.77. The actual cost not covered by employees or State Aid is \$62,534.97. Commissioner Chiavetta moved to accept the Minimum Municipal Obligation of \$186,459.77 for the Non-Uniformed Pension Plan as certified. Commissioner Connolly seconded the motion and the motion carried unanimously.
12. Consideration of Resolution-Police Basic Training Program: Commissioner Spandler moved to adopt Resolution R-2015-26 (full text available in Township Resolution Book) applying for Justin Anderson to attend Police Basic Training Program. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
13. Approval of Refund of 2015 Real Estate Taxes-John Austin.: Commissioner Chiavetta moved to approve the refund of real estate taxes to John Austin, 515 Yale Street, Parcel 63-024-306, in the total amount of \$845.80 due to a disabled veteran's exemption. Commissioner Milakovic seconded the motion and the motion carried unanimously.
14. Consideration of Resolution - Lancaster Street -No Parking Zone: Chief Umberger has reported that a traffic survey was conducted on Lancaster Street for consideration of a No Parking zone on the south side of Lancaster at Hebron Lane. Commissioner Murphy moved to approve Resolution R-2015-27 (full text available in Township Resolution Book) adopting the recommended no parking zone. Commissioner Boudier seconded the motion and the motion carried unanimously.
15. Appointments to Boards and Commissions: There were no appointments made.
16. Investigation of Any Possible Stormwater Violations: Nothing reported.
17. Mosquito/West Nile Update: President Troxell reported that Dauphin County has its first West Nile case; the location is not yet known. There have been no reported cases for Swatara Township, but residents still must remain vigilant to eliminate standing water locations.
18. Visitor Requests & Comments:  
Bob Radosevic, 44 N. 46<sup>th</sup> Street-- asked the Board in its budget talks to consider repairs on S. 46<sup>th</sup> Street. The roadway is heaving and cracked from York to Derry Streets. He feels this project should take precedence over the project at the end of Derry Street. Administrator Cornell will have Highways take a look at this.

19. Commissioners Requests & Comments:

Commissioner Moyer-- had a request concerning Chambers Hill Road and Deimler Lane. He is concerned about damage to the roadway. Administrator Cornell will have this looked at tomorrow.

He thanked Chief Umberger for all that the Police do and to let them know we've got their backs.

Commissioner Varner-- had no comments at this time.

Commissioner Murphy-- asked if Bressler has met and responded to the proposal on their boiler. The Fire Marshal replied the meeting was rescheduled due to the holiday, so nothing has been done.

Commissioner Boudier-- had concerns about a blind spot when coming out of the new Sheetz and trying to make a left turn. He asked that Sheetz, Wolf's, and Chick-fil-A be contacted to help resolve this problem.

Commissioner Boudier reminded the Board that Representative Payne's Transportation Summit is on September 24; please give his office a call if you will be attending.

Commissioner Connolly--The Back to School Cleanup is scheduled for September 19 from 9 AM- Noon. Meet at Bishop Park and help clean up around the schools in the Township.

With the upcoming 9/11 anniversary, Commissioner Connolly said thanks to all those who put their lives on the line to protect us.

Commissioner Milakovic-- had no comments at this time.

Commissioner Chiavetta-- had no comments at this time.

Commissioner Spandler--asked about conditions at Ivy Ridge Park. Assistant Administrator Zimmerman said there was rutting damage caused by a motorcycle; this has been reported to the police and the ruts were filled in. A dedication date will be discussed at the upcoming Recreation meeting.

Chief Umberger-- added that on October 13 the results of the Police Regionalization Study will be released. Chief Umberger will notify the Board when he receives final details. Local officials and public will be welcome to attend.

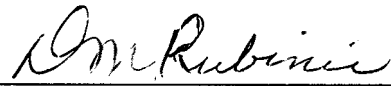
President Troxell-- said thanks to those who came to the meeting tonight and thanks to the Police.

20. Action Items: The following Action Items were noted:

- Set dates for public Budget Meetings
- Look at S. 46<sup>th</sup> Street roadway

- Look at Chambers Hill Road and Deimler roadway
- Left-turn signal coming out of Sheetz
- Call Rep. Payne to attend Transportation Summit on 9-24
- Back to School Cleanup scheduled for September 19
- Set dedication date for Ivy Ridge Park
- Possible date 10-13 for Police Regionalization Study results

21. Adjournment: Commissioner Spandler moved to adjourn, seconded by Commissioner Chiavetta and carried unanimously. The Regular Meeting II adjourned at 7:52 PM.



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Dolores M. Rubinic, Township Secretary

**SWATARA TOWNSHIP  
COUNTY OF DAUPHIN  
COMMONWEALTH OF PENNSYLVANIA  
COMMISSIONERS TREASURER'S REPORT**

TREASURER : James R. Fosselman				August 2015	August 2014
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE	ENDING BALANCE
<b>GENERAL FUND</b>	\$2,668,980.45	\$1,099,246.87	\$848,776.47	\$2,919,450.85	\$3,008,436.63
GENERAL PAYROLL	\$62,271.17	\$469,011.32	\$471,440.71	\$59,841.78	\$20,114.82
<b>GENERAL FUND</b>	<b>\$2,731,251.62</b>	<b>\$1,568,258.19</b>	<b>\$1,320,217.18</b>	<b>\$2,979,292.63</b>	<b>\$3,028,551.45</b>
<b>FIRE FUND</b>	\$497,241.98	\$120,378.39	\$44,842.84	\$572,777.53	\$945,595.78
FIRE RESERVE	\$106,751.04	\$10.02	\$6,597.34	\$100,163.72	\$0.00
<b>FIRE PROTECTION FUND</b>	<b>\$603,993.02</b>	<b>\$120,388.41</b>	<b>\$51,440.18</b>	<b>\$672,941.25</b>	<b>\$945,595.78</b>
<b>DEBT SERVICE FUND</b>	<b>\$615,108.39</b>	<b>\$5,618.23</b>	<b>\$59.33</b>	<b>\$620,667.29</b>	<b>\$572,652.32</b>
<b>SWATARA AMBULANCE EMS FUND</b>	<b>\$102,347.88</b>	<b>\$704.76</b>	<b>\$12,509.92</b>	<b>\$90,542.72</b>	<b>\$155,583.73</b>
<b>LIQUID FUELS FUND</b>	<b>\$541,153.82</b>	<b>\$111.92</b>	<b>\$26,960.79</b>	<b>\$514,304.95</b>	<b>\$590,287.42</b>
<b>CAPITAL RESERVE FUND</b>	<b>\$3,727,191.70</b>	<b>\$791.39</b>	<b>\$0.00</b>	<b>\$3,727,983.09</b>	<b>\$3,292,020.84</b>
BOND CAPITAL PROJECTS	\$653,462.54	\$64.45	\$0.00	\$653,526.99	\$0.00
BOND BUILDING	\$3,617,582.26	\$763.97	\$34,709.35	\$3,583,636.88	\$3,614,916.61
<b>BOND FUNDS</b>	<b>\$4,271,044.80</b>	<b>\$828.42</b>	<b>\$34,709.35</b>	<b>\$4,237,163.87</b>	<b>\$3,614,916.61</b>
POLICE BOOKING	\$75,089.97	\$1,446.00	\$0.00	\$76,535.97	\$58,701.96
POLICE DONATIONS	\$24,799.02	\$5.27	\$0.00	\$24,804.29	\$22,962.63
POLICE 5K RUN	\$9,182.74	\$266.98	\$0.00	\$9,449.72	\$4,405.18
POLICE FEDERAL FORFEITURE	\$59,134.74	\$11,313.63	\$8,147.54	\$62,300.83	\$0.00
POLICE DA	\$4,530.06	\$0.96	\$0.00	\$4,531.02	\$4,522.71
<b>POLICE FUNDS</b>	<b>\$172,736.53</b>	<b>\$13,032.84</b>	<b>\$8,147.54</b>	<b>\$177,621.83</b>	<b>\$90,592.48</b>
OLDS RESERVE	\$56,997.47	\$1,362.13	\$825.66	\$57,533.94	\$56,846.47
HAZARD MITIGATION JOYCE LANE	\$14,211.04	\$0.00	\$0.00	\$14,211.04	\$10,791.04
HAZARD MITIGATION DERRY BRISBAN	\$5,133.92	\$0.00	\$0.00	\$5,133.92	\$5,133.92
HAZARD MITIGATION LENKER MANOR 2	\$7,006.04	\$0.00	\$0.00	\$7,006.04	\$5,133.92
IVY RIDGE RECREATION AREA	\$3,698.10	\$0.79	\$0.00	\$3,698.89	\$0.00
PETSMART GRANT	\$6,757.65	\$0.89	\$4,020.00	\$2,738.54	\$363.57
<b>SPECIAL FUNDS</b>	<b>\$93,804.22</b>	<b>\$1,363.81</b>	<b>\$4,845.66</b>	<b>\$90,322.37</b>	<b>\$78,268.92</b>
<b>TOTAL FUNDS</b>	<b>\$12,858,631.98</b>	<b>\$1,711,097.97</b>	<b>\$1,458,889.95</b>	<b>\$13,110,840.00</b>	<b>\$12,368,469.55</b>

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF AUGUST 31, 2015 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER