

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Troxell at 7:00 PM on Wednesday, August 12, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Troxell led the audience in the Pledge of Allegiance.
3. Invocation: Pastor Abbott of the Community Evangelical Free Church gave the invocation.
4. Roll Call: Commissioners Connolly, Varner, Spandler, Chiavetta, Troxell, Milakovic, Murphy, Moyer, and Boudier were present. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Codes Director Everett, Zoning Director Hardman, Township Engineer Representative Kenworthy, Fire Marshal Ibberson, Tax Collector Donato, and Police Lieutenant and Sgt.-at-Arms Reider.
5. Motion to Approve Agenda: Commissioner Moyer moved to approve tonight's agenda. Commissioner Milakovic seconded the motion; carried unanimously.
6. Consideration of Minutes -:
 - A. Regular Meeting I - August 5, 2015:
Commissioner Spandler moved to approve these minutes as presented.
Commissioner Boudier seconded the motion and the motion carried unanimously.
 - B. Bid Opening: Old Derry Street Culvert - August 10, 2015:
Commissioner Moyer moved to approve these minutes as presented. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
7. Reports:
 - A. Monthly Departmental Reports: Due to the construction in the lobby entrance area, the Monthly Departmental Reports will be posted on the temporary bulletin board in the hallway of the Township Building. Copies can also be obtained from the receptionist during working hours.
 - B. Committee Reports: No reports from any of the Commissioners.
 - C. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for July 2015. Commissioner Chiavetta moved to approve the attached Treasurer's Report for July 2015 as presented. Commissioner Connolly seconded the motion and the motion carried unanimously.

- D. Fire Services Report: Fire Services Director Ibberson reported on the calls for service during the month of July (with average personnel turnout per incident):

Bressler	37	(4)
Lawnton	46	(4)
Rutherford	28	(7)
Swatara	59	(5)
Chambers Hill	40	(4)

A copy of the detailed report will be posted on the bulletin board in the hallway. Fire Marshal Ibberson also reported the \$100,000 gaming grant was received today.

- E. Administrator's Report: Administrator Cornell added to his report that a new company called ePantry will be relocating to Bobali Drive. They are an online provider of household paper products and cleaning supplies based in San Francisco and planning to expand to the East Coast.
- F. Codes Report: Codes Director Everett reported briefly on the Codes Department activities for July:
- 32 building permit applications
 - 39 zoning permit applications
 - 97 inspections completed under permit
 - 60 complaints received and addressed

OLDS Report:

District 1 (June 2014-June 2015) - third pump cycle --There are 230 properties; 221 paid registration; 201 passed inspection; 2 failed inspection.

District 2 (June 2015-June 2016) - third pump cycle -- There are 500 properties; 265 paid registration; 87 passed inspection; 2 failed; and 411 remaining to pump.

District 3 (June 2013-June 2014) - second pump cycle --There are 328 properties; 328 paid the registration fee; 325 passed inspection; 2 failed inspection; 1 remaining to pump. There is an Enhanced OLDS Report also attached.

Humane Society: 2 dogs surrendered at cost of \$122 each.

Sheetz will have final inspection on August 25 and hopes to be open by the holiday weekend.

Chick-fil-A picked up their permit today and should start construction by Monday. A more detailed report of Codes activities will be posted.

- G. Chief of Police Report: Lt. Reider reported on the police activities for the month of July. Officers handled a total of 1,948 calls for service. A breakdown of calls is shown on the monthly report posted on the bulletin board. The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted.

National Night Out was held on Tuesday, August 4 from 6-9 PM at Vanatta Park on Derry Street. Special recognition was given to Officer Al Reinhart for coordinating this event and to the many businesses and community groups who provided food, prizes, contributions, and support to the police. A good time was had by all who attended. There will be additional report next month.

8. Visitor Requests & Comments:

Joe Donato, 701 S. Harrisburg Street - asked if we can request PennDOT look into the timing of the signal at Eisenhower and Rt. 441. There is always a backup of cars on Rt. 441, and this leads to some cars unsafely cutting through Gilligan's parking lot to avoid the red light. Isn't this a violation of the Pa. Traffic Code?

Shane Steele, #206 600 Yale Street - asked about the status of the request from Bressler Fire Company for about \$14,000 for a new boiler. He feels this is overdue. Commissioner Murphy said the Fire Committee met on this matter and decided that this expense could be covered by the Bressler Club under their games of chance. So the Fire Committee recommended not covering this expense and forwarded it to the Finance Committee. Mr. Steele asked Commissioner Varner to make a motion on this matter. President Troxell said this is a time for comments, not taking action. There was discussion about what are the responsibilities of the Township to the buildings that we own and do not own. There needs to be a list specifying what is and is not covered as approved expenses. An old list was discovered, but has not been updated or followed recently.

Robert Zalek, 864 Monroe Street - said it doesn't matter how much money the Bressler Fire Company has; they provide the same services as the other companies. There was discussion about the money generated by games of chance and Commissioner Murphy urged looking into use of those funds. Mr. Zalek asked if the Township ever spent money out of the Fire Fund on any other fire company's building. It has been done, and Mr. Zalek wanted to know where the difference is. He talked about the original purpose of the Fire Fund, which was to purchase fire vehicles and have operating money for the firehouses; not to build firehouses, buy fire chiefs cars, or to pay for a fire marshal. He said that Bressler operates on about one quarter of the funds that are spent on the Swatara station, and they are being penalized because they need to replace a furnace that's over 25 years old.

He also had complaints about the grant money being used to fix a drainage problem caused by runoff from the Township streets. Administrator Cornell discussed the history of the park creation and the problems with the installation of drain pipes.

Mary Klaus, 447 Pritchard Court - said she feels this is an issue of fairness. All the firehouses have building issues and should be treated the same. The firefighters put their lives on the line and put their lives on hold. It would be \$6 million if we had a paid fire service and these firefighters are doing this because they want to. She urged everyone to work together on this.

Commissioner Milakovic would like to have a representative from the fire company meet with the Fire Committee and discuss this. Commissioner Connolly asked that a new list of covered expenses be drawn up so that it can be applied equally to all. President Troxell commented that the goal is to have the fire service work together as a whole, while maintaining their individual identities. The Township does appreciate their service.

Commissioner Murphy moved to have a meeting to pursue this issue.

Commissioner Milakovic seconded the motion; carried unanimously.

9. Consideration of Bids: Old Derry Street Culvert: Commissioner Milakovic moved to accept the low bid of Handwerk Site Contractors of Hummelstown in the amount of \$79,000.00, for replacement of the Old Derry Street culvert, with funding to come from the Capital Reserve and Operating Fund. Commissioner Chiavetta seconded the motion; carried unanimously.
10. Discussion of Possible Crossing Guard Contract:
 - A. Consideration of Resolution-Central Dauphin School District Crossing Guards: Commissioner Spandler moved to approve Resolution R-2015-22 (full text available in Township Resolution Book) authorizing entering into a memorandum of understanding with Central Dauphin School District and then entering into an agreement with All City Management Services to provide trained crossing guards. Commissioner Chiavetta seconded the motion; carried unanimously. Commissioner Moyer moved that the contract be executed with a final hourly cost of not more than \$19.50 per hour. Commissioner Spandler seconded the motion and the motion carried unanimously.
 - B. Consideration of Resolution-Steelton-Highspire School District Crossing Guards: Commissioner Spandler moved to approve Resolution R-2015-23 (full text available in Township Resolution Book) authorizing entering into a memorandum of understanding with Steelton-Highspire School District and then entering into an agreement with All City Management Services to provide trained crossing guards. Commissioner Chiavetta seconded the motion; carried unanimously. Commissioner Moyer moved that the contract be executed with a final hourly cost of not more than \$19.50 per hour. Commissioner Spandler seconded the motion and the motion carried unanimously.
11. Approval of Partial Refund of 2015 Real Estate Taxes-Janet Beyer.: Commissioner Chiavetta moved to approve the partial refund of real estate taxes to Janet Beyer, 631 Central Terrace, Parcel 63-002-053, in the total amount of \$419.40 due to a reduction in assessed value. Commissioner Boudier seconded the motion and the motion carried unanimously.

12. Approval of Partial Refund of 2015 Real Estate Taxes-Cathy Hartman:
Commissioner Chiavetta moved to approve the partial refund of real estate taxes to Cathy Hartman, 732 Winding Lane, Parcel 63-063-284, in the total amount of \$174.17 due to a reduction in assessed value. Commissioner Boudier seconded the motion and the motion carried unanimously.
13. Consideration of Gaming Grant Letter of Support - Stop the Violence Ministries:
Commissioner Spandler moved to approve the request of Stop the Violence Ministries for a letter of support for their gaming grant application. Commissioner Connolly seconded the motion and the motion carried unanimously.
14. Request for Police Ride-Along - Spencer Schutte: Commissioner Spandler moved to approve the request of Spencer Schutte for a one day ride-along with the Police Department subject to completion of the necessary waivers. Commissioner Varner seconded the motion and the motion carried unanimously.
15. Consideration of Block Party Request- Brisban Street: Commissioner Chiavetta moved to approve the request to close Brisban Street between 40th and Oakleigh Streets on August 29, for the annual block party and provide the requested barricades. Commissioner Boudier seconded the motion and the motion carried unanimously.
16. Consideration of Request to Use McNaughton Park - Manada Conservancy:
Commissioner Moyer moved to approve use of the large field at McNaughton Park for a walk and yoga event on September 23 from 5:30-7:30 PM and to waive the park fees as requested by Manada Conservancy. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
17. Subdivision/Land Development Plans:
 - A. Final Land Development Plan- Harrisburg Mall Outparcel, 3501 Paxton St.-Ward 2:
Zoning Officer Hardman presented this plan for the Board's consideration. The plan proposes the development of two commercial buildings--a 10,400 SF retail building and a 2,141 SF restaurant.
The plan has been reviewed by the Dauphin County Planning Commission, the Swatara Township Planning Commission, the Township Engineer, and Township staff, and conditionally recommended for approval.
A request was received for waiver of preliminary plan submission. Commissioner Connolly moved to approve waiver of the preliminary plan submission as requested. Commissioner Milakovic seconded the motion and the motion carried unanimously.

Commissioner Connolly moved to approve the request for waiver of sidewalks.

Commissioner Milakovic seconded the motion, which carried with Commissioner Moyer voting no.

Commissioner Connolly moved to approve the waiver of from maximum slope of the intersection for the access drive. Commissioner Spandler seconded the motion, carried unanimously.

The plan is ready for approval with the following conditions: posting of financial security in the amount of \$177,700.00, signatures and seals, notarized agreements, approved E & S Plan, and NPDES permit as specified in the Resolution.

Commissioner Connolly moved to adopt Resolution R-2015-24 (full text available in Township Resolution Book) approving the Outparcel Development plan.

Commissioner Milakovic seconded the motion, carried unanimously.

- B. Final Subdivision Plan- Wolf Furniture, 4661 Lindle Rd.-Ward 9: Zoning Officer Hardman presented this plan for the Board's consideration. The plan proposes the subdivision of the existing lot into two lots--the newly created lot would be for the Chick-fil-A building.

The plan has been reviewed by the Dauphin County Planning Commission, the Swatara Township Planning Commission, the Township Engineer, and Township staff, and conditionally recommended for approval.

A request was received for waiver of preliminary plan submission. Commissioner Boudier moved to approve waiver of the preliminary plan submission as requested. Commissioner Chiavetta seconded the motion and the motion carried unanimously.

Commissioner Boudier moved to approve the request for waiver of curbing.

Commissioner Connolly seconded the motion; carried unanimously.

Commissioner Boudier moved to approve the request for waiver of sidewalks.

Commissioner Murphy seconded the motion. Commissioner Moyer had questions about markings for a pedestrian lane. Joe Eisenhauer of Light-Heigel Assoc. was present to answer questions about pedestrian access. There was lengthy discussion about this matter. Commissioner Moyer would like to see some kind of striping.

Attorney James Welch also took part in the discussion. Commissioner Chiavetta suggested contacting the manager of the Red Lion to see if they would be interested in putting in a walkway or some striping. It was suggested to table the plan for further consideration of the striping vs. sidewalk waiver issue. Commissioner Boudier withdrew his motion on the sidewalk waiver and Commissioner Murphy withdrew his second.

Commissioner Murphy then moved to table the subdivision plan of Wolf Furniture. Commissioner Moyer seconded the motion; carried unanimously.

- C. Final Subdivision Plan- Golden Glove Promotions, 397 Kunkle Ave.-Ward 6: Zoning Officer Hardman presented this plan for the Board's consideration. The plan proposes the consolidation of two lots into one.

The plan has been reviewed by the Dauphin County Planning Commission, the Swatara Township Planning Commission, the Township Engineer, and Township staff, and conditionally recommended for approval.

There are 11 waiver requests; primarily due to this being a minor subdivision with existing buildings and no new development proposed.

Commissioner Milakovic moved to approve waiver of the preliminary plan submission as requested. Commissioner Chiavetta seconded the motion and the motion carried unanimously.

Commissioner Milakovic moved to approve the waiver of showing survey monuments. Commissioner Varner seconded the motion, carried unanimously.

Commissioner Milakovic moved to approve the waiver from submission of an E & S Control Plan. Commissioner Spandler seconded the motion, carried unanimously.

Commissioner Milakovic moved to approve the waiver of providing references.

Commissioner Boudier seconded the motion, carried unanimously.

Commissioner Milakovic moved to approve the waiver from providing recreation or in-lieu fees. Commissioner Chiavetta seconded the motion, carried unanimously.

Commissioner Milakovic moved to approve the waiver of showing storm sewer, sewer, and water lines. Commissioner Moyer seconded the motion, carried unanimously.

Commissioner Moyer moved to approve the waiver of providing existing road paving width. Commissioner Milakovic seconded the motion, carried unanimously.

Commissioner Moyer moved to approve the waiver from showing lot coverage.

Commissioner Milakovic seconded the motion, carried unanimously.

Commissioner Milakovic moved to approve the waiver of providing contours on the plan. Commissioner Moyer seconded the motion, carried unanimously.

Commissioner Milakovic moved to approve the waiver from providing the primary control point on the plan. Commissioner Moyer seconded the motion, carried unanimously.

The plan is ready for approval with the approved waivers and conditioned on providing signatures and seals as specified in the Resolution.

Commissioner Milakovic moved to adopt Resolution R-2015-25 (full text available in Township Resolution Book) approving the Golden Glove Promotions plan with the waivers approved. Commissioner Spandler seconded the motion, carried unanimously.

- D. Reduction of Improvement Guarantee #6- TecPort Phase III -Ward 2: A request was received for reduction of the improvement guarantee for TecPort Phase III. The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to retain a balance of \$23,610.00 for remaining improvements. Commissioner Connolly moved to approve a reduction of \$39,405.00 to the improvement guarantee for TecPort Phase

III, retaining a balance of \$23,610.00. Commissioner Varner seconded the motion and the motion carried unanimously.

- E. Reduction of Improvement Guarantee #2- Planet Fitness, 480 Port View Drive - Ward 2: The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to retain a balance of \$1,100.00 for remaining improvements. Commissioner Connolly moved to approve a reduction of \$58,383.60 to the improvement guarantee for Planet Fitness, retaining a balance of \$1,100.00. Commissioner Milakovic seconded the motion and the motion carried unanimously.
- F. Reduction of Improvement Guarantee #1- Conestoga Oral & Maxillofacial Surgery, 480 Port View Drive -Ward 6: The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to retain a balance of \$7,700.00 for remaining improvements. Commissioner Chiavetta moved to approve a reduction of \$155,700.00 to the improvement guarantee for Conestoga Oral & Maxillofacial Surgery, retaining a balance of \$7,700.00. Commissioner Varner seconded the motion and the motion carried unanimously.
18. Appointments to Boards and Commissions: There were no appointments made.
19. Investigation of Any Possible Stormwater Violations:
Commissioner Moyer noted the issue of blowing grass clippings into the streets. This is something that should be stressed in the newsletter. Maybe the street sweeper crews can report on this along with Codes and any other Township personnel as they drive the Township.
Commissioner Milakovic noted dirt and stone runoff from the wall being constructed on Swatara Drive right up from the Township building.
20. Mosquito/West Nile Update: Administrator Cornell reported on the sampling done during the week ended 8/7. There were two samples collected but results are not back from the lab. Previous samples have come back negative.
21. Commissioners Requests & Comments:
Commissioner Moyer-- commented on the support we get from Dauphin County such as: annual gaming grants, the \$1 million received for Bonnymede Bridge replacement, low-interest infrastructure loan for repairs on the 63rd Street Bridge, and various programs sponsored by the District Attorney. He wanted to recognize this support and thank the County for it.
He asked that recent and past studies of fire expenses be looked at along with the resources available because how much we spend is tied to those resources.
Commissioner Varner-- had no comments at this time.

24. Reconvene: The Regular Meeting II was reconvened into public session at 9:25 PM with no further business.
25. Action Items: The following Action Items were noted:
- Timing of signal at Eisenhower/441 and cars cutting through parking lot
 - Committee meet with Bressler Fire Company
 - Compile listing of covered expenses for all fire stations
 - Look at past & recent fire reports and analyze resources
 - Enforcement of no grass clippings in street
 - Pursue funds from hotel tax at State level
 - Add Mosquito/West Nile Report to agenda
26. Adjournment: Commissioner Boudier moved to adjourn, seconded by Commissioner Milakovic and carried unanimously. The Regular Meeting II adjourned at 9:26 PM.



Dolores M. Rubinic, Township Secretary

COMMONWEALTH OF PENNSYLVANIA

TREASURER'S REPORT

TREASURER : James R. Fosselman

July 2015

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
GENERAL FUND	\$3,156,791.64	\$924,282.48	\$1,380,606.16	\$2,700,467.96
GENERAL PAYROLL	\$55,754.31	\$704,294.73	\$697,777.87	\$62,271.17
GENERAL FUND	\$3,212,545.95	\$1,628,577.21	\$2,078,384.03	\$2,762,739.13

FIRE FUND	\$562,930.51	\$13,015.80	\$78,704.33	\$497,241.98
FIRE RESERVE	\$100,123.62	\$6,627.42	\$0.00	\$106,751.04
FIRE PROTECTION FUND	\$663,054.13	\$19,643.22	\$78,704.33	\$603,993.02

DEBT SERVICE FUND	\$607,373.50	\$7,734.89	\$0.00	\$615,108.39
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SWATARA AMBULANCE EMS FUND	\$113,878.73	\$969.15	\$12,500.00	\$102,347.88
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LIQUID FUELS FUND	\$568,074.83	\$597.87	\$27,518.88	\$541,153.82
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CAPITAL RESERVE FUND	\$3,726,400.48	\$791.22	\$0.00	\$3,727,191.70
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BOND CAPITAL PROJECTS	\$675,356.45	\$196.09	\$22,090.00	\$653,462.54
BOND BUILDING	\$3,623,206.56	\$769.27	\$6,393.57	\$3,617,582.26
BOND FUNDS	\$4,298,563.01	\$965.36	\$28,483.57	\$4,271,044.80

POLICE BOOKING	\$73,326.45	\$1,763.52	\$0.00	\$75,089.97
POLICE DONATIONS	\$24,043.85	\$755.17	\$0.00	\$24,799.02
POLICE 5K RUN	\$7,555.98	\$1,876.76	\$250.00	\$9,182.74
POLICE FEDERAL FORFEITURE	\$74,511.53	\$15.71	\$15,392.50	\$59,134.74
POLICE DA	\$4,529.10	\$0.96	\$0.00	\$4,530.06
POLICE FUNDS	\$183,966.91	\$4,412.12	\$15,642.50	\$172,736.53

OLDS RESERVE	\$57,208.18	\$1,492.21	\$1,702.92	\$56,997.47
HAZARD MITIGATION JOYCE LANE	\$14,211.04	\$0.00	\$0.00	\$14,211.04
HAZARD MITIGATION DERRY BRISBAN	\$5,133.92	\$0.00	\$0.00	\$5,133.92
HAZARD MITIGATION LENKER MANOR 2	\$7,006.04	\$0.00	\$0.00	\$7,006.04
IVY RIDGE RECREATION AREA	\$8,741.69	\$1.82	\$5,045.41	\$3,698.10
PETSMART GRANT	\$6,756.22	\$1.43	\$0.00	\$6,757.65
SPECIAL FUNDS	\$99,057.09	\$1,495.46	\$6,748.33	\$93,804.22

TOTAL FUNDS	\$13,472,914.63	\$1,665,186.50	\$2,247,981.64	\$12,890,119.49
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ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF JULY 31, 2015 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER