

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by Vice President Spandler at 7:00 PM on Wednesday, June 10, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: Vice President Spandler led the audience in the Pledge of Allegiance.
3. Roll Call: Commissioners Connolly, Spandler, Chiavetta, Troxell, Milakovic, Murphy, and Boudier were present. Commissioners Varner and President Moyer were absent. Also present: Administrator Cornell, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Codes Director Everett, Township Engineer representative Andrew Kenworthy, Highway Superintendent Webb, Tax Collector Donato, and Police Chief and Sgt.-at-Arms Umberger.
4. Motion to Approve Agenda: Item 15 was removed from the agenda for further information. Commissioner Chiavetta moved to approve tonight's agenda as amended. Commissioner Milakovic seconded the motion; carried unanimously.
5. Presentation of Proclamation to Jerry Stauffer: Commissioner Milakovic asked Jerry Stauffer to come forward and presented him with the proclamation on the occasion of his retirement from the Highway Department after almost 15 years. The Commissioners thanked Jerry and wished him well in his retirement.
6. Presentation to Highway Department by Lawnton Fire Company: Members of Lawnton Fire Company presented a Certificate of Appreciation to Todd Webb and the Highway Department for helping and supporting the fire company over the last few years.
7. Consideration of Minutes - Regular Meeting I - June 3, 2015: Vice President Spandler asked for approval of the minutes of the June 3, 2015, Regular Meeting I. Commissioner Troxell moved to approve the minutes as presented. Commissioner Milakovic seconded the motion; carried unanimously.
8. Reports:
  - A. Monthly Departmental Reports: The Monthly Departmental Reports are posted on the bulletin board in the lobby of the Township Building. Copies can also be obtained from the receptionist during working hours.
  - B. Committee Reports: No reports from any of the Commissioners.
  - C. Highways: Superintendent Webb reported on highlights of Highway Department activities including litter pickup and street sweeping, providing barricades where

needed, repair of inlets at several locations, sinkhole repairs are needed at two locations, and crack sealing. A copy of the full report will be posted in the lobby.

D. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for May 2015. Commissioner Chiavetta moved to approve the attached Treasurer's Report for May 2015 as presented. Commissioner Troxell seconded the motion and the motion carried unanimously.

E. Fire Services Report: Fire Services Director Ibberson reported 102 total calls for service during the month of May (with average personnel turnout per incident):

Bressler	34	(4)
Lawnton	54	(4)
Rutherford	42	(7)
Swatara	59	(8)
Chambers Hill	41	(4)

The companies were dispatched to 16 commercial fire alarms, 28 accidents with injuries, 9 residential structure fires, 2 multi-family structure fires, 3 commercial structure fires, and 18 false alarms. A copy of the detailed report is posted in the lobby.

On June 29, 30, and July 1, a group will travel to Wisconsin to view the print approval engineer's drawings for the fire truck purchased. Commissioner Chiavetta will accompany the Fire Marshal and Captain Reinhart.

The truck being replaced has cost a good bit in repairs and Fire Marshal would like to look at options to sell this equipment as soon as possible. It is not being used; the reserve engine is being used as a first line piece. Vice President Spandler asked the Committee to get together with the Fire Marshal and discuss this.

F. Administrator's Report: Administrator Cornell noted that the I-83 changes will affect the Eisenhower interceptor on the north side of the interchange and the Board needs to discuss this with the Sewer Authority.

On mitigation--Bridge Road should be closed out and confirmed any day. Joyce Lane still has a few outstanding issues before being closed out. And Brisban Street will be started in the next two weeks, after completion of the audit and CAFR.

On the building access--The panels have arrived and some of the access control construction has started.

Administrator Cornell has had no updates from mosquito control; he will immediately advise the Board if there is any news.

Commissioner Troxell asked about liability provisions for those making the trip to Wisconsin. Administrator Cornell said they are working on behalf of the Township and are covered by Workers Comp.

G. Codes Report: Codes Director Everett reported briefly on the Codes Department activities for May:

- 39 building permit applications
- 58 zoning permit applications
- 93 inspections completed under permit
- 43 complaints received and addressed

OLDS Report:

District 1 (June 2014-June 2015) - third pump cycle --There are 229 properties; 204 paid registration; 139 passed inspection; 2 failed inspection.

District 2 (June 2015-June 2016) - third pump cycle -- There are 500 properties; 205 paid registration; 17 passed inspection; 1 failed; and 482 remaining to pump.

District 3 (June 2013-June 2014) - second pump cycle --There are 328 properties; 328 paid the registration fee; 32 passed inspection; 3 failed inspection; 1 remaining to pump. There is also an Enhanced OLDS Report attached.

Humane Society: 4 animals were surrendered; 3 were pit bulls; for a total of \$919.

Construction:

Restaurant Depot, Chambers Hill Road, is getting the walls up.

Sheetz, Lindle Road, is moving forward and hopes to open in August.

Floor Max, Derry Street, is laying block for walls.

Chick-fil-A does not have their permit yet.

A more detailed report of Codes activities is posted in the lobby.

H. Chief of Police Report: Chief Umberger reported on the police activities for the month of May. Officers handled a total of 2,117 calls for service. A breakdown of calls is shown on the monthly report posted in the lobby.

The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted.

Bike Patrols continue to increase with 24 bike patrols during the month.

There were 14 specialized traffic enforcement details and 2 traffic speed trailer details. Car seat installations were requested and completed for 6 citizens.

The 4<sup>th</sup> Annual Bike Rodeo was held on May 30 with 27 children attending. Helmet checks and maintenance checks were done before using the obstacle courses. Two participants won new bikes and helmets courtesy of Target and two winners of the Turtle Race won gift cards from Friendly's. All participants received goody bags.

The 3<sup>rd</sup> Annual 5K Hero Run is scheduled for November 1. There are 211 registrants so far, and should exceed last year's numbers.

The new officer from the Paxtang force will begin duties on June 15.

A traffic study was conducted in the 400 block of Kelker Street. The speed sentry sign was posted and collected data for eight days which showed an average speed of 23.29 mph. There is no indication of any speeding problem in this area. The complainant was contacted and notified of these results.

9. Visitor Requests & Comments Regarding Agenda Items: There were no comments from those present.
10. Consideration of Resolution-Removal of Special Purpose Parking -6603 Huntingdon Street: Commissioner Troxell moved to approve Resolution R-2015-16 (full text available in Township Resolution Book) removing the special purpose parking zone for the Chrisemers at 6603 Huntingdon Street. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
11. Consideration of Proposal- Repair of 63<sup>rd</sup> Street Bridge-Supplement A: Commissioner Chiavetta moved to authorize the supplement to the contract with HRG for repair of the 63<sup>rd</sup> Street Bridge for the lump sum fee of \$41,100, plus customary reimbursables. Funds for this proposal to be taken from the Infrastructure loan. Commissioner Troxell seconded the motion which carried with Commissioner Milakovic abstaining due to conflict of interest. [Abstention Memo attached]
12. 2015 Paving Program Report: Commissioner Milakovic reviewed the memo on 2015 Paving Projects. Highway Superintendent Webb discussed the cost estimates and which road was in worse conditions. He made his recommendation to do Grayson Road this year and Derry Street next year. Finance Director Fosselman reviewed the funds that are available in Liquid Fuel Fund for capital projects. The Finance Committee will be meeting to discuss the financial possibilities.
13. Consideration of Proposal: 2015 Paving Projects: Commissioner Chiavetta moved to accept the HRG proposal dated May 12, 2015 for the 2015 Paving Projects in the amount of \$38,200.00, pending recommendation of the Finance Committee. Commissioner Connolly seconded the motion which carried with Commissioner Milakovic abstaining because of conflict of interest. [Abstention Memo attached]
14. Consideration of Hiring - Highway Department Truck Driver/Laborer: Commissioner Boudier moved to hire Richard W. Miller Jr. for the position of a Grade 3 Truck Driver/Laborer in the Highway Department pending successful completion of all screenings and checks. Commissioner Milakovic seconded the motion and the motion carried unanimously.
15. Consideration of Use of Township Vehicles for Emergency Use: This item removed for further information.
16. Requests for Police Ride-Alongs:
  - A. Kate Haywood: Commissioner Spandler moved to approve the request of Kate Haywood for up to 3 days ride-alongs with the Police Department subject to

completion of the necessary waivers and checks. Commissioner Milakovic seconded the motion and the motion carried unanimously.

- B. Kenneth Atticks Jr.: Commissioner Spandler moved to approve the request of Kenneth Atticks Jr. for up to 3 days ride-alongs with the Police Department subject to completion of the necessary waivers and checks. Commissioner Milakovic seconded the motion and the motion carried unanimously.

17. Subdivision/Land Development Plans:

- A. Reduction of Improvement Guarantee- Ivy Ridge, Phase II -Ward 2: A request was received for reduction of the improvement guarantee for Ivy Ridge, Phase II. The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to retain a balance of \$151,286.96 for remaining improvements. Commissioner Troxell moved to approve a reduction of \$79,358.40 to the improvement guarantee for Ivy Ridge, Phase II, retaining a balance of \$151,286.96. Commissioner Milakovic seconded the motion and the motion carried unanimously.

18. Appointments to Boards and Commissions: Commissioner Connolly noted an error on the Recreation Advisory Board listing given out tonight. It appears to be an outdated listing. Administrator Cornell will check on this.

19. Investigation of Any Possible Stormwater Violations: There were no violations reported by the Board or members of the public.

20. Visitors Requests & Comments Regarding General Matters:

Bob Radosevic, 440 N. 46<sup>th</sup> Street - asked the Board to consider putting up "No Parking" signs along N. 40<sup>th</sup> Street. Since truck parking was prohibited along Grayson Road, it seems the truckers have moved to 40<sup>th</sup> Street and are clogging the corridor just below the church on both sides.

21. Announce Executive Session: Vice President Spandler said there is no need for an Executive Session tonight.

22. Commissioners Requests & Comments:

Commissioner Troxell--thanked everyone in public works and finance areas.

Commissioner Murphy-- thanked everyone for their hospitality. He has been able to ride along with the Fire Marshal and Highway Superintendent and enjoyed this experience immensely. He is looking forward to filling out his short term.

Commissioner Boudier-- had no comments at this time.

Commissioner Connolly--related his recent experience with lost bunnies. The Township apparently has no provisions for distressed animals other than dogs or cats, so this might be something to look into.

He noted Rep. John Payne's letter and asked if there have been other responses on the I-83 Master Plan.

Commissioner Connolly made a motion to reorganize the Board of Commissioners, appointing Ed Troxell as President of the Board. Commissioner Chiavetta seconded the motion. A roll call vote was taken and the motion carried 5-2 with Commissioners Spandler and Milakovic voting no.

Commissioner Chiavetta-- moved to name Tom Connolly as Vice-President of the Board. Commissioner Murphy seconded the motion. A roll call vote was taken and the motion carried 6-1 with Commissioner Milakovic voting no.

Solicitor Wion noted that Commissioner Boudier remains President Pro Temp.

Commissioner Troxell-- said thank you. He noted that most of the votes tonight were unanimous and the business of the Township is the most important thing.

Commissioner Milakovic-- had nothing at this time.

Commissioner Spandler--noted the report received from Tax Collector Donato and asked that all Commissioners take time to read it.

23. Correspondence:

- A. Representative John Payne letter received 6/3/15 regarding I-83 Master Plan.

24. Action Items: The following Action Items were noted:

- Further information on Use of Township Vehicles for Emergency
- Committee meet with Fire Marshal for sale of fire engine
- Meet with STA on Eisenhower interceptor impact/I-83 plan
- Finance Committee make recommendation on 2015 Paving Projects
- Update Rec Board appointments
- Look into "No Parking" for trucks along N. 40<sup>th</sup> Street
- Look into rescue or help for animals other than dogs and cats

25. Adjournment: Commissioner Connolly moved to adjourn, seconded by Commissioner Chiavetta and carried unanimously. The Regular Meeting II adjourned at 8:06 PM.



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Dolores M. Rubinic, Township Secretary

**ABSTENTION MEMO**

I, the undersigned, as a member of the Board of Commissioners of Swatara Township,  
Dauphin County, Pennsylvania do hereby abstain from voting on the following matter:

The May 12, 2015 Herbert, Rowland & Greber, Inc. Scope of  
Work 2015 Paving Projects

for the reason that I have a conflict of interest because:

As an employee of Herbert, Rowland & Greber Inc.  
I have a direct pecuniary interest in the compensation  
paid for the above Engineering work.

Date: 6/10/2015

  
Commissioner

**ABSTENTION MEMO**

I, the undersigned, as a member of the Board of Commissioners of Swatara Township,

Dauphin County, Pennsylvania do hereby abstain from voting on the following matter:

the June 2, 2015 Herbert, Rowland & Grubic, Inc. Repair of 63<sup>rd</sup> Street Bridge  
Over Norfolk Southern Rail Yard Swatara Township, Dauphin County, Pa.  
Proposal For Engineering Services - Supplement A

for the reason that I have a conflict of interest because:

I am an employee of Herbert, Rowland & Grubic, Inc. as  
therefore have a direct pecuniary interest in the aforesaid  
proposal.

Date: 6/10/2015

  
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Commissioner

## COMMONWEALTH OF PENNSYLVANIA

## TREASURER'S REPORT

TREASURER : James R. Fosselman				May 2015
	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
GENERAL FUND	\$2,992,296.63	\$1,276,573.16	\$861,023.49	\$3,407,846.30
GENERAL PAYROLL	\$46,155.74	\$464,396.27	\$464,090.74	\$46,461.27
<b>GENERAL FUND</b>	<b>\$3,038,452.37</b>	<b>\$1,740,969.43</b>	<b>\$1,325,114.23</b>	<b>\$3,454,307.57</b>
FIRE FUND	\$1,136,708.84	\$13,463.99	\$593,307.08	\$556,865.75
FIRE RESERVE	\$100,065.08	\$29.74	\$0.00	\$100,094.82
<b>FIRE PROTECTION FUND</b>	<b>\$1,236,773.92</b>	<b>\$13,493.73</b>	<b>\$593,307.08</b>	<b>\$656,960.57</b>
<b>DEBT SERVICE FUND</b>	<b>\$574,081.54</b>	<b>\$8,332.88</b>	<b>\$0.00</b>	<b>\$582,414.42</b>
<b>SWATARA AMBULANCE EMS FUND</b>	<b>\$134,708.87</b>	<b>\$8,204.52</b>	<b>\$25,000.00</b>	<b>\$117,913.39</b>
<b>LIQUID FUELS FUND</b>	<b>\$623,102.32</b>	<b>\$129.80</b>	<b>\$27,101.38</b>	<b>\$596,130.74</b>
<b>CAPITAL RESERVE FUND</b>	<b>\$3,729,873.00</b>	<b>\$791.95</b>	<b>\$530.90</b>	<b>\$3,730,134.05</b>
BOND CAPITAL PROJECTS	\$674,961.58	\$200.64	\$0.00	\$675,162.22
BOND BUILDING	\$3,633,859.68	\$771.39	\$5,455.71	\$3,629,175.36
<b>BOND FUNDS</b>	<b>\$4,308,821.26</b>	<b>\$972.03</b>	<b>\$5,455.71</b>	<b>\$4,304,337.58</b>
POLICE BOOKING	\$70,941.91	\$1,147.00	\$0.00	\$72,088.91
POLICE DONATIONS	\$24,033.81	\$5.11	\$0.00	\$24,038.92
POLICE 5K RUN	\$4,788.28	\$976.02	\$0.00	\$5,764.30
POLICE FEDERAL FORFEITURE	\$77,580.05	\$16.17	\$3,100.00	\$74,496.22
POLICE DA	\$4,527.21	\$0.96	\$0.00	\$4,528.17
<b>POLICE FUNDS</b>	<b>\$181,871.26</b>	<b>\$2,145.26</b>	<b>\$3,100.00</b>	<b>\$180,916.52</b>
OLDS RESERVE	\$53,437.92	\$3,260.67	\$678.60	\$56,019.99
HAZARD MITIGATION JOYCE LANE	\$14,211.04	\$0.00	\$0.00	\$14,211.04
HAZARD MITIGATION 9060 BRIDGE STREET	\$9,982.50	\$0.00	\$0.00	\$9,982.50
HAZARD MITIGATION DERRY BRISBAN	\$5,133.92	\$0.00	\$0.00	\$5,133.92
HAZARD MITIGATION LENKER MANOR 2	\$7,006.04	\$0.00	\$0.00	\$7,006.04
IVY RIDGE RECREATION AREA	\$8,738.04	\$1.85	\$0.00	\$8,739.89
PETSMART GRANT	\$9,152.80	\$1.89	\$1,680.00	\$7,474.69
<b>SPECIAL FUNDS</b>	<b>\$107,662.26</b>	<b>\$3,264.41</b>	<b>\$2,358.60</b>	<b>\$108,568.07</b>
<b>TOTAL FUNDS</b>	<b>\$13,935,346.80</b>	<b>\$1,778,304.01</b>	<b>\$1,981,967.90</b>	<b>\$13,731,682.91</b>

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF MAY 31, 2015 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER