

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Moyer at 7:00 PM on Wednesday, May 13, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Moyer led the audience in the Pledge of Allegiance.
3. Roll Call: Commissioners Varner, Connolly, Spandler, Chiavetta, Troxell, Milakovic, Moyer, and Boudier were present. Also present: Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Zoning Director Hardman, Highway Superintendent Webb, Tax Collector Donato, and Police Chief and Sgt.-at-Arms Umberger.
4. Motion to Approve Agenda: Commissioner Boudier moved to approve tonight's agenda as presented. Commissioner Troxell seconded the motion; carried unanimously.
5. Recognition of Residents: Commissioner Connolly recognized a resident and his family who assisted in the Earth Day Clean-up on April 18. They came and worked the entire 3-hour shift and one of them just turned 3 years old. Certificates of Appreciation were given to Michael Ondeck and his children--Taylor, Callie, and Dylan. Commissioner Connolly also thanked the other volunteers who came that day, along with Commissioner Boudier, and the Highway Department for picking up the trash bags on Monday.
6. Consideration of Minutes: President Moyer asked for approval of the following minutes: Regular Meeting I - May 6, 2015: Commissioner Milakovic moved to approve the minutes as presented. Commissioner Spandler seconded the motion; carried unanimously.
7. Reports:
  - A. Monthly Departmental Reports: The Monthly Departmental Reports are posted on the bulletin board in the lobby of the Township Building. Copies can also be obtained from the receptionist during working hours.
  - B. Committee Reports: No reports from any of the Commissioners.
  - C. Highways: Superintendent Webb reported on highlights of Highway Department activities including completion of brush pickup, reinstallation of rolled asphalt curbing at several locations, worked on mandated flagger training to be held in July, attended MS4 Training, on-going street sweeping and inlet repairs, and mowing of abandoned properties. He also gave a rundown of truck and equipment repairs. A copy of the full report will be posted in the lobby.

D. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for April 2015. Commissioner Troxell moved to approve the attached Treasurer's Report for April 2015 as presented. Commissioner Spandler seconded the motion and the motion carried unanimously.

E. Fire Services Report: Fire Services Director Ibberson was absent, so Commissioner Spandler reported 92 total calls for service during the month of April (with average personnel turnout per incident):

Bressler	34	(4)
Lawnton	43	(4)
Rutherford	27	(8)
Swatara	58	(9)
Chambers Hill	30	(5)

The companies were dispatched to 18 fire events, 25 rescue emergency calls, 3 hazardous condition events, 7 service calls, and 18 false alarms. A copy of the detailed report is posted in the lobby.

F. Administrator's Report: Assistant Administrator Zimmerman reported he participated in various training sessions on critical policy updates on human resources. He is working with the benefits clerk to ensure proper reporting under the Affordable Care Act as incorrect reporting carries the potential for significant fines. The flammable liquids cabinet is on back order, but once it is delivered and installed, the Public Works Garage audit will be successfully completed.

G. Codes Report: Zoning Director Hardman reported briefly on the Codes Department activity for April:

- 23 building permit applications
- 19 zoning permit applications
- 90 inspections completed under permit
- 34 building complaints received and addressed
- 5 zoning complaints received and addressed

OLDS Report:

This will begin the third pump cycle in June. District 2 (June 2015-June 2016) - third pump cycle -- There are 500 properties; 157 paid registration; 6 passed inspection; 343 remaining to pump.

District 1 (June 2014-June 2015) - third pump cycle --There are 229 properties; 191 paid registration; 108 passed inspection; 2 failed inspection.

District 3 (June 2013-June 2014) - second pump cycle --There are 328 properties; 327 paid the registration fee; 323 passed inspection; 3 failed inspection; 2 remaining to pump. There is also an Enhanced OLDS Report attached.

The Sheetz building is under roof and on schedule to open in August.

A more detailed report of Codes activities is posted in the lobby.

- H. Chief of Police Report: Chief Umberger reported on the police activities for the month of April. Officers handled a total of 1,862 calls for service. A breakdown of calls is shown on the monthly report posted in the lobby.  
The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted.  
The Bike Patrols have begun as weather allowed with 7 bike patrols totaling 5 ½ hours of riding time.  
The Police Department drug drop-box collected 49 pounds of unused or expired medications from the public.  
Citizens Police Academy graduated 16 cadets and will be participating in ride-alongs with the Police over the next few months.
8. Visitor Requests & Comments Regarding Agenda Items:  
Joe Donato, 701 S. Harrisburg Street, Oberlin--spoke about the appointment of a Commissioner to fill the Ward 7 vacancy. He hopes the Board will not consider appointing anyone who is a candidate for Commissioner this election. He would like the Board to give consideration to Craig Powers as someone who has shown his dedication to the Township over the years.
9. Consideration of Ordinance-Amending Fee Schedule for Building Permits:  
Commissioner Varner moved to adopt Ordinance 2015-9 (full text available in Township Ordinance Book) amending the Code of Ordinances regarding "Fees". Commissioner Milakovic seconded the motion. Commissioner Troxell questioned why this is being done by Ordinance and not by Resolution. Solicitor Wion replied it has to do with the difference between legislative fees and administrative fees. The motion carried with Commissioner Troxell voting no.
10. Consideration of Ordinance-Repeal of Ordinances, Resolutions, Rules & Regulations Relating to Firearms: Commissioner Spandler moved to adopt Ordinance 2015-10 (full text available in Township Ordinance Book) amending the Code of Ordinances regarding "Weapons", "Animals", and "Hunting". Solicitor Wion explained this is a result of a review of the Township Ordinances in response to the Uniform Firearms Act and any attempt to regulate firearms. There was also discussion about discharge of firearms in the Township. This will now be regulated under the Uniform Firearms Act which is a state statute. Commissioner Milakovic seconded the motion and the motion carried unanimously.
11. Consideration of Scope of Work-Francis Cadden Parkway-Guide Replacement Stream Bank Stabilization Project: Commissioner Chiavetta moved to authorize HRG to proceed with the scope of work and bidding as outlined in their scope of work proposal dated April 27, 2015, for the erosion repairs to Francis Cadden Parkway in the amount of \$12,500. Funds for this proposal to be taken from the Capital Reserve. Commissioner Boudier seconded the motion which carried with



request, and to waive the park fees. A certificate of insurance must be provided. Commissioner Connolly seconded the motion and the motion carried unanimously.

19. Requests of Police Interns & Ride-Alongs:

- A. Summer Internships: Commissioner Spandler moved to approve the requests of Joseph Ortiz and Brandon Wright for a minimum of 100 hour internships. Commissioner Troxell seconded the motion; carried unanimously.
- B. Job Shadow Requests: Commissioner Spandler moved to approve the requests of Charity Cooper and Haley Neumeister for up to 3 days ride-alongs with the Police Department subject to completion of the necessary waivers and checks. Commissioner Troxell seconded the motion and the motion carried unanimously.

20. Consideration of OLDS Extension Request - 4841 Etta Road: Commissioner Varner moved to approve the property at 4841 Etta Road, for an extension of time to pump/inspect the septic system to November 15, 2015. The property is up for sale and this is Mr. Kraft's first request for an OLDS extension. Commissioner Milakovic seconded the motion and the motion carried unanimously.

21. Subdivision/Land Development Plans:

- A. Sewage Facilities Planning Module - Harrisburg Mall -Ward 2: Zoning Director Hardman presented the planning module proposing the sewer extension for outparcel development at the Harrisburg Mall. This has been reviewed by the Swatara Township Authority and is recommended for approval as a revision to the official sewage facilities plan. Commissioner Spandler moved to adopt Resolution R-2015-15 (full text available in Township Resolution Book) approving the planning module for the Harrisburg Mall. Commissioner Milakovic seconded the motion and the motion carried unanimously.

22. Appointment of Ward 7 Commissioner Vacancy: Commissioner Spandler reported that the committee met and conducted interviews of five individuals who applied for the vacancy of Commissioner for Ward 7. They are--Tony Spagnolo, Richard Murphy, Robert Radosevic, Craig Powers and Phyllis Bennett. Commissioner Spandler moved to adopt Resolution R-2015-16 (full text available in Township Resolution Book) appointing Craig R. Powers to Commissioner of the 7<sup>th</sup> Ward of Swatara Township. Commissioner Milakovic seconded the motion. A roll call vote was taken with Commissioners Spandler, Milakovic, Varner, and Moyer voting yes; and Commissioners Connolly, Chiavetta, Troxell, and Boudier voting no. Motion to appoint Craig R. Powers failed 4-4.

Commissioner Connolly moved to adopt Resolution R-2015-16 (full text available in Township Resolution Book) appointing Phyllis Bennett to Commissioner of the 7<sup>th</sup> Ward of Swatara Township. The motion failed for lack of a second.







**ABSTENTION MEMO**


I, the undersigned, as a member of the Board of Commissioners of Swatara Township,  
Dauphin County, Pennsylvania do hereby abstain from voting on the following matter:

Herbert, Rowland & Gruber, Inc. April 27, 2015 Scope of Work  
for Francis Cadden Parkway Guided Replacement and Stream  
Bank Stabilization Project

for the reason that I have a conflict of interest because:

I am an employee of Herbert, Rowland & Gruber, Inc.  
and have a direct pecuniary interest in said Project Contract

Date: 5/13/2015

  
Commissioner

**ABSTENTION MEMO**

I, the undersigned, as a member of the Board of Commissioners of Swatara Township,  
Dauphin County, Pennsylvania do hereby abstain from voting on the following matter:

Gaming Grant for Rainbow Hill Senior Club  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

for the reason that I have a conflict of interest because:

As an official and employee of Rainbow Hill Senior Club  
I have a direct pecuniary interest in the above Gaming  
Grant  
\_\_\_\_\_  
\_\_\_\_\_

Date: 5/13/15

Tom Connolly  
Commissioner

## COMMONWEALTH OF PENNSYLVANIA

## TREASURER'S REPORT

TREASURER : James R. Fosselman

April 2015

	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
GENERAL FUND	\$1,721,549.07	\$2,824,695.73	\$1,553,948.17	\$2,992,296.63
GENERAL PAYROLL	\$36,907.64	\$465,223.00	\$455,974.90	\$46,155.74
<b>GENERAL FUND</b>	<b>\$1,758,456.71</b>	<b>\$3,289,918.73</b>	<b>\$2,009,923.07</b>	<b>\$3,038,452.37</b>
FIRE FUND	\$443,782.41	\$812,698.92	\$119,772.49	\$1,136,708.84
FIRE RESERVE	\$100,036.30	\$28.78	\$0.00	\$100,065.08
<b>FIRE PROTECTION FUND</b>	<b>\$543,818.71</b>	<b>\$812,727.70</b>	<b>\$119,772.49</b>	<b>\$1,236,773.92</b>
<b>DEBT SERVICE FUND</b>	<b>\$248,345.09</b>	<b>\$325,736.45</b>	<b>\$0.00</b>	<b>\$574,081.54</b>
<b>SWATARA AMBULANCE EMS FUND</b>	<b>\$131,219.00</b>	<b>\$40,989.87</b>	<b>\$37,500.00</b>	<b>\$134,708.87</b>
<b>LIQUID FUELS FUND</b>	<b>\$710,162.34</b>	<b>\$1,140.90</b>	<b>\$88,200.92</b>	<b>\$623,102.32</b>
<b>CAPITAL RESERVE FUND</b>	<b>\$3,729,106.75</b>	<b>\$766.25</b>	<b>\$0.00</b>	<b>\$3,729,873.00</b>
BOND CAPITAL PROJECTS	\$0.00	\$674,961.58	\$0.00	\$674,961.58
BOND BUILDING	\$3,644,860.32	\$1,518.09	\$12,518.73	\$3,633,859.68
<b>BOND FUNDS</b>	<b>\$3,644,860.32</b>	<b>\$676,479.67</b>	<b>\$12,518.73</b>	<b>\$4,308,821.26</b>
POLICE BOOKING	\$70,013.75	\$928.16	\$0.00	\$70,941.91
POLICE DONATIONS	\$23,978.88	\$54.93	\$0.00	\$24,033.81
POLICE 5K RUN	\$3,952.36	\$850.92	\$15.00	\$4,788.28
POLICE FEDERAL FORFEITURE	\$77,564.11	\$15.94	\$0.00	\$77,580.05
POLICE DA	\$4,526.28	\$0.93	\$0.00	\$4,527.21
<b>POLICE FUNDS</b>	<b>\$180,035.38</b>	<b>\$1,850.88</b>	<b>\$15.00</b>	<b>\$181,871.26</b>
OLDS RESERVE	\$49,802.57	\$7,625.51	\$3,990.16	\$53,437.92
HAZARD MITIGATION JOYCE LANE	\$14,211.04	\$0.00	\$0.00	\$14,211.04
HAZARD MITIGATION 9060 BRIDGE STREET	\$9,982.50	\$0.00	\$0.00	\$9,982.50
HAZARD MITIGATION DERRY BRISBAN	\$5,133.92	\$0.00	\$0.00	\$5,133.92
HAZARD MITIGATION LENKER MANOR 2	\$7,006.04	\$0.00	\$0.00	\$7,006.04
IVY RIDGE RECREATION AREA	\$10,670.44	\$2.10	\$1,934.50	\$8,738.04
PETSMART GRANT	\$12,870.41	\$2.39	\$3,720.00	\$9,152.80
<b>SPECIAL FUNDS</b>	<b>\$109,676.92</b>	<b>\$7,630.00</b>	<b>\$9,644.66</b>	<b>\$107,662.26</b>
<b>TOTAL FUNDS</b>	<b>\$11,055,681.22</b>	<b>\$5,157,240.45</b>	<b>\$2,277,574.87</b>	<b>\$13,935,346.80</b>

ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF APRIL 30, 2015 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER