

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order on Wednesday, May 14, 2015, at 7:30 PM, at the Swatara Township Municipal Building, 599 Eisenhower Blvd., Swatara, PA 17111.

In honor of Local Government Day, eighth-grade students from Swatara Middle School will be acting as Commissioners and Township Officials as indicated on the attached list.
2. Pledge of Allegiance: President Moyer led the Pledge of Allegiance with the audience participating.
3. Roll Call: Commissioners Varner, Connolly, Spandler, Chiavetta, Troxell, Milakovic, Moyer and Boudier were present. Also present: Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Tax Collector Donato, Fire Marshal Ibberson, and Sergeant-at-Arms Reider.
4. Motion to Approve Agenda: Commissioner Spandler moved to approve tonight's agenda as presented. Commissioner Troxell seconded the motion and the motion carried unanimously.
5. Consideration of Minutes: President Moyer asked for corrections to or approval of the following minutes:
 - A. Regular Meeting II - April 8, 2015
Commissioner Spandler made a motion to approve the listed minutes as presented. Commissioner Chiavetta seconded the motion and the motion carried unanimously.
6. Reports:
 - A. Fire Services Report: Fire Marshal Ibberson announced some upcoming fire company events:
Chambers Hill Fire Company's Chicken Bar-B-Q season begins June 6
Rutherford Fire Company will hold Chicken Bar-B-Q's in August & September
Fire Prevention Open Houses will be held in October
Residents were reminded to change batteries in smoke detectors twice a year and to test them every month.
 - B. Administrator's Report: Assistant Administrator Zimmerman reported that Swatara Township has received, for the 19th consecutive year, the Government Finance Officers Association Certificate of Achievement for Excellence in Finance Reporting for the fiscal year ended December 31, 2013.
 - C. Chief of Police Report: Chief Umberger reported on the police activities for the month of April. Officers handled a total of 1,868 calls for service. The

breakdown of those calls is shown on the monthly report posted in the lobby along with a report on the community service activities.

7. Visitors Requests & Comments regarding Agenda Items: There were no comments from those visitors present.
8. Consideration of Resolution-Disposal of Records: Solicitor Wion said the Township is required to follow certain official procedures for the disposition of records under the retention and disposition schedule for records of Pennsylvania Municipalities set forth in the Municipal Records Manual. Commissioner Chiavetta moved to adopt the Records Disposal Resolution R-2015-13 (full text available in Township Resolution Book) recognizing that certain Business Privilege Tax forms, Accounting Department forms, Administration forms, and Police Department forms may now be destroyed. Commissioner Troxell seconded the motion and the motion carried unanimously.
9. Consideration of Resolution-National Night Out Banner: Commissioner Troxell moved to allow a banner be placed across Derry Street for advertisement of National Night Out, August 4, 2015, by adoption of Resolution R-2015-14 (full text available in Township Resolution Book). Commissioner Connolly seconded the motion and the motion carried unanimously.
10. Authorization of Signature for Gaming Grant - Swatara #49 Fire Pumper: Commissioner Spandler reported notification by the Dauphin County Industrial Development Authority that we have been awarded a Local Share Municipal Grant in the amount of \$100,000.00 to replace a fire pumper for Swatara Volunteer Fire Company #1. Commissioner Spandler moved to designate President Andrew Moyer as official signer of the grant. Commissioner Varner seconded the motion which carried unanimously.
11. Authorization of Signature for Gaming Grant - Reliance Hose Company #1: Commissioner Troxell reported notification by the Dauphin County Industrial Development Authority that we have been awarded a Local Share Municipal Grant in the amount of \$89,000.00 for expansion of Rutherford Fire Station for storage space. Commissioner Troxell moved to designate President Andrew Moyer as official signer of the grant. Commissioner Varner seconded the motion which carried unanimously.
12. Authorization of Signature for Gaming Grant - Friendship Fire Company: Commissioner Varner reported notification by the Dauphin County Industrial Development Authority that we have been awarded a Local Share Municipal Grant in the amount of \$100,000.00 for installation of stormwater infrastructure in Cibort Park. Commissioner Varner moved to designate President Andrew Moyer

as official signer of the grant. Commissioner Connolly seconded the motion which carried unanimously.

13. Consideration of Request - Hiring Part-Time Clerk for Tax Office: Tax Collector Donato requested Board permission to advertise and hire a part-time Clerk for the Tax Office, due to one of the regular part-time employees being out for an extended period of time. Commissioner Boudier moved to approve advertising the position in May and hiring in June so the Clerk will be trained for the July workload. Commissioner Varner seconded the motion which carried unanimously.
14. Consideration of Request - Victim/Witness Assistance Program -Survivor 5K: Commissioner Connolly moved to temporarily close Friendship Road, Portview Drive and TecPort Drive for the Survivor 5K on Saturday, June 20, as requested. A certificate of insurance must be provided and an indemnity agreement signed. Commissioner Spandler seconded the motion which carried unanimously.
15. Consideration of Request - Living Water Community Church - Imago Dei 5K: Commissioner Chiavetta moved to temporarily close the Township roadways as outlined in their request, as well as provide Fire Police, for the Imago Dei 5K on Saturday, October 10, as requested. A certificate of insurance must be provided and an indemnity agreement signed. Commissioner Spandler seconded the motion which carried unanimously.
16. Consideration of Request - Trinity EC Church- Annual Street Fair: Commissioner Milakovic moved to allow Trinity E.C. Church to block off 67th Street between Clearfield and Huntingdon Streets and Walnut Street from 10 AM-2 PM for their annual Street Fair on June 13; and to provide Township barricades for this event. Commissioner Boudier seconded the motion which carried unanimously.
17. Consideration of Request - Vida Life Evangelical Free Church- Block Party: Commissioner Chiavetta moved to allow Vida Life Evangelical Free Church to block off 44th Street between Derry and Lancaster Streets from 4 PM-9 PM for a Community Block Party on June 27, and to provide Township barricades for this event. Commissioner Milakovic seconded the motion which carried unanimously.
18. Consideration of Request to Use Clown Park-United House of Prayer: Commissioner Milakovic moved to allow United House of Prayer to use Clown Park for a Church Picnic on Saturday, July 4, from 10 AM-8 PM and to waive all fees. Commissioner Spandler seconded the motion and the motion carried unanimously.
19. Consideration of Request to Use Horner Park-Capital Area Head Start: Commissioner Varner moved to allow Capital Area Head Start to use Horner Park

for a Family Picnic on Thursday, June 4, from 8 AM-4 PM (rain date June 5) and to waive all fees. Commissioner Connolly seconded the motion and the motion carried unanimously.

20. Acceptance of Statement of Commitment to Safety/Risk Management:
Commissioner Boudier reported that our insurance carrier, PennPrime, believes that commitment to loss control yields the benefits of reducing frequency of claims, decreasing severity of accidents, and ultimately lowering contribution costs for its members. Commissioner Boudier moved to accept the Statement of Commitment to Safety and Risk Management and have it provided to all employees. Commissioner Connolly seconded the motion which carried unanimously.
21. Conditional Offer of Employment - Rodney Zwigart, Police Officer:
Commissioner Spandler moved to offer a letter of employment to former Paxtang Police Officer, Rodney Zwigart. The offer is contingent upon completion of the required testing and offers an annual salary of \$83,879.63, consistent with his 16 years of service. Commissioner Boudier seconded the motion and the motion carried unanimously with the actual Commissioners voting on this matter.
22. Visitors Requests and Comments regarding General Matters:
Brian Faleshock, 966 Lark Drive - as a member of the Central Dauphin School District Board, thanked the Board for the wonderful learning opportunity for the students. The Township has had a wonderful partnership with the School District for many years and this is an exciting event for the children and the Commissioners.
Joe Donato, 701 S. Harrisburg Street - also thanked and congratulated the student participants. He cited his own start in politics when he was 14 and has continued to enjoy countless events over the past 50 years.
As Tax Collector, he thanked the Board for their understanding in allowing hiring of another part-time clerk for the tax office.
23. Correspondence:
- A. Representative John Payne letter received 4/14/15 regarding 6315 Bedford Street.
 - B. Robert Zalek letter received 4/20/15 regarding Removal of Tree.
 - C. Living Water Community Church letter received 4/23/15 regarding Request for Street Closure.
 - D. AARP letter received 4/24/15 regarding Thank You for Use of Building.
 - E. Vida Life Evangelical Free Church letter received 4/27/15 regarding Request for Street Closure.
 - F. Trinity EC Church letter received 4/27/15 regarding Request for Street Closure.

24. Commissioners Requests and Comments/ Additional Township Business:

Commissioner Varner -- had no comments at this time.

Commissioner Connolly -- thanked the students, parents, and teachers for making this a great event each year. The Township employees and officials were also thanked.

Commissioner Spandler -- also thanked the Commissioners for letting the students step in for them tonight. He also thanked the teachers--Miss Wenrich and Mr. Surmacz for allowing them to have this opportunity. This was a great day.

Commissioner Chiavetta --thank you to all the Commissioners and thanks to our teachers; and thanks to all the parents who came tonight.

Commissioner Troxell -- thanked his Commissioner for his assistance tonight. He also thanked Miss Wenrich and Mr. Surmacz for the opportunity to participate in Local Government.

Commissioner Milakovic -- thanked everyone who gave him the opportunity to participate in Local Government Day. He especially liked learning about the jobs, such as police officer and booking, firefighters, and highway patrol.

Commissioner Boudier -- gave a little background on the event tonight. Local Government Day has been a cooperative event between the Township and Swatara Middle School for over 45 years. As a Civics teacher at Swatara Junior High School, Mr. Boudier coordinated this program with the cooperation of Swatara Township. It is a very valuable learning experience and gives students a close up view of how local government operates. We thank the School District and teachers for their cooperation in this event.

President Moyer --thanked all for coming out and supporting the students; it was a wonderful experience. He thanked Miss Wenrich and Mr. Surmacz and all the go members for this opportunity.

25. Executive Session: There will not be an Executive Session tonight.

26. Ratify Actions: Because the business conducted tonight was real, a motion is needed by the actual Township Commissioners to ratify all actions taken tonight. Commissioner Milakovic moved to ratify all actions taken by the students on behalf of the Board at tonight's meeting. Commissioner Varner seconded the motion and the motion carried unanimously.

27. Presentations: Certificates of achievement were presented to each student. Following the presentation of certificates, everyone is invited to the foyer for refreshments.

SWATARA TOWNSHIP

REGULAR MEETING II

BOARD OF COMMISSIONERS

MAY 6, 2015

28. Adjournment: Commissioner Milakovic moved that the meeting be adjourned. Commissioner Boudier seconded the motion which carried unanimously. The Regular Meeting II was adjourned at 7:29 PM.



Dolores M. Rubinic, Township Secretary

SWATARA TOWNSHIP LOCAL GOVERNMENT DAY

MAY 14, 2015

SWATARA MIDDLE SCHOOL STUDENT PARTICIPANTS

| <u>POSITION</u> | <u>STUDENT</u> | <u>REPRESENTING</u> |
|-------------------------|-------------------|------------------------|
| WARD 1 | KAITLIN PUTRIC | COMMISSIONER VARNER |
| WARD 2 | JODEE VENTURO | COMMISSIONER CONNOLLY |
| WARD 3 | BRENNAN SHIFFLER | COMMISSIONER SPANDLER |
| WARD 4 | MARY KATE HEANEY | COMMISSIONER CHIAVETTA |
| WARD 5 | MICHELLE PHAN | COMMISSIONER TROXELL |
| WARD 6 | CAMDEN STATES | COMMISSIONER MILAKOVIC |
| WARD 7 | | VACANCY |
| WARD 8 | DONOVIN MEDINA | PRESIDENT MOYER |
| WARD 9 | WIAM CHARIOUI | COMMISSIONER BOUDER |
| ASSISTANT ADMINISTRATOR | ESTAFANIA FLORES | BRIAN ZIMMERMAN |
| SOLICITOR | KAREN TRINH | DAVID WION |
| TOWNSHIP SECRETARY | MACKENZIE DUNDORE | DOLORES RUBINIC |
| CHIEF OF POLICE | MAX MCMURRAY | CHIEF UMBERGER |
| FIRE MARSHAL | AJ DUNLEAVY | MICHAEL IBBERSON |