

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Moyer at 7:00 PM on Wednesday, April 8, 2015, at the Township Administration Building, 599 Eisenhower Blvd., Swatara, PA 17111.
2. Pledge of Allegiance: President Moyer led the audience in the Pledge of Allegiance.
3. Roll Call: Commissioners Varner, Connolly, Spandler, Chiavetta, Troxell, Milakovic, Weikle, Moyer, and Boudier were present. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Emergency Services Director Ibberson, Codes Director Everett, Township Engineer Representative Kenworthy, Tax Collector Donato, and Police Chief and Sgt.-at-Arms Umberger.
4. Motion to Approve Agenda: Item 7D Presentation by Keystone Wounded Warrior Project was added to the Agenda. Commissioner Spandler moved to approve tonight's agenda as amended. Commissioner Milakovic seconded the motion; carried unanimously.
5. Consideration of Minutes: President Moyer asked for approval of the following minutes:
 - A. Regular Meeting I - April 1, 2015: Commissioner Spandler moved to approve the minutes as presented. Commissioner Milakovic seconded the motion; carried unanimously.
 - B. Bid Opening: Renovations to Municipal Building - April 2, 2015: Commissioner Troxell moved to approve these minutes as presented. Commissioner Weikle seconded the motion; carried unanimously.
6. Reports:
 - A. Monthly Departmental Reports: The Monthly Departmental Reports are posted on the bulletin board in the lobby of the Township Building. Copies can also be obtained from the receptionist during working hours.
 - *B. Committee Reports:
 - Highways: Commissioner Milakovic reported on highlights of Highway Department activities including receiving MS4 training, winter road operations on 8 days, and mandated flagger training will be held in May. A copy of the full report will be posted in the lobby.
 - C. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for February 2015; reports for January and February will be posted. The problems with the payroll company reporting have been resolved and the Treasurer will have the March and April report at the next monthly meeting. Commissioner Weikle moved

to approve the attached Treasurer’s Report for February 2015 as presented.
 Commissioner Troxell seconded the motion and the motion carried unanimously.

D. Fire Services Report: Fire Services Director Ibberson reported 91 total calls for service during the month of March (with average personnel turnout per incident):

Bressler	34	(4)
Lawnton	48	(5)
Rutherford	28	(7)
Swatara	54	(9)
Chambers Hill	34	(5)

The companies were dispatched to 15 fires, including six building fires, six cooking fires, one chimney fire, one vehicle fire, and one natural cover fire. A copy of the detailed report is posted in the lobby.

He also reported that the new fire engine approved at last week’s meeting was ordered on Tuesday, the estimated completion date will be in about 10 months.

E. Administrator’s Report: Administrator Cornell reported that a draft of the CAFR has been sent to the auditor for review and is on track for submission well in advance of the June 30 deadline.

An extension has been requested for the last remaining mitigation property. The other properties have been demolished and should be closed out soon.

F. Codes Report: Codes Director Everett reported briefly on the Codes Department activity for March:

- 18 building permit applications
- 25 zoning permit applications
- 29 permit inspections completed
- 23 building complaints received and addressed
- 6 zoning complaints received and addressed

OLDS Report:

This will begin the third pump cycle in June. District 2 (June 2015-June 2016) - third pump cycle -- There are 500 properties; 35 paid registration; 0 passed inspection; 465 remaining to pump.

District 1 (June 2014-June 2015) - third pump cycle --There are 229 properties; 178 paid registration; 92 passed inspection; 3 failed inspection.

District 3 (June 2013-June 2014) - second pump cycle --There are 328 properties; 327 paid the registration fee; 323 passed inspection; 3 failed inspection; 3 remaining to pump. There is also an Enhanced OLDS Report with information on inspections by Mr. Felty attached to the report.

Sheetz has been issued a permit and will begin construction next week.

A more detailed report of Codes activities is posted in the lobby.

President Moyer had questions about fees for cats under the animal contract. The Board's intent was not to include cats under the Humane Society agreement.

Director Everett has a call in to the Humane Society but has not heard back yet. She will meet with the Police Department to discuss the guidelines for sick or injured cats. Last year the charge was \$135 per cat.

President Moyer also asked about the spreadsheet on OLDS failures. Administrator Cornell said it was sent out last week.

- G. Chief of Police Report: Chief Umberger reported on the police activities for the month of March. Officers handled a total of 1,828 calls for service. A breakdown of calls is shown on the monthly report posted in the lobby. The full report of police activities in schools, with juvenile and adult probation checks, and other community events is also posted. Citizens Police Academy has started with 16 participants and will meet Monday evenings until April 27. Chief Umberger reported on a study partnership with PSU Criminologist Dr. Jonathan Lee. The study will be on the effectiveness of Community Policing Initiatives in lowering citizens' fear of crime and reducing crime itself. Surveys were sent out to over 600 addresses in the Borough of Paxtang to start. Chief Umberger has formed a Police Community Citizens Advisory Board with 11 people from across our region. They will meet bi-monthly and the next meeting topic will be police use of force. The Police Department is in the process of approving a policy on use of Narcan. They need to enter into a Memo of Understanding with an EMS provider. The officers will also have to have some additional medical training. The initial dosages will be paid by the District Attorney's office, but further funding is not clear at this point. Commissioner Troxell requested a copy of the survey. Chief Umberger said it is basically the Department of Justice Fear of Crime Survey, which was sent to Swatara Township residents last year, with a few additional questions. Commissioner Connolly asked if the Advisory Board meeting is open to the public; and it is not required to be. Chief Umberger said it is not a political group, but rather a grass-roots group focused on building communications and trust. Commissioner Spandler asked about the status of funding for body cams. Chief Umberger has budgeted for this and has proposed a model policy to the Attorney General's office. They are working toward unified guidelines across Dauphin County.

7. Presentation of Awards:

- A. Cpl. Timothy Shatto-Award of Merit: The quick actions of Officer Shatto led to the apprehension of a suspect in a recent motel assault. Cpl. Shatto was awarded the Swatara Township Police Department Award of Merit.

- B. Officer Adam Leitzell-Award of Merit: Officer Leitzell could not be here tonight because of illness. However, his actions along with Officer Shatto led to the apprehension of a suspect in a recent motel assault. Ptl. Leitzell will also be awarded the Swatara Township Police Department Award of Merit.
- C. Swatara Township Police Criminal Investigation Division - Award of Merit: The entire Crime Division was recognized by name for their work in 2014. They were assigned 1,113 cases to investigate resulting in the arrest of 413 people. This amounts to clearing 74.4% of violent crimes and 44.7% of property crime--well above the National average. The Division was award the Departmental Award of Merit.
- D. Presentation by Keystone Wounded Warriors: Members of the Keystone Wounded Warriors were present to thank the Police for the generous donation from the 2014 5K Hero Run. A plaque was presented to Chief Umberger. President Moyer thanked the volunteers for their service and for their continued service.
8. Visitor Requests & Comments Regarding Agenda Items: There were no comments from those visitors present.
9. Consideration of Resolution-DCNR Grant for Bishop Park Master Plan Project: Commissioner Boudier moved to approve Resolution R-2015-12 (full text available in Township Resolution Book) authorizing signature and Board support of the grant application for the Bishop Park Master Plan. Commissioner Troxell seconded the motion and the motion carried unanimously.
10. Consideration of Bids-Municipal Building Renovations: Commissioner Milakovic moved to approve the bid of East Coast Contracting, New Cumberland, for the General Contract at a cost of \$167,700.00. Commissioner Troxell seconded the motion; carried unanimously.
Commissioner Milakovic moved to approve the bid of Shannon A. Smith, Myerstown, for the HVAC Contract at a cost of \$26,790.00. Commissioner Chiavetta seconded the motion; carried unanimously.
Commissioner Milakovic moved to approve the bid of Shannon A. Smith, Myerstown, for the Electrical Contract at a cost of \$26,500.00. Commissioner Troxell seconded the motion; carried unanimously.
11. Consideration of Agreement Renewal-Community Champions: Commissioner Varner stated this is the new name for the Vacant Property Registry. The agreement remains the same and is recommended for renewal by the Codes Office. Commissioner Varner moved to approve the agreement with Community Champions as presented. Commissioner Weikle seconded the motion; carried unanimously.

12. Consideration of Community Garden Policy: Administrator Cornell reviewed the guidelines for the ARC Foundation's use of the properties at 3756 & 3758 Brisban Street for a Community Garden. This is a PEMA and FEMA approved use for mitigated properties. Commissioner Chiavetta moved to approve the Community Garden Rules. Commissioner Varner seconded the motion; carried unanimously.
13. Consideration of Hiring-Summer Employees: Commissioner Boudier moved to hire Phillip Mosser, Zachary Reinhart, and Richard Pearce as summer seasonal Parks and Recreation Laborers at \$8.75 per hour with no other benefits, as outlined in the memorandum. Commissioner Connolly seconded the motion and the motion carried unanimously.
14. Consideration of Request to Purchase Flammable Liquid Cabinet and Spill Pallets: Commissioner Milakovic moved to approve purchase of a flammable liquids storage cabinet and two spill pallets from COSTARS vendor, Grainger's, at a total cost of \$2268.00. The purchase to be made from the Highway account 430.800 and then reimbursed by any funds received through a grant as outlined by the Assistant Administrator's memo. Commissioner Connolly seconded the motion and the motion carried unanimously.
15. Requests for Police Ride-Alongs:
 - A. Citizen's Police Academy Cadets: Commissioner Spandler moved to approve the requests for ride-alongs of up to 3 days for the 16 cadets registered in this year's citizen's police academy class. Commissioner Weikle seconded the motion; carried unanimously.
 - B. Tyler Zuvich and Brenna DeWalt: Commissioner Spandler moved to approve the requests of Tyler Zuvich and Brenna DeWalt for up to 3 days ride-alongs with the Police Department subject to completion of the necessary waivers and checks. Commissioner Weikle seconded the motion and the motion carried unanimously.
16. Subdivision/Land Development Plans:
 - A. Reduction of Improvement Guarantee- Planet Fitness, TecPort -Ward 2: A request was received for reduction of the improvement guarantee for improvements at Planet Fitness. The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to retain a balance of \$59,483.60 for remaining improvements. Commissioner Connolly so moved to approve reduction of the improvement guarantee for Planet Fitness to a balance of \$59,483.60. Commissioner Troxell seconded the motion and the motion carried unanimously.
 - B. Request for Time Extension - Chick-Fil-A - Ward 9: Commissioner Boudier moved to approve the 90-day extension requested by Chick-Fil-A to satisfy conditions and record the plan. Commissioner Varner seconded the motion; carried unanimously.

- C. Reduction of Improvement Guarantee- Paxton Street Hardee's -Ward 2: A request was received for reduction of the improvement guarantee for improvements at Paxton Street Hardee's. The Township Engineer has conducted an inspection of the improvements completed to date and recommends reduction of the improvement guarantee to a balance of \$0.00. Commissioner Connolly moved to approve final reduction of the improvement guarantee for Paxton Street Hardee's to a balance of \$0.00. Commissioner Varner seconded the motion; carried unanimously.
- D. Request for Refund of Permit Fee- Dauphin County General Authority-Ward 2: A request was received from the Dauphin County General Authority for refund of the unused portion of permit fees the pool house project at 530 S. Harrisburg Street. The Codes Officer reports total reimbursable fees of \$390.00. Commissioner Varner moved to approve the refund of permit fees in the amount of \$390.00 to the Dauphin County General Authority. Commissioner Troxell seconded the motion; carried unanimously.
17. Appointments to Boards and Commissions: None at this time.
18. Acceptance of Resignation-Commissioner John Weikle: Commissioner Spandler moved to accept the resignation of Commissioner John Weikle effective April 17, 2015, due to moving out of the Township. Commissioner Milakovic seconded the motion and the motion carried with Commissioner Troxell voting no. President Moyer noted the need to advertise for a resident of Ward 7 to fill the vacancy within 30 days. A legal ad will run for one week and will be posted on the Township website and social media. Resumes can be submitted to the Township and interviews will be held with the Committee of Commissioner Milakovic, Commissioner Boudier, Commissioner Spandler, and President Moyer.
19. Investigation of Any Possible Stormwater Violations: There were no reported possible stormwater violations.
20. Visitors Requests & Comments Regarding General Matters:
Ted Kinsey, 6105 Ellen Street - commented that in the past he made a suggestion for a Police Advisory Committee, so he is glad to see that. But, he is wondering why the people are from outside the Township and not just residents. He is also requesting a citizens committee on Police misconduct. He also commented that he did not receive a Police survey where he lives.
Bryan Beistline, 545 Yale Street - wanted to give recognition to Chief Umberger. He always gives credit to his team, but he deserves credit as the leader. He was also there representing the Swatara Township Volunteer Fire Company to regretfully see Commissioner Weikle walk away from the Township and the fire service. He thanked Commissioner Weikle for his service and always having the fire companies' backs.

Wallace Macon, 250 Carlisle Street - said he's been a resident for over 30 years with hardly a problem, but lately has had problems with three robberies and no follow-up. He had concerns about the police presence on his street which Chief Umberger promised to look into.

He also had concerns about no street sweeping or snow removal by the Township. He knows you have to go through Steelton to get to his street in Swatara Township, but he is a Swatara Township resident and taxpayer and should get some services. His biggest problem is with the driveway to the William Howard Day Cemetery, which people are using as a thru-way. He has had no success with talking to the Cemetery management. He asked for the Township's help in any way.

Tony Spagnolo, 291 N. 50th Street - thanked Commissioner Weikle for his service the past 3 ½ years and wished him and his wife well in their new home.

Mr. Spagnolo had concerns about traffic stacking up on Derry Street to 50th Street and beyond. It seems to be a synchronization problem with the traffic signals.

Commissioner Weikle said the other problem is the right-turn-on-red at East Park Drive, which maybe could be restricted during certain hours.

His other concern is about the street light at 48th & Derry which has been out for about 3 months. It has been reported and the pole numbers were given to Brenda at the front desk. Commissioner Chiavetta will check into this.

He is happy to see that the sinkhole between 41st & 42nd Streets was filled in.

21. Commissioners Requests & Comments:

Commissioner Troxell--had a request for lighting outside of Trinity Church at 67th and Huntingdon Streets.

Commissioner Varner-- said it's truly been a pleasure serving with Commissioner Weikle and he appreciates everything learned from him.

Commissioner Boudier-- offered thanks to Commissioner Weikle for his service not only to the Township but also to the fire service. He wished him good luck in his new location.

Commissioner Connolly – reminder everyone of the Earth Day Cleanup on April 18 between 9 AM-Noon. Safety vests, gloves, and trash bags will be supplied. Any amount of time you can give would be appreciated.

He congratulated Commissioner Spandler on the new addition to his family.

He thanked Commissioner Weikle for his advice, even when they did not agree.

Commissioner Connolly said he has earned my respect as a fair man. He thanked John for his service to the Fire Service and for the knowledge and insight. He wished him good luck and thanked Commissioner Weikle for serving Swatara Township.

Commissioner Chiavetta-- echoed the other Commissioners in their thanks to Commissioner Weikle. He hopes Lower Swatara will appreciate his knowledge.

Commissioner Milakovic-- thanked Commissioner Weikle for his service. It's been a pleasure to serve with him on the Board and various committees. Good luck. Commissioner Milakovic also congratulated Mr. & Mrs. Spandler on their first grandchild.

Commissioner Spandler--asked Administrator Cornell to take Mr. Macon's concerns to the Cemetery. He also asked that Todd Web be made aware of the road situation. Commissioner Spandler asked Chief Umberger to look into speeding complaints on Princeton Street.

Commissioner Spandler commented that he and Commissioner Weikle have worked together for more than 30 years--in fire service and now in the Township. He wished John the best of luck and more time to ride his Harley.

President Moyer--said he didn't know Commissioner Weikle too well before joining the Board, but has come to know and respect him and appreciates all the service, especially to the fire service. We will greatly miss the leadership he has brought to this Board. He will be sorely missed. President Moyer said he really appreciates all John has done for the Township, and wants people to know he has been the steward of this Township in so many ways.

Commissioner Weikle--said it was a tough decision to move, but it was time to downsize. They did look in Swatara Township, but were unable to connect with anything. So they will be in Lower Swatara with less homeowner duties and more time to ride their motorcycles and enjoy life as they grow older.

Regarding his service to the Board, Tony Spagnolo was a great help and very gracious in not making him look so green starting out on the Board. The Police Chief has always been very helpful anytime he is called on. Commissioner Weikle's advice to the Board is to not lose Mike Ibberson. You have no idea how much work he's doing and how easy he made my job. He is the right guy and a get-things-done kind of guy, so do everything in your power to keep him. He thanked Administrator Cornell, Assistant Administrator Zimmerman, and Solicitor Wion for all their help. Brian has been doing a great job since he started; John's mother was Dave Wion's secretary for a good while; and Paul will answer his phone all hours of the night and get information out to the Board. And thanks to Secretary Rubinic for always spelling my name right.

He will miss the Township, having lived here since he moved from Ohio in 1970, been a volunteer since 1977, was involved in sports, and he will sorely miss the Township. He thanked all for their help; as a Board we didn't always see eye-to-eye,

but he always tried to do what he thought was right for the citizens of the Township.

22. Correspondence:
- A. Office of Attorney General letter received 3/24/15 regarding Thank You to Police Department.
 - B. Mid Penn Bank letter received 3/27/15 regarding Thank You to Police Department.
 - C. Commissioner John Weikle letter received 4/7/15 regarding Letter of Resignation.
23. Action Items: The following Action Items were noted:
- Humane Society agreement regarding cat charges
 - OLDS failures spreadsheet
 - Legal Advertisement for 7th Ward vacancy/website & social media posts
 - Mr. Macon's concerns with Police, Highways, and Cemetery
 - Derry Street traffic backup/East Park Drive sync and right on red
 - 48th & Derry street lighting
 - 67th & Huntingdon lighting request
24. Adjournment: Commissioner Milakovic moved to adjourn, seconded by Commissioner Spandler and carried unanimously. The Regular Meeting II adjourned at 8:31 PM.



Dolores M. Rubinic, Township Secretary