

## SWATARA TOWNSHIP

REGULAR MEETING II

BOARD OF COMMISSIONERS

MARCH 11, 2015

1. **Call to Order:** The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Moyer at 7:00 pm on Wednesday March 11, 2015, at the Township Administration Building, 599 Eisenhower Boulevard, Swatara, PA 17111.
2. **Pledge of Allegiance:** President Moyer led the audience in the Pledge of Allegiance.
3. **Roll Call:** Commissioners Varner, Connolly, Spandler, Chiavetta, Milakovic, Weikle, Troxell, Boudier, and President Moyer were present. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Lieutenant Tom Stauffer, Zoning Officer Hardman, Fire Marshall Ibberson, and Assistant Secretary Echterling.
4. **Motion to Approve Agenda:** Commissioner Boudier made a motion to approve the Agenda as presented. Commissioner Weikle seconded the motion. Motion carried unanimously.
5. **Presentation of Proclamation: Order of DeMolay:** President Moyer read the proclamation to recognize the Order of DeMolay and the character building the organization provides to young men. Ryan Dobb, from the Order of DeMolay, thanked the Board for their support and discussed his experience in the program and the assistance it has provided him over the years.
6. **Consideration of the Minutes:**
  - A. **Regular Meeting I - March 4, 2015.**

President Moyer asked that on page six President Boudier be changed to President Moyer. Solicitor Wion asked that the phrase (see abstention memo attached) be added as the last sentence under item 7 and 8 on page 3. Commissioner Connolly asked his name be spelled correctly on page 6. Commissioner Weikle made a motion to approve the amended minutes from the Regular Meeting on March 4, 2015. Commissioner Varner seconded the motion. Motion carried unanimously.
7. **Reports:**
  - A. **Monthly Departmental Reports:**

The monthly Departmental Reports are posted on the bulletin board in the lobby of the Township Building. Copies can also be obtained from the receptionist during working hours.
  - B. **Committee Reports:**

Commissioner Milakovic stated that in February 2015 that the Highway Superintendent participated in MS4 discharge discovery web seminar, MS4 storm water management training, and Microsoft Excel training. He stated the department conducted winter road operations on eight different days from February 14 through March 10<sup>th</sup>. The department hauled 242 loads of salt anti-skid and 1,576 tons salt anti-skid. The Superintendent is preparing information for the 2014-2015 MS4 permitting. He discussed the department heads are working on road repairs, street cleaning, and various maintenance to Township vehicles and machinery. The Superintendent handled several complaints including mailbox and plowing issues. He stated the Highway department had an inspection of the garage

SWATARA TOWNSHIP

and some issues were found, of which many items were resolved and some will have to wait for an available grant.

C. Treasurer Report:

President Moyer made a motion to table the Treasurer’s report until next month. Commissioner Weikle seconded the motion. Motion carried unanimously.

D. Fire Services Report:

Fire Marshall Ibberson reported the calls for service during the month of February totaled calls (with the average turnout per incident).

<u>Station</u>	<u>February</u>	<u>Avg Turnout</u>
Bressler	34	(4)
Lawnton	43	(5)
Rutherford	35	(7)
Swatara	57	(7)
Chambers Hill	39	(6)

A copy of the detailed report is posted in the lobby. He discussed the additional statistics provided to the Board for 911 calls with Dauphin County. He stated that the Township is the third busiest in the County. Discussion ensued.

E. Administrator’s Report:

Administrator Cornell discussed a request from Dauphin County to participate in a National Disaster Resilience Competition from the Department of Housing for \$1 billion in grants. He discussed how whole states and cities would be competing for the money and how the money could be used. Discussion ensued. Commissioner Milakovic made a motion to authorize Administrator Cornell to send a letter of interest for participating with Dauphin County for the grant. Commissioner Weikle seconded the motion. Motion carried unanimously.

F. Codes Report:

Codes Director Everett reported the Codes Department activity for February:

Building permits	22
Zoning Permits	20
Inspections completed	36
Land Development plan received for review	0
Complaints received and addressed	20

OLDS Report:

District 1 (June 2014-June 2015) There were 229 properties, 169 paid registration fees, 91 passed inspection, and 3 failed inspections.

District 2 (June 2013-June 2014) There were 500 properties, 499 paid registration fees, 499 passed inspection, 0 failed inspections.

District 3 (June 2013-June 2014) There were 328 properties, 326 paid registration fees, 323 passed inspection, 1 failed inspections, 3 are still required to pump.

Director Everett stated that a more detailed report is posted in the lobby. She stated 28 animals were surrendered to the Humane Society in 2014 with 23 pit bulls and 4 cats.

## SWATARA TOWNSHIP

REGULAR MEETING II

BOARD OF COMMISSIONERS

MARCH 11, 2015

President Moyer asked her about the unauthorized dogs on the report and thought we didn't allow cat drop-offs. She stated there are special circumstances for the cats that were dropped off. She stated she would look into the unauthorized dog charges in the report. Commissioner Weikle stated the drop off cost per cat is \$135 and \$265 per pit-bull to the Township. Discussion ensued. She stated the Advanced OLDS seminar will be held next week with 45 residents signed up so far.

### G. Chief of Police Report:

Lieutenant Stauffer reported on the police activities for the month of February. Officers handled 1,685 calls for service. A breakdown of calls is shown on the monthly report posted in the lobby. He discussed the foot patrols and lunches at local schools. He discussed the upcoming accreditation assessment and the nearly 33 pounds of unused drugs that were dropped off in February. He stated there are 16 cadets for the 2<sup>nd</sup> annual Citizens Academy.

### 8. Visitors Requests and Comments Regarding Agenda Items:

Commissioner Connolly introduced Nekeesha Kenney to the Board as a member of the Recreation Advisory Board. He discussed her background and education. She introduced herself and her daughter to the Board and said she is looking forward to serving on the Board. The Board thanked her.

### 9. 7:30 Public Hearing: Municipal Enactment of Stricter Standards Than Required by the UCC:

President Moyer recessed the Regular Meeting II at 7:29pm to hold a Public Hearing on the proposed municipal enactment of stricter standards than required by the UCC. The regular meeting reconvened at 7:33 pm.

### 10. 7:35 Public Hearing: Zoning: Off Street Parking Requirements:

President Moyer recessed the Regular Meeting II at 7:35pm to hold a Public Hearing on the proposed zoning - off street parking requirements. The regular meeting reconvened at 7:47 pm.

### 11. Consideration of Ordinance: Uniform Construction Code

Commissioner Spandler made a motion to approve Ordinance 2015-5 (full text is available in the Township Ordinance Book) amending the Chapter 128 Code enforcement Article VII Uniform Construction Code, by the addition of a new section to be known as section 128-59. Municipal enactment of stricter standards than required by the UCC. Commissioner Varner seconded the motion. Motion carried 8-1 with Commissioner Troxell voting no.

### 12. Consideration of Ordinance: Zoning-Off Street Parking Requirements

Commissioner Connolly made a motion to approve Ordinance 2015-6 (full text is available in the Township Ordinance Book) amending zoning with off street parking requirements including definitions of Enclosed Regional Mall Complex and Shopping Centers. Commissioner Varner seconded the motion. Motion carried unanimously.

### 13. Consideration of Ordinance: Vehicles and Traffic

## SWATARA TOWNSHIP

REGULAR MEETING II

BOARD OF COMMISSIONERS

MARCH 11, 2015

Commissioner Spandler made a motion to approve Ordinance 2015-7 (full text is available in the Township Ordinance Book) amending vehicles and traffic with special purpose parking zones, prohibit parking on certain streets, establish maximum speed limits on certain streets and penalties related thereto. Commissioner Milakovic seconded the motion. Motion carried unanimously.

### 14. Consideration of Resolution: Civil Service Rules and Regulations

Commissioner Spandler made a motion to adopt Resolution R-2015-10 an amendment to the rules and regulations for Civil Service Commission (Police) of Swatara Township. Commissioner Milakovic seconded the motion. Motion carried unanimously.

### 15. Consideration of Agreement for Dauphin County Infrastructure Bank Loan

Commissioner Chiavetta made a motion to approve the terms and agreement for a Dauphin County Infrastructure loan of \$1,500,000 for the 63<sup>rd</sup> Street bridge repairs. Commissioner Weikle seconded the motion. Motion carried unanimously.

### 16. Police Internship/Ride Along Requests.

A. Jordan Fletcher: Internship. Commissioner Spandler discussed the background of Mr. Fletcher and his desire to complete a 100 hour internship. He has passed his background checks and has signed the required Confidentiality and Waiver forms. Commissioner Spandler made a motion to approve Mr. Fletcher's request for an internship with the police department. Commissioner Varner seconded the motion. Motion carried unanimously.

B. Briana Bonner: Ride Along. Commissioner Spandler discussed the background of Ms. Bonner and her desire to again participate in a few ride alongs. She has passed her background check and will be required to sign the Confidentiality and Waiver forms. Commissioner Spandler made a motion to approve Ms. Bonner's request for three ride alongs pending signing of required forms. Commissioner Weikle seconded the motion. Motion carried unanimously.

### 17. Consideration of 2015 Towing Rates

Commissioner Spandler discussed the towing rates and schedule for the Township. He stated the Township works with H & S Towing and Don and Son's Towing & Body. Discussion ensued. Commissioner Spandler made a motion to accept the 2015 rates and schedule for H & S Towing and Don and Son's Towing & Body. Commissioner Weikle seconded the motion. Motion carried unanimously.

### 18. Subdivision and Land Development Plans

A. Reduction of Improvement Guarantee: Dish Network Service, 7701 Derry Street.

Ms. Hardman discussed the HRG letter outlining their site inspection and recommendation to reduce the Improvement guarantee to \$9,861.50. Commissioner Milakovic made a motion to approve the reducing of Dish Network Service's improvement security to \$9,861.50. Commissioner Spandler seconded the motion. Motion carried unanimously.

SWATARA TOWNSHIP

REGULAR MEETING II

BOARD OF COMMISSIONERS

MARCH 11, 2015

19. Appointments to Boards and Commissions

No appointments were made.

20. Any Possible Stormwater Violations We Need to Investigate:

There were no violations reported during the meeting.

21. Visitors Requests and Comments Regarding General Matters:

Fire Marshall Ibberson spoke about how the Harrisburg Mall has been very accommodating to Township Fire Companies. He spoke about the testing and training the Mall has allowed on their property.

Ken Barber, H & S Towing, asked if the towing rotation schedule would be the same for 2015. Commissioner Spandler stated it would be the same.

22. Commissioner's Requests & Comments, Additional Business:

Commissioner Connolly thanked the Highway Department, Fire Company and Police for the great job they have done this winter. He discussed the upcoming Earth Day, April 18<sup>th</sup> and the scheduled trash pickup for the Township from 9-12. He stated there would be more information on the website. He encouraged anyone to come out and help for the event.

Commissioner Chiavetta had no comments at this time.

Commissioner Milakovic had no comments at this time.

Commissioner Spandler discussed a request he received today from PennDOT about closing Pine Street to rebuild the Street. PennDOT is asking for permission to setup a detour from July through October for the project. He noted that extra concern should be taken when school is back in place with students and crosswalks, including the potential for more police presence when school starts back. Discussion ensued. Commissioner Spandler made a motion to approve PennDOT's request for a detour to rebuild Pine Street. Commissioner Weikle seconded the motion. Motion carried unanimously.

Commissioner Troxell thanked everyone for a great meeting. He thanked highway, fire, police and everyone involved with this past winter and is looking forward to the construction season.

Commissioner Varner discussed the COG meeting and the issue coming up in municipalities with mini cell towers. He stated that Dan Cohen is willing to help look at this and help the Township regulate them. Administrator Cornell discussed the issue with the right of ways and the installation of these mini cell towers. Discussion ensued. Commissioner Varner made a motion to send a letter of intent for the development of the ordinance. Commissioner Weikle seconded the motion. Motion carried unanimously.

Commissioner Weikle stated that COG means Council of Government for the public.

SWATARA TOWNSHIP

REGULAR MEETING II

BOARD OF COMMISSIONERS

MARCH 11, 2015

Commissioner Boudier asked if the annual local government day being moved from April to May. Administrator Cornell stated it had been moved to May.

President Moyer had no comments at this time.

23. Adjournment:

Commissioner Weikle moved to adjourn the meeting. Commissioner Spandler seconded the motion. The motion carried unanimously. The Regular Meeting II adjourned at 8:16 PM.

24. Correspondence:

- A. Dauphin County Commissioners: Gaming Local Share Municipal Grant Award to Station 49  
1-07-15
- B. PennDOT: Pine Street Utility Work 1-09-15

*Julie A. Echterling*

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Julie Echterling, Assistant Township Secretary