

SWATARA TOWNSHIP

AGENDA REVIEW

BOARD OF COMMISSIONERS

JANUARY 14, 2015

The Swatara Township Board of Commissioners opened the Regular Meeting II with an Agenda Review at 7 PM on Wednesday January 14, 2015 at the Swatara Township Administration Building, 599 Eisenhower Boulevard, Swatara, PA 17111.

Members of the Board present were: Commissioner Varner, Connolly, Spandler, Troxell, Milakovic, Weikle, Chiavetta, Boudier, and President Moyer. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Police Chief Umberger, Fire Marshall Ibberson, Tax Collector Donato and Secretary Echterling.

1. Agenda Review: President Moyer briefly reviewed the agenda items. He stated for agenda item number 8C, because of a payroll change, there would be no Treasurer report for tonight. Commissioner Troxell stated he would like to reappoint Philip Bear for Zoning Hearing Board. President Moyer asked for any changes or additions. There were no changes discussed. He asked if there was a need for executive session, and the consensus of the Board was that one was not needed.
2. Tax Collector Donato spoke about the updated system and discussed the increase of taxes over last year and the increased number of parcels.
3. Additional Discussion: The Board discussed the agenda review meeting and timing. The Board agreed that after the agenda review was completed they would go right out to the regular meeting and start that immediately versus waiting until 7:30 pm. Solicitor Wion stated that there are two public hearings for the second meeting in February scheduled for 7:45 pm and 7:50 pm. He stated those public hearings must start at the posted times.
4. Recess: The Agenda Review was recessed at 7:12 PM to conduct the Regular Meeting II.

Julie Echterling

Julie Echterling, Assistant Township Secretary

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1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order by President Moyer at 7:30 pm on Wednesday January 14, 2015, at the Township Administration Building, 599 Eisenhower Boulevard, Swatara, PA 17111.
2. Pledge of Allegiance: President Moyer led the audience in the **Pledge of Allegiance**.
3. Roll Call: Commissioners Varner, Connolly, Spandler, Chiavetta, Milakovic, Weikle, Troxell, Boudier, and President Moyer were present. Also present: Administrator Cornell, Assistant Administrator Zimmerman, Solicitor Wion, Police Chief and Sgt.-at-Arms Umberger, Zoning Officer Hardman, Fire Marshall Ibberson, and Secretary Echterling.
4. Motion to Approve Agenda: No action was taken.
5. Presentation of Fire Awards:
 - A. Award of Recognition: Station 49 (Commissioner Spandler).
Mr. Bryan Beistline, Harrisburg, spoke about the motel fire on Saturday. He provided details of the call for the fire. He discussed how Chief Shane Steele heard the cry for help from hotel guests trapped by the fire. He detailed how Chief Steele and Fire Marshall Ibberson, without full gear, with smoke pouring out of the window, used a ladder to rescue and save these guests lives. He presented Chief Steele with a Heroism award.
 - B. Award of Recognition: Michael Ibberson, Fire Marshall (Emergency Services Chair Weikle):
Mr. Beistline discussed how Fire Marshall Ibberson climbed the ladder and helped the guests down the ladder. He presented Fire Marshall Ibberson with the Heroism award. Commissioner Weikle showed and narrated the video of the fire and rescue. Commissioner Weikle spoke about the countless hours of training and time they give as volunteer fire fighters. He presented Fire Marshall Ibberson a plaque from the Board for his actions during this fire. He stated that Fire Marshall Ibberson would be receiving a Distinguished Medal of Valor ribbon for his formal uniform. He stated that Chief Steele will be receiving the Distinguished Medal of Merit ribbon.
6. Presentation of Police Awards:
 - A. Corporal Jeremy Barrick: Life Saving Award & Award of Merit (Chief Umberger)
Chief Umberger discussed the quick actions Corporal Barrick took at the house of the parents and the woods that saved a suicidal teenager. Chief presented Corporal Barrick with the Life Saving Award and Award of Merit. Corporal Barrick also received officer of the fourth quarter award for 2014. Chief stated that with all the negative media attention that has been on the police, it was important to point out the majority of the police officers care about their community and the people they serve.
 - B. Officer Scott Gibson: 2014 Officer of the Year (Chief Umberger)
Chief Umberger discussed Officer Scott Gibson's roles in the Police Department. He discussed how Officer Gibson interacts with residents and his work in the schools. He stated Officer Gibson led the patrol division with 43 pro-active arrests. He discussed his

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work and peers comments about his work. Chief Umberger presented Officer Gibson the 2014 Officer of the Year award.

7. Consideration of the Minutes:

A. Regular Meeting I - January 7, 2015.

Commissioner Boudier asked that on page four President Boudier be changed to President Moyer. Solicitor Wion asked that on page 2 under Reapportionment, the phrase "to be a one board" be changed to "to be one ward". He also asked that on page 3 under Commissioner Spandler, the phrase "on a highway" be added after unlicensed vehicles and the phrase "autos on private property constituting a nuisance" be added to the end of the sentence. Commissioner Troxell asked that his wife's name be spelled Jenn. Commissioner Weikle made a motion to approve the minutes from the Regular Meeting on January 7, 2015. Commissioner Boudier seconded the motion. Motion carried unanimously.

8. Reports:

A. Monthly Departmental Reports:

The monthly Departmental Reports are posted on the bulletin board in the lobby of the Township Building. Copies can also be obtained from the receptionist during working hours.

B. Committee Reports:

Commissioner Weikle stated the Emergency Manager asked that they announce the EMA TMI drill is scheduled April 14 at the Emergency Services Building. Anyone is welcome to watch or participate.

Commissioner Milakovic spoke about the Highway Department's collecting leaves. He spoke about several winter road operations. He spoke about the Caterpillar loader that was returned from Cleveland Brothers with a new engine. He stated they are also working on repairing damaged signs in the Township. He stated that the Supervisor will be obtaining pricing on dump truck and park and recreation trucks. He stated the confirmed salt bid for 2015-2016 is with Costar for 2,500 tons at \$65.97 versus Capital COG at \$75.75 a ton.

C. Treasurer Report:

Treasurer Fosselman's report was unavailable for tonight's meeting. President Moyer stated both January and February reports would be available next month.

D. Fire Services Report:

Fire Marshall Ibberson reported the calls for service during the month of December totaled calls (with the average turnout per incident).

<u>Station</u>	<u>December</u>	<u>Avg Turnout</u>	<u>2014 Total</u>
Bressler	28	(5)	372
Lawnton	38	(5)	503
Rutherford	17	(7)	310
Swatara	54	(8)	694
Chambers Hill	27	(4)	333

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A copy of the detailed report is posted in the lobby. He stated that in 2014 they responded to 98 building fires, 176 motor vehicle accidents-13 with entrapment, and 8 water/ice rescues.

E. Administrator's Report:

Administrator Cornell stated that in addition to the two reports that were received early this month, he would like to add two items. The four homes that were bid and awarded last month are down. He stated they are in the process of closing number 2 and 4 PEMA grants. There is one building left, two units, that they are still trying to get and hope to have this wrapped up by the end of March.

F. Codes Report:

Codes Director Everett reported the Codes Department activity for December:

	<u>December</u>	<u>2014 Total</u>
Residential permits	23	168
Commercial permits	4	69
Zoning Permits	25	253
Zoning Verification letters	3	19
Inspections completed	78	704
Land Development plan received for review	2	15
Complaints received and addressed	16	292

OLDS Report:

District 1 (June 2014-June 2015) There were 229 properties, 151 paid registration fees, 80 passed inspection, and 2 failed inspections.

District 2 (June 2013-June 2014) There were 500 properties, 499 paid registration fees, 499 passed inspection, 0 failed inspections.

District 3 (June 2013-June 2014) There were 329 properties, 326 paid registration fees, 321 passed inspection, 1 failed inspections, 7 are still required to pump.

Director Everett stated Enhanced OLDS Public Educational Meeting is set for March 31st at 7pm. She spoke about the items and speakers they will have at the meeting. She stated that a more detailed report is posted in the lobby. President Moyer asked if the number of failures could be graphed out in the OLDS report.

G. Chief of Police Report:

Police Chief Umberger reported on the police activities for the month of December. Officers handled 1,468 calls for service. A breakdown of calls is shown on the monthly report posted in the lobby. He spoke about Operation School Guardian program. He stated they are working on the annual report for 2014 and hope to have it completed by February. He stated they handled 20,404 incidents which is down from 2013 (20,909) but is up from 2012 (18,945). He discussed the reasons for the decrease in incidents due to officers spending more time with crimes versus traffic citations/tickets. He stated the fear of crime survey results will be in the annual report. He stated heroin and prescription drugs are a driving force for the crimes. Discussion ensued.

President Moyer asked about how things are going with the agreement with Paxtang Borough. Chief Umberger spoke about the 42 calls, including foot patrols and information requests that they have handled in the first 14 days of the agreement. He stated he feels it

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is going well and stated their Council and Mayor seem happy with their presence. Chief Umberger reminded everyone to lock their car doors and keep your valuables out of plain view.

9. Visitors Requests and Comments Regarding Agenda Items:

There were no comments from any of the visitors in attendance.

10. Consideration of Ordinance: Amending Zoning Fees (Solicitor Wion):

Solicitor Wion discussed the Planning Commission's proposed revision to the Zoning Fees.

Commissioner Boudier made a motion to approve Ordinance 2015-01 amending the code of ordinances of the Township of Swatara, Chapter 147 "Fees", Section 147-1, "Fee Schedule" to revise specified provisions and ordinance fees. Commissioner Weikle seconded the motion. Commissioner Troxell asked what the fees changes were based on and Mrs. Hardman stated they were based on what other municipalities are charging. Motion carried unanimously.

11. Consideration of Resolution: Collective Bargaining Agreement- AFSCME (Highway Chair Milakovic):

Commissioner Milakovic made a motion to approve Resolution R-2015-2 an agreement between Township of Swatara and American Federation of State, County, and Municipal Employees District Council 90. Commissioner Boudier seconded the motion. Motion carried unanimously.

12. Consideration of Resolution: Special Purpose Parking - 515 Highland Street (Commissioner Spandler)

Commissioner Spandler made a motion to approve Resolution R-2015-3 establishing a special purpose parking zone at 515 Highland Street. Commissioner Varner seconded the motion. Motion carried unanimously.

13. Consideration of Resolution: Emergency Operations Plan (Emergency Services Chair Weikle)

Commissioner Weikle made a motion to approve Resolution R-2015-4 approve, adopt and place into immediate effect the Emergency Operations Plan of Dauphin County. Commissioner Troxell seconded the motion. Motion carried unanimously.

14. Ratification of Humane Society Agreement (Planning & Codes Chair Varner)

Commissioner Varner made a motion to ratify and approve the 2015 Municipal Domestic Animal Protective Services Agreement between Swatara Township and the Humane Society. Commissioner Milakovic seconded the motion. Motion carried unanimously.

15. Consideration of Request to Use Building: Bureau of Registration and Elections (Highway Chair Milakovic)

Commissioner Milakovic made a motion to approve Dauphin County Bureau of Registration and Elections request to use the Township building on Tuesday May 19, 2015 and November 3, 2015 from 7pm-midnight. Commissioner Spandler seconded the motion. Motion carried unanimously.

16. Consideration of Request to Use Building: RSVP of the Capital Region (Highway Chair Milakovic)

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Commissioner Milakovic made a motion to approve RSVP of the Capital Region request to use the Township building for March 5,12,19, 26 from 10:00AM to 12:00PM (Back Commissioner Room) and April 7,14, 21, 28 from 7:00 PM to 9:00 PM (Swatara Room). Commissioner Spandler seconded the motion. Motion carried unanimously.

17. Consideration of Request to use Vanatta Park: Triple Crown Sports (Commissioner Boudier)

Commissioner Boudier made a motion to approve Triple Crown Sports request to use Vanatta Park on June 20-21, 2015 from 7AM to 7PM, contingent upon the signed rental agreement and deposit. Commissioner Weikle seconded the motion. Motion carried unanimously.

18. Subdivision/Land Development Plans (Zoning Officer Hardman)

A. Improvement Guarantee Reduction: Spring Creek Hollows Phase 1-C Ward 6

Mrs. Hardman discussed the request to reduce the improvement guarantee to \$16,159. Commissioner Varner made a motion to approve the reduction of improvement security for Spring Creek Hollows Phase 1-C to \$16,159. Commissioner Troxell seconded the motion. Motion carried unanimously.

B. Improvement Guarantee Reduction No. 6: Spring Creek Hollow II & III Ward 6

Mrs. Hardman discussed the request to reduce the improvement guarantee to \$152,185. Commissioner Troxell made a motion to approve the reduction of improvement security for Spring Creek Hollows II and III to \$152,185. Commissioner Varner seconded the motion. Motion carried unanimously.

C. Minor Subdivision Plan of Philip M. Intrieri, 615 North 48th Street. Ward 7

Mrs. Hardman stated this plan is for consolidating two lots. Commissioner Varner made a motion to approve a waiver from Section 253.11 Preliminary Plan submission based on the fact that the plan does not involve any new development. Commissioner Weikle seconded the motion. Motion carried unanimously.

Commissioner Milakovic made a motion to approve a waiver Section 253-10.A.(1)(a) from the submission of an EROSION and SEDIMENTATION CONTROL PLAN based on the fact that there is no new development or earth disturbance activities are proposed as part of the lot consolidation plan. Commissioner Weikle seconded the motion. Motion carried unanimously.

Commissioner Milakovic made a motion to approve a waiver from Section 253-14.A.(14) from providing CONTOURS based on the fact that there is no new development or earth disturbance activities are proposed as part of the lot consolidation plan. Commissioner Boudier seconded the motion. Motion carried unanimously.

Commissioner Weikle made a motion to approve a waiver from Section 253-31 from providing CURBS based on the fact that there is no new development, new lots or earth disturbance activities are proposed as part of the lot consolidation plan. Commissioner Milakovic seconded the motion. Motion carried unanimously.

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Commissioner Milakovic made a motion to approve a waiver Section 253-32 from providing SIDEWALKS based on the fact that there is no new development, new lots or earth disturbance activities are proposed as part of the lot consolidation plan with a note that the sidewalks will be deferred until such time the Township requires them to be installed. Commissioner Varner seconded the motion. Motion carried unanimously.

Commissioner Varner made a motion to recommend approval Resolution R-2015-5 for Philip M. Intrieri, a Minor Subdivision Plan 2014-14, with the recommendation of the following conditions: contingent upon the developer signing the Acceptance by Developer of Conditions required for approval of the subdivision plan provide signatures and seals as required, Section 253.14.A.4. Commissioner Milakovic seconded the motion. Motion carried unanimously.

D. Preliminary/Final Site Plan for Chick-Fil-A: 4661 Lindle Road Ward 9

Commissioner Boudier made a motion to approve Resolution 2015-R-6 the Chick-fil-A Preliminary/Final Land Development Plan #2014-15, with the following conditions: contingent upon the Developer signing the Acceptance by Developer of Conditions required for approval of the land development plan: Developer will provide agreement to serve letters from applicable utilities, Developer will provide Erosion and Sedimentation Control approval from the Dauphin County Conservation District, Developer will provide engineer's and surveyor's seals and owner signatures on sheet C-0, Developer will provide applicable cross access agreements, and an Improvement Guarantee in the amount of \$182,150.00 shall be established with the Township for the purpose of public improvements. Commissioner Chiavetta seconded the motion. Motion carried unanimously.

19. Appointments to Boards and Commissions (President Moyer)

Commissioner Troxell made a motion to approve Resolution R-2015-7 to reappoint Mr. Philip Bear to the Zoning Hearing Board. Commissioner Chiavetta seconded the motion. Motion carried unanimously.

Commissioner Boudier made a motion to reappoint Mr. Joseph Donato III to the Recreation Advisory Board. Commissioner Varner seconded the motion. Motion carried unanimously.

20. Reapportionment (Commissioner Spandler)

Commissioner Spandler stated there have been two public meetings held and another is scheduled for January 27th at 7pm. He stated he will be meeting with Commissioner Connolly on Monday.

21. Any Possible Stormwater Violations We Need to Investigate:

There were no violations reported during the meeting.

22. Visitors Requests and Comments Regarding General Matters:

There were no comments from the visitors in attendance.

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23. Commissioner's Requests & Comments, Additional Business:

Commissioner Connolly spoke about the MLK day of service on Monday the 19th from 9am-noon. He is hoping to get some areas cleaned of litter and trash and discussed how the Highway Department is helping with supplies. He thanked the entire fire services for the Township and praised them for their services. He thanked Chief Umberger and the entire police department for their service and the information that they provide. He feels safe with the police force.

Commissioner Chiavetta thanked the Highway Department for their response in salting of the Township.

Commissioner Milakovic congratulated and thanked Shane and Mike for their rescue.

Commissioner Spandler congratulated and thanked Shane and Mike for their rescue and said the video really brought it to life. He asked if Humane Society provides a quarterly report. Administrator Cornell stated that they do receive reports and they justify the charges, verify it is from a township resident, and he will check on the report. Commissioner Spandler spoke about the costs of the stray dogs to the Township that are dropped off at the Humane Society. Commissioner Moyer asked if it could be included in the codes report next month.

Commissioner Troxell congratulated Shane and Mike and appreciates their work. He thanked Chief Umberger and appreciates his work. He stated that the annual report provided by Codes/Zoning is helpful and appreciates their work

Commissioner Varner congratulated Shane and Mike for their work and award.

Commissioner Weikle spoke about the citizen's police academy in February. Chief Umberger spoke about the push for younger citizens to enroll in the class. He congratulated the fire companies that were there at the scene of the fire.

Commissioner Boudier spoke about the heavy smoke he saw from the hotel fire and appreciates their service in fighting the fire and thanked them. He spoke about the Chick-fil-A that will be coming to the Ninth Ward and the progress with the Sheetz project on Lindle Road. He stated the grand reopening of the McDonalds, on Eisenhower Boulevard, will be on Tuesday. He is also looking forward to a future project on Chambers Hill Road.

President Moyer thanked the Chiefs for their service in the fire on Saturday. He thanked Officer Gibson and Barrick. He thanked Chief Umberger for his work with the Paxtang agreement. He spoke about the clean-up at the parks. He stated that the Board normally comes out to this second meeting at 7:30, and starting next meeting, they will start the meeting at 7pm.

24. Adjournment:

Commissioner Weikle moved to adjourn the meeting. Commissioner Spandler seconded the motion. The motion carried unanimously. The Regular Meeting II adjourned at 8:50 PM.

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25. Correspondence:

- A. Dauphin County Office of Tax Claim Bureau: Interest-Free Grace Period. 1-07-15
- B. Janet Hardman, Zoning Officer: 1301 Highland Street 1-09-15

Julie A. Echterling

Julie Echterling, Assistant Township Secretary