

1. Call to Order: The Regular Meeting II of the Swatara Township Board of Commissioners was called to order on Wednesday, May 14, 2014, at 7:30 PM, at the Swatara Township Municipal Building, 599 Eisenhower Blvd., Swatara, PA 17111.

In honor of Local Government Day, eighth-grade students from Swatara Middle School will be acting as Commissioners and Township Officials as indicated on the attached list.
2. Pledge of Allegiance: President Moyer led the Pledge of Allegiance with the audience participating.
3. Roll Call: Commissioners Varner, Connolly, Spandler, Chiavetta, Troxell, Milakovic, Moyer and Boudier were present. Commissioner Weikle was absent, but did have a student representative acting on his behalf. Also present: Assistant Administrator Zimmerman, Solicitor Wion, Secretary Rubinic, Treasurer Fosselman, Codes Director Everett, Township Engineer Representative Andrew Kenworthy, various other staff members, and Police Chief and Sergeant-at-Arms Umberger.
4. Motion to Approve Agenda: Commissioner Spandler moved to approve tonight's agenda as presented. Commissioner Troxell seconded the motion and the motion carried unanimously.
5. Consideration of Minutes: President Moyer asked for corrections to or approval of the following minutes:
 - A. Regular Meeting I- May 7, 2014
Commissioner Connolly made a motion to approve the listed minutes as presented. Commissioner Varner seconded the motion and the motion carried unanimously.
6. Presentation of Proclamations: Commissioner Connolly read the proclamations which were presented earlier tonight to East High students Montgomeri Flynn and Kiranna Johnston congratulating them for their community clean-up efforts on Martin Luther King Day and Earth Day. The girls could not stay for the meeting due to a prior commitment.
7. Reports:
 - A. Monthly Departmental Reports: President Moyer stated that the Monthly Departmental Reports are posted on the bulletin board in the lobby of the Township Building and copies of reports are available during regular business hours.
 - B. Committee Reports: There were no Committee Reports.

- C. Treasurer's Report: Treasurer Fosselman read the Treasurer's Report for April 2014. Commissioner Chiavetta made a motion to approve the Treasurer's Report for April 2014. Commissioner Boudier seconded the motion, which carried unanimously.
- D. Fire Services Report: Fire Marshal Ibberson reported a total of 82 calls for service during the month of April. A copy of the detailed report is posted in the lobby.
Fire Marshal Ibberson report receipt of a grant from PP&L to replace non-efficient lighting at the fire stations. \$13,000 of energy-efficient lighting was received and installed; this should result in annual savings of \$16,000-\$18,000.
- E. Administrator's Report: Assistant Administrator Zimmerman reported that Swatara Township has received, for the 18th consecutive year, the Government Finance Officers Association Certificate of Achievement for Excellence in Finance Reporting for the fiscal year ended December 31, 2012.
- F. OLDS Report: Codes Director Everett reviewed the OLDS Report:
District 1 --There are 227 properties; 6 passed inspection; 0 failed inspection; 221 are still remaining to pump.
District 2 --There are 500 properties; 497 passed inspection; 1 failed inspection; and 2 are remaining to pump.
District 3 --There are 329 properties; 154 passed inspection; 1 failed inspection; and 174 remaining to pump.
- G. Chief of Police Report: Chief Umberger reported on the police activities for the month of April. Officers handled a total of 1,829 calls for service. The breakdown of those calls is shown on the monthly report posted in the lobby along with a report on the community service activities. Plans include National Night Out on August 5 and Hero 5K Run/Walk on November 2.
8. Visitors Requests & Comments regarding Agenda Items: There were no comments from those visitors present.
9. Police Promotion and Awards: [Chief Umberger took over these police items.]
- A. Pa. State Police Trooper Thomas Mase- Chief Umberger presented Trooper Mase with a Letter of Commendation for assisting our Police Officers with apprehending a robbery suspect in February.
- B. Officer Shawn Moore, Officer Justin Wolford, Officer Christopher Smith- Chief Umberger presented these Officers with Life Saving Awards for administering CPR to a hotel guest until EMTs arrived and transported the woman to the hospital. Officer Smith was not able to attend tonight's meeting.

- C. Detective David Horner, Cpl. Scott Neal, Lt. Darrell Reider- Chief Umberger recognized these Officers for 25 years of faithful service to the Township. They will receive a plaque, a desktop award, and a 25-year pin. Detective Horner was not able to attend tonight's meeting.
10. Consideration of Resolution-Disposal of Records: Solicitor Wion said the Township is required to follow certain official procedures for the disposition of records under the retention and disposition schedule for records of Pennsylvania Municipalities set forth in the Municipal Records Manual. Commissioner Chiavetta moved to adopt the Records Disposal Resolution R-2014-28 (full text available in Township Resolution Book). Commissioner Weikle seconded the motion and the motion carried unanimously.
11. Consideration of Resolution-National Night Out Banner: Commissioner Weikle moved to allow a banner be placed across Derry Street for advertisement of National Night Out on August 5, 2014, by adoption of Resolution R-2014-29 (full text available in Township Resolution Book). Commissioner Connolly seconded the motion and the motion carried unanimously.
12. Authorization for Signature -PA DEP ACT 101 Recycling Grant: Commissioner Milakovic reported notification by the Pa. Department of Environmental Protection, Bureau of Waste Management, that we have been awarded an Act 101, Section 902, Recycling Development and Implementation Grant in the amount of \$205,500.00. Commissioner Milakovic moved to designate President Andrew Moyer as official signer of the grant. Commissioner Varner seconded the motion and the motion carried unanimously.
13. Consideration of Expenses-State Association of Township Commissioners (PSATC) Conference & Educational Seminar: Commissioner Boudier made a motion that the Township reimburse each delegate, officer, official, or employee of the Township attending the Annual Meeting of the First Class Township Commissioners Association to be held at the Doubletree Resort at Willow Valley, June 12 through 15, 2014. Such expenses include the registration fee, mileage for use of personal vehicle going to and returning from the meeting at the prevailing IRS mileage rates computed from the Township Building, room fees, meal fees, tipping fees, and telephone fees related to Township business. Also said delegates, officials, and employees will submit to the Township Commissioners, through the Administrator, an itemized account of expenses incurred on the form provided by the Township for such accounting. Commissioner Troxell seconded the motion and the motion carried unanimously.
14. Consideration of Request - Trinity EC Church Street Fair: Commissioner Troxell moved to allow Trinity E.C. Church at 67th & Huntingdon Streets to block off 67th Street between 66th and 68th Streets from 9 AM-3 PM for their annual Street Fair on

June 14; and to allow the use of Township barricades for this event. Commissioner Connolly seconded the motion and the motion carried unanimously.

15. Consideration of Request - Bressler Bible Church: Commissioner Varner moved to allow Bressler Bible Church to block off the area in front of the Church at 655 Monroe Street for Vacation Bible School the week of July 13-July 20; and to provide the use of Township barricades for this event from 5:30 PM-8:30 PM each evening. Commissioner Weikle seconded the motion and the motion carried unanimously.
16. Consideration of Request to Use Park-St. Catherine Laboure Catholic School: Commissioner Chiavetta moved to allow St. Catherine's School to use Gerald Vanatta Memorial Park for a Field Day on Wednesday, June 4, from 7 AM-3 PM. A certificate of insurance must be provided. Commissioner Spandler seconded the motion and the motion carried unanimously.
17. Consideration of Resolution for Patrick Walsh, Police Officer: Commissioner Spandler moved to adopt Resolution R-2014-30 (full text available in Township Resolution Book) allowing recently hired Police Officer Patrick Walsh to attend the Basic Training Program pursuant to the Training Provision of the Municipal Police Officers' Education and Training Act, Act 120 of 1974. Commissioner Milakovic seconded the motion and the motion carried unanimously.
18. Visitors Requests and Comments regarding General Matters: One of the visitors came from out of the area and said she had difficulty finding the Municipal Building because none of the businesses on Eisenhower Boulevard have address numbers on their buildings.
19. Correspondence:
 - A. Trinity EC Church letter received 4/22/14 regarding Annual Street Fair.
 - B. St. Catherine Laboure Catholic School letter received 5/6/14 regarding Use of Vanatta Park for Field Day.
20. Commissioners Requests and Comments/Additional Township Business:

Commissioner Varner -- had no comments at this time.

Commissioner Connolly -- thanked everyone for attending the meeting tonight.

Commissioner Spandler -- also thanked everyone for coming tonight.

Commissioner Chiavetta --thanks to Commissioner Spandler for being brief in his comments, and thanks to the teachers for letting us be here.

Commissioner Troxell -- thanked Miss Wenrich and Mr. Surmacz for allowing the students to attend the meeting.

SWATARA TOWNSHIP LOCAL GOVERNMENT DAY

MAY 14, 2014

SWATARA MIDDLE SCHOOL STUDENT PARTICIPANTS

<u>POSITION</u>	<u>STUDENT</u>	<u>REPRESENTING</u>
WARD 1	TINA PHAM	COMMISSIONER VARNER
WARD 2	CHRISTYAN CARTER	COMMISSIONER CONNOLLY
WARD 3	CHRIS MEHRETAB	COMMISSIONER SPANDLER
WARD 4	EBRAM SAMOUEL	COMMISSIONER CHIAVETTA
WARD 5	SIERRA HARRIS	COMMISSIONER TROXELL
WARD 6	ALEXIS CLANCY	COMMISSIONER MILAKOVIC
WARD 7	TAYLOR RADLE	COMMISSIONER WEIKLE
WARD 8	AUTUMN ROYER	PRESIDENT MOYER
WARD 9	TEHYA BOURNE	COMMISSIONER BOUDER
ASSISTANT ADMINISTRATOR	CRISTINA PARRISH	BRIAN ZIMMERMAN
SOLICITOR	RAEGEN PRICE	DAVID WION
TOWNSHIP SECRETARY	AUNBRIELLE GREEN	DOLORES RUBINIC
CHIEF OF POLICE	AUNBRIELLE GREEN	CHIEF UMBERGER
TREASURER	CRISTINA PARRISH	JIM FOSSELMAN
CODES DIRECTOR	RAEGEN PRICE	SAMANTHA EVERETT
FIRE MARSHAL	LAILA RISSAL	MICHAEL IBBERSON

SWATARA TOWNSHIP
 COUNTY OF BERKSHIRE
 COMMONWEALTH OF PENNSYLVANIA

TREASURER'S REPORT

TREASURER : James R. Fosselman	April 2014
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<u>GENERAL FUNDS:</u>	BEGING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
GENERAL SUSQ BANK	\$1,296,487.53	\$2,573,894.80	\$814,984.36	\$3,055,397.97
GENERAL PAYROLL SUSQ BANK	\$19,403.92	\$438,913.27	\$438,665.51	\$19,651.68
TOTAL GENERAL FUNDS	\$1,315,891.45	\$3,012,808.07	\$1,253,649.87	\$3,075,049.65

<u>POLICE FUNDS:</u>				
POLICE BOOKING SUSQ BANK	\$49,513.39	\$389.55	\$0.00	\$49,902.94
POLICE DCED SUSQ BANK	\$12.47	\$0.00	\$0.00	\$12.47
POLICE DONATIONS SUSQ BANK	\$23,263.91	\$0.95	\$0.00	\$23,264.86
POLICE DA SUSQ BANK	\$4,521.76	\$0.18	\$0.00	\$4,521.94
TOTAL POLICE FUNDS	\$77,311.53	\$390.68	\$0.00	\$77,702.21

<u>SPECIAL FUNDS:</u>				
FIRE PROTECTION SUSQ BANK	\$345,994.06	\$789,360.68	\$71,887.89	\$1,063,466.85
SWATARA AMBULANCE EMS SUSQ BANK	\$178,878.23	\$41,867.37	\$12,500.00	\$208,245.60
OLDS RESERVE SUSQ BANK	\$55,920.54	\$4,927.24	\$5,079.24	\$55,768.54
HAZARD MITIGATION JOYCE LANE	\$10,791.04	\$0.00	\$0.00	\$10,791.04
HAZARD MITIGATION 9060 BRIDGE STREET	\$15,012.50	\$0.00	\$5,030.00	\$9,982.50
HAZARD MITIGATION LENKER MANOR	\$77,970.85	\$0.00	\$0.00	\$77,970.85
PETCO GRANT	\$9,671.46	\$0.34	\$3,220.00	\$6,451.80
LIQUID FUELS SUSQ BANK	\$812,462.56	\$64.56	\$47,974.85	\$764,552.27
DEBT SERVICE SUSQ BANK	\$223,030.15	\$293,578.13	\$0.00	\$516,608.28
TOTAL SPECIAL FUNDS	\$1,729,731.39	\$1,129,798.32	\$145,691.98	\$2,713,837.73

<u>CAPITAL RESERVE FUND:</u>				
CAPITAL RESERVE FUND SUSQ BANK	\$2,740,126.92	\$225.22	\$0.00	\$2,740,352.14
TOTAL CAPITAL RESERVE	\$2,740,126.92	\$225.22	\$0.00	\$2,740,352.14

<u>BOND FUNDS:</u>				
BOND SWAP SUSQ BANK	\$93,994.02	\$14.94	\$0.00	\$94,008.96
BOND RECREATION SUSQ BANK	\$98,205.48	\$7.92	\$1,960.30	\$96,253.10
BOND BUILDING SUSQ BANK	\$3,522,350.09	\$289.30	\$2,781.88	\$3,519,857.51
CDARS-BOND SETTLEMENT M&T BANK	\$3.85	\$0.00	\$0.00	\$3.85
TOTAL BOND FUNDS	\$3,714,553.44	\$312.16	\$4,742.18	\$3,710,123.42

TOTAL FUNDS	\$9,577,614.73	\$4,143,534.45	\$1,404,084.03	\$12,317,065.15
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ALL ABOVE MONETARY ACCOUNTS HAVE BEEN RECONCILED WITH BANK STATEMENTS AS OF APRIL 30, 2014 AND TRULY REFLECT THE BALANCES AS OF THAT DATE

JAMES R. FOSSELMAN, FINANCE DIRECTOR and TREASURER