

SWATARA TOWNSHIP BOARD OF COMMISSIONERS

599 EISENHOWER BOULEVARD

SWATARA, PA. 17111

PHONE 564-2551

Permit No.
(Leave Blank)

APPLICATION FOR HIGHWAY OCCUPANCY PERMIT

Applicant's Name or Firm _____ Telephone No. _____

Address _____

Location of Work (Indicate property number and East, West, North or South of center line of street) _____

POLES AND TOWERS: Number to be erected _____ @ 2.00 per pole \$ _____

Average spacing of poles _____ feet. Distance from Center of Road _____ feet.

CONDUIT AND UNDERGROUND PIPE LINES

Approximate size of opening on IMPROVED surface _____ L.
_____ W.
_____ D.

Approximate area of opening on IMPROVED surface _____ Sq. Yds. _____

Approximate size of opening on unimproved surface _____ L.
_____ W.
_____ D.

Approximate area of opening on unimproved surface _____ Sq. Yds. _____

No opening: Tunnel _____ Boring, driving or drilling _____

Inspection Fees _____

Total Restoration Charges _____

Permit Fee _____

Total Amount of Permit _____

TOWNSHIP USE ONLY

COST

Date work to be started _____ Date work to be completed _____

Signature of Applicant _____

Show sketch on reverse side or attach separate sheet.

SUBMIT ORIGINAL AND TWO COPIES FOR EACH OPENING.

Legend:

L - Length

W - Width

D - Depth

SWATARA TOWNSHIP
BUILDING AND CODES DEPARTMENT

TO: Contractors, Excavators, and Public Service Utility Companies
DATE: March 22, 2018
SUBJECT: Fees for Road Cuts & Highway Occupancy Permits in Township Streets

Please be advised that on March 14, 2018 the Swatara Township Board of Commissioners revised the Township Fee Schedule and made changes to the fees for a street opening or excavation. They are as follows:

1. **BASIC PERMIT FEE FOR A SINGLE STREET OPENING OR EXCAVATION IN OR UNDER ANY STREET, ALLEY, OR THOROUGHFARE IN THE TOWNSHIP: \$75.00 PER OPENING** {Chapter 249-9}

2. **FEE FOR RECTIFYING IMPROPERLY DONE WORK IF REPAIRED BY TOWNSHIP: \$40.00 PER SQUARE FOOT OF EXCAVATED SURFACE, PLUS AN ADDITIONAL 25% PENALTY** {Chapter 249-15}

3. **INSPECTION FEE, IF NEEDED: HOURLY RATE PER CURRENT TOWNSHIP ENGINEER FEE SCHEDULE** {Chapter 249-17}

The contents of Chapter 249, Article II are attached for reference. Please contact our Department at 717-564-2551 if you have any questions or need more information.

Article II. Excavations in Streets

[Adopted 9-9-1960 by Ord. No. 1960-7 (Ch. 21, Part 2, of the 1990 Code)]

§ 249-9. Permit required.

[Amended 4-14-1976 by Ord. No. 1976-6]

- A. It shall be unlawful for any person, firm or corporation to make any opening or excavation in or under any street, alley or thoroughfare within the limits of the Township of Swatara unless and until a permit has been secured, for each undertaking, from the Board of Commissioners.
- B. The fee for such permit shall be fixed from time to time by the Board of Commissioners.
- C. The application for such permit and every permit issued hereunder shall specify the place where said opening or excavation will be made and the time when said opening or excavation may remain open, together with the estimated length, width and depth thereof, and any additional information requested by the Township.

§ 249-10. Emergency permit cards.

Annual "emergency permit cards" may be granted, upon request, by the Board of Commissioners where deemed necessary or appropriate. However, the holder of such card shall nevertheless secure a permit for any emergency opening in the usual manner from the Board of Commissioners on the morning of the first working day following the emergency work.

CONTINUED

§ 249-11. Responsibilities of permit holder.

It shall be the responsibility of the permittee to adequately protect and direct vehicles and pedestrian traffic by means of guards, barriers, lights, signs and flagman (where necessary). the permittee shall assume all risks and be liable for all damages by reason of openings and excavations and by reason of any failure to properly fill and maintain the trench or ditch. No street, alley or thoroughfare may be barricaded to all traffic unless written permission has been granted by the Board of Commissioners and provision made for detours at the expense of the permittee.

§ 249-12. Backfilling requirements.

[Amended 4-11-1990 by Ord. No. 1990-1]

After the pipe or conduit is laid, the trench shall be backfilled with AASHTO No. 8 stone to a height as specified in PennDOT Publication 408 Standards and thoroughly compacted with mechanical tampers. Great care shall be exercised to obtain thorough compaction under the haunches and along the side of the pipe or conduit. The remaining portion of the ditch shall be backfilled in four-inch layers of No. 2-A stone and compacted with a mechanical tamper. If desired, the contractor has the option of performing compaction by means of a hydra hammer or equal and in this case backfilling shall be layers not exceeding a 1 1/2 foot depth.

§ 249-13. Restoration of improved roadway surface.

[Amended 4-14-1976 by Ord. No. 1976-6; 4-11-1990 by Ord. No. 1990-1]

All improved roadway surface permanent restoration shall be made by the permittee or, at its option, by Swatara Township at the permittee's expense in accordance with the restoration rate schedule to be established from time to time by the Board of Commissioners. When permanent restoration of improved roadway surface is performed by a permittee, approval shall be secured from the Director of Code Enforcement, and in such case a fee sufficient to cover full-time inspection shall be paid by the permittee in accordance with the restoration rate schedule to be established from time to time by the Board of Commissioners. Pavement replacement shall be in accordance with Township Engineering standards. The perimeter of the utility opening where the pavement replacement meets the existing pavement shall have the joint sealed in accordance with PennDOT Publication 408 Standards. Upon completion, the permittee shall mark the restored roadway surface with durable paint indicating the month and year of the repair.

§ 249-14. Responsibility for ditch settlement and temporary restorations.

[Amended 4-11-1990 by Ord. No. 1990-1]

In instances pertaining to the opening of Township roadways the permittee is responsible for correction of ditch settlement for a period of one year. If the Board of Commissioners directs, the permittee shall place temporary paving material over the excavation area until permanent restoration is made.

§ 249-15. Rectification of improperly done work by Township.

If the work in opening, filling and maintaining the surface shall not be performed promptly or shall be unskillfully or improperly or incompletely done, the Board of Commissioners may cause same to be done in a manner they deem proper, and the expense thereof, including any overhead expense, shall be charged to the permittee, together with 25% additional as a penalty.

§ 249-16. Permits denied to permittees in default.

No new permit shall be issued to any person, firm or corporation in default under any of the provisions of this article.

§ 249-17. Inspections authorized.

The Board of Commissioners reserves the right to place an inspector on any and all jobs they deem necessary in order to insure good workmanship and the actual expense of said inspection shall be charged to the permittee.

§ 249-18. Violations and penalties.

[Amended 4-14-1976 by Ord. No. 1976-6; 4-11-1990 by Ord. No. 1990-1]

Any person, firm or corporation who or which shall violate any provision of this article shall, upon conviction thereof, be sentenced to pay a fine of not less than \$30 nor more than \$600 and costs of prosecution, or, in default of payment of such fine and costs, to undergo imprisonment for not more than 30 days. Every day that a violation of this article continues shall constitute a separate offense.

END